

TOWN COUNCIL AGENDA

Gate City Town Council
September 15, 2026
156 East Jackson Street, Gate City, VA
6:30 PM

I. COUNCIL MEETING CALLED TO ORDER AT ____ PM By: Mayor, Jamie Lawson

II. ROLL CALL: Town Clerk, Kristie Tipton

PRESENT ABSENT

Mayor, Jamie Lawson
Vice-Mayor, Kevin Barnett
Council Member, Wallace W. Ross, Jr.
Council Member, Pat Elliott
Council Member, Dexter Harmon
Council Member, Allen Dougherty
Town Manager - Vacant
Town Attorney, Michele Brooks

Others present:

III. INVOCATION:

IV. PLEDGE OF ALLEGIANCE:

V. APPROVAL OF AGENDA

Motion made to approve the September 15, 2026 agenda.

Motion made to approve as presented.

Motion by:

2nd by:

VOTE:

Aye:

Nay:

Absent:

Abstain:

VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.

Matt Quillen – Significant Leader Award by Dean Crisp and the Leaders Helping Leaders Network (LHLN) for Executive Leadership Training.

VII. APPROVAL OF MINUTES

1. Approval of August 11, 2026 Town Council Meeting Minutes

Motion made to approve as presented.

Motion by:

2nd by:

VOTE:

Aye:

Nay:

Absent:

Abstain:

VIII. APPROVAL OF PAYMENTS

Motion made for approval for payment of bills for September 2026 as presented.

Motion by:

2nd by:

VOTE:

Aye:

Nay:

Absent:

Abstain:

IX. PUBLIC COMMENT (Will be limited to 3 minutes per speaker)

X. COMMUNICATIONS

XI. REPORTS (All reports given will be included with your packet. Any questions about the reports will need to be discussed with the department head PRIOR to the meeting.)

A. Engineer Status Report – submitted by Jason Snapp, Mattern & Craig

B. Interim Town Manager/Mayor's Report – Jamie Lawson

C. Attorney Report – No Report

D. Council Reports – (Any new business from Committees that needs to come before the Council.)

E. Police Department – Terry Sivert

F. Sanitation Authority – No Report

G. Public Works – Dale McConnell

H. Water Plant – submitted by Steve Rutherford

XII. UNFINISHED BUSINESS

1. Proceed with Purchasing/Installing Heat Pump for Public Works Garage
Motion made to

Motion by:

2nd by:

VOTE:

Aye:

Nay:

Absent:

Abstain:

2. Update on the Emergency Warning System
Motion Made to

Motion by:

2nd by:

VOTE:

Aye:

Nay:

Absent:

Abstain:

XIII. NEW BUSINESS

1. Contract Artist/Painter for Holiday Scene on Town Hall front windows

Motion made to

Motion by:

2nd by:

VOTE:

Aye:

Nay:

Absent:

Abstain:

2. Veteran's Day Program at Gate City Middle School (11/11/26) at 11:00 am; keynote speaker USMC Retired Colonel, Miles A. Burdine

Motion made to

Motion by:

2nd by:

VOTE:

Aye:

Nay:

Absent:

Abstain:

3. Proposal to relocate the Dog Park from Grogan Park to Gateway Park

Motion made to

Motion by:

2nd by:

VOTE:

Aye:

Nay:

Absent:

Abstain:

XIV. PUBLIC COMMENT: NEW BUSINESS

XV. CLOSED SESSION

**Motion made for Council to enter into closed session to discuss 1.) Personnel Matters
2.) Legal Matters**

Motion by:

2nd by:

VOTE:

Aye:

Nay:

Absent:

Abstain:

Mayor Lawson opened the closed session at ____ **PM**

XVI. RETURN FROM CLOSED SESSION

Motion made for Council to return from closed session.

Motion by:

2nd by:

VOTE:

Aye:

Nay:

Absent:

Abstain:

Council returned from closed session at ____ PM

CERTIFICATION OF CLOSED MEETING – Read by Town Attorney, Michele Brooks

WHEREAS, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Gate City Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

ROLL CALL: Jamie Lawson:
Kevin Barnett:
Allen Dougherty:
Wallace W. Ross, Jr.:
Pat Elliott:
Dexter Harmon:

XVII. MOTIONS FROM CLOSED SESSION

XVIII. ADJOURN

Motion made to adjourn

Motion by:

2nd by:

VOTE: Aye:
Nay:
Absent:
Abstain:

*Mayor Lawson adjourned the meeting at ____ PM, until the next scheduled Council Meeting on September 08, 2026 at 6:30 PM.

Mayor, Jamie Lawson

Town Clerk, Kristie L. Tipton