SANITATION AUTHORITY MINUTES

TOWN OF GATE CITY
November 13, 2025
156 East Jackson Street, Gate City, VA 24251
6:00 PM

I. CALL TO ORDER

Chairperson, Kevin Barnett, called the meeting to order at **5:05 PM**

II. ROLL CALL – Town Clerk, Kristie Tipton

	PRESENT	ABSENT
Chairperson, Kevin Barnett	X	
Vice-Chair, Jo Ann Castle	X	
Board Member, *Vacant*		
Board Member, *Vacant*		
Board Member, Jamie Lawson	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: None

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS.

1. **Appoint new board member.**
   Motion made to appoint Aaron Miller to the Sanitation Board.

Motion by:	Jo Ann Castle	2nd by:	Jamie Lawson
VOTE:	Aye: 3		
	Nay:		
	Absent:		
	Abstain:		***Motion Carried**

IV. CONSENT AGENDA

1. **Approval of agenda**
   Motion made to approve the November 13, 2025 agenda.

Motion by:	Jo Ann Castle	2nd by:	Jamie Lawson
VOTE:	Aye: 4		
	Nay:		
	Absent:		
	Abstain:		***Motion Carried**

V. APPROVAL OF MINUTES

Motion made to approve the minutes of the Sanitation Authority Meeting on July 14, 2025.

Motion by:	Jamie Lawson	2nd by:	Jo Ann Castle
VOTE:	Aye: 4		

Nay:
Absent:
Abstain: ***Motion Carried***

VI. APPROVAL OF PAYMENTS

Motion made to approve payment of bills for August, September, October, and November 2025.

Motion by: Jo Ann Castle — 2nd by: Jamie Lawson
VOTE: Aye: 4
Nay:
Absent:
Abstain: ***Motion Carried***

VII. COMMUNICATIONS - None

VIII. PUBLIC COMMENT - None

IX. UNFINISHED BUSINESS - None

X. NEW BUSINESS

1. **Appoint new board member**
   Motion made to appoint Aaron Miller to the Sanitation Board

   Motion by: Jo Ann Castle — 2nd by: Jamie Lawson
   VOTE: Aye: 3
   Nay:
   Absent:
   Abstain: ***Motion Carried***

2. **PSA Update**
   Motion made to

   Motion by: — 2nd by:
   VOTE: Aye:
   Nay:
   Absent:
   Abstain: ***Take No Action***

3. **DEQ Grant C-515856 High School Collector Line Grant Funding Update**
   Motion made to

   Motion by: — 2nd by:
   VOTE: Aye:
   Nay:
   Absent:
   Abstain: ***Informational Only***

XI. CLOSED SESSION

Motion made for Sanitation Authority to enter into closed session to discuss 1.) Legal issues with PSA.

Motion by:	Jamie Lawson	2nd by:	Jo Ann Castle
VOTE:	Aye: 4		
	Nay:		
	Absent:		
	Abstain:		***Motion Carried**

Chairperson, Kevin Barnett, opened the closed session at **5:18 PM**

- **RETURN FROM CLOSED SESSION**

Motion made for Sanitation Authority to return from closed session.

Motion by:	Jamie Lawson	2nd by:	Aaron Miller
VOTE:	Aye: 4		
	Nay:		
	Absent:		
	Abstain:		***Motion Carried**

Sanitation Authority returned from closed session at **5:54 PM**

CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney Michele Brooks

WHEREAS, the Gate City Sanitation Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Sanitation Authority that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Sanitation Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Sanitation Authority.

ROLL CALL VOTE: Aye: Kevin Barnett, Jo Ann Castle, Jamie Lawson, Aaron Miller
Nay:
Absent:
Abstain:

- **MOTIONS FROM CLOSED SESSION – None**

XII. OTHER BUSINESS – None

XIII. ADJOURN

Motion made for Sanitation Authority to adjourn to next quarterly meeting, January 12th, 2025.

Motion by:	Jo Ann Castle	2nd by:	Aaron Miller
VOTE:	Aye: 4		
	Nay:		
	Absent:		
	Abstain:		***Motion Carried**

Chairperson, Kevin Barnett, adjourned the meeting at **5:56 PM** until the next scheduled meeting on January 12, 2026.

Chairperson, Kevin Barnett

Town Clerk, Kristie L. Tipton