TOWN COUNCIL AGENDA

Gate City Town Council
November 10, 2026
156 East Jackson Street, Gate City, VA
6:30 PM

I. COUNCIL MEETING CALLED TO ORDER AT _____ PM By: Mayor, Jamie Lawson

II. ROLL CALL: Town Clerk, Kristie Tipton

	PRESENT	ABSENT
Mayor, Jamie Lawson		
Vice-Mayor, Kevin Barnett		
Council Member, Wallace W. Ross, Jr.		
Council Member, Pat Elliott		
Council Member, Dexter Harmon		
Council Member, Allen Dougherty		
Town Manager - Vacant		
Town Attorney, Michele Brooks		

Others present:

III. INVOCATION:

IV. PLEDGE OF ALLEGIANCE:

V. APPROVAL OF AGENDA

Motion made to approve the November 10, 2026, agenda
Motion made to approve as presented.

Motion by: 2nd by:
VOTE: Aye:
Nay:
Absent:
Abstain:

VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.

Bridge Dedication – Ford C. Quillen Nov. 16th, 2026, at 5:00 pm

VII. APPROVAL OF MINUTES

1. **Approval of October 20, 2026, Town Council Meeting Minutes**
   Motion made to approve as presented.

Motion by: 2nd by:
VOTE: Aye:
Nay:
Absent:
Abstain:

VIII. APPROVAL OF PAYMENTS

Motion made for approval for payment of bills for November 2026 as presented.

Motion by: 2nd by:
VOTE: Aye:
Nay:
Absent:
Abstain:

IX. PUBLIC COMMENT (Will be limited to 3 minutes per speaker)

X. COMMUNICATIONS

XI. REPORTS (All reports given will be included with your packet. Any questions about the reports will need to be discussed with the department head PRIOR to the meeting.)

A. **Engineer Status Report –** submitted by Jason Snapp, Mattern & Craig

B. **Interim Town Manager/Mayor's Report –** Jamie Lawson

C. **Attorney Report –** No Report

D. **Council Reports –** (Any new business from Committees that needs to come before the Council.)

E. **Police Department –** Terry Sivert

F. **Sanitation Authority –** No Report

G. **Public Works –** Dale McConnell

H. **Water Plant –** submitted by Steve Rutherford

XII. UNFINISHED BUSINESS

1. **Propose the town renews the Loan for the Clyde Williams Bridge Project for the amount of $49,944.90 as a conventional loan at 6.99%; Council Member Allen Dougherty and Treasurer, Kristie Mullins will sign the bank documents.**
   Motion made to

   Motion by: 2nd by:
   VOTE: Aye:
   Nay:
   Absent:
   Abstain:

2. **Consider new Website Hosting Vendor (Munibit)**
   Motion Made to

   Motion by: 2nd by:
   VOTE: Aye:
   Nay:
   Absent:
   Abstain:

3. **Proposal to purchase light poles for Community Park**
   Motion made to

Motion by: 2nd by:
VOTE: Aye:
Nay:
Absent:
Abstain:

XIII. NEW BUSINESS

1. **Proposal to increase Business License (new applicants)**
   Motion made to

Motion by: 2nd by:
VOTE: Aye:
Nay:
Absent:
Abstain:

2. **Move Gate City Real Estate Tax Due Date to March 1st, 2027.**
   Motion made to

Motion by: 2nd by:
VOTE: Aye:
Nay:
Absent:
Abstain:

XIV. PUBLIC COMMENT: NEW BUSINESS

XV. CLOSED SESSION

Motion made for Council to enter closed session to discuss 1) Personnel Matters
2) Legal Matters

Motion by: 2nd by:
VOTE: Aye:
Nay:
Absent:
Abstain:

Mayor Lawson opened the closed session at ____ **PM**

XVI. RETURN FROM CLOSED SESSION

Motion made for Council to return from closed session.

Motion by: 2nd by:
VOTE: Aye:
Nay:
Absent:
Abstain:

Council returned from closed session at ____ **PM**

CERTIFICATION OF CLOSED MEETING – Read by Town Attorney, Michele Brooks

WHEREAS, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Gate City Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

ROLL CALL: Jamie Lawson:
Kevin Barnett:
Allen Dougherty:
Wallace W. Ross, Jr.:
Pat Elliott:
Dexter Harmon:

XVII. MOTIONS FROM CLOSED SESSION

XVIII. ADJOURN

Motion made to adjourn

Motion by: 2nd by:
VOTE: Aye:
Nay:
Absent:
Abstain:

*Mayor Lawson adjourned the meeting at ____PM, until the next scheduled Council Meeting on December 08, 2026, at 6:30 PM.

Mayor, Jamie Lawson **Town Clerk, Kristie L. Tipton**