

SANITATION AUTHORITY MINUTES



TOWN OF GATE CITY

July 14, 2025

156 East Jackson Street, Gate City, VA 24251

6:00 PM

I. CALL TO ORDER

Vice-Chairperson, Jo Ann Castle, called the meeting to order at **6:04 PM**

II. ROLL CALL – Town Clerk, Kristie Tipton

	PRESENT	ABSENT
Chairperson, Vacant		
Vice-Chair, Jo Ann Castle	X	
Board Member, Kevin Barnett	X	
Board Member, Joey Rusek		X
Board Member, Jamie Lawson	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: None

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS – None

IV. CONSENT AGENDA

Approval of agenda

Motion made to approve the agenda as presented.

Motion by: Jamie Lawson

2nd by: Kevin Barnett

VOTE: Aye:3

Nay:

Absent: 1

Abstain:

****Motion Carried***

V. APPROVAL OF MINUTES

1) Approval of October 7, 2024 minutes

Motion made to approve the minutes from the October 7, 2024 Sanitation Authority Meeting as presented.

Motion by: Jamie Lawson

2nd by: Kevin Barnett

VOTE: Aye: 3

Nay:

Absent: 1

Abstain:

****Motion Carried***

2) Approval of May 13, 2025 Special Called meeting minutes

Motion made to approve the minutes of the Special Called Sanitation Authority Meeting from May 13, 2025 as presented.

Motion by: Jamie Lawson

2nd by: Kevin Barnett

VOTE: Aye: 3

Nay:

Absent: 1

Abstain:

****Motion Carried***

3) Approval of June 09, 2025 Public Hearing minutes

Motion made to approve the minutes of the Public Hearing meeting from June 09, 2025 as presented.

Motion by: Jamie Lawson

2nd by: Kevin Barnett

VOTE: Aye: 3

Nay:

Absent: 1

Abstain:

****Motion Carried***

VI. APPROVAL OF PAYMENTS

Motion made to approve payment of bills for April, May, and June 2025 as presented.

Motion by: Jamie Lawson

2nd by: Kevin Barnett

VOTE: Aye: 3

Nay:

Absent: 1

Abstain:

****Motion Carried***

VII. COMMUNICATIONS – None

VIII. PUBLIC COMMENT – None

IX. UNFINISHED BUSINESS – None

X. NEW BUSINESS

1. Review of FY-2026 Budget

Motion made to approve FY-2026 Budget as presented.

Motion by: Jamie Lawson

2nd by: Kevin Barnett

ROLL CALL VOTE:

Jamie Lawson: Aye

Kevin Barnett: Aye
Jo Ann Castle: Aye
Joey Rusek: Absent

****Motion Carried***

2. Little Moccasin – Phase I

Motion made to move forward with loan for \$180,075.00, zero % interest, for up to 30 years.

Motion by: Jamie Lawson
VOTE: Aye: 3
Nay:
Absent: 1
Abstain:

2nd by: Kevin Barnett

****Motion Carried***

****At this point, Vice-Chair Jo Ann Castle, suggested the board moves forward with officer elections for the next 2 years. Agenda was amended afterwards to accommodate these items.*

3. Sanitation Authority Board Chairman position

Motion made to nominate Jamie Lawson

Motion by: Jo Ann Castle
VOTE: Aye:
Nay:
Absent:
Abstain:

2nd by: Kevin Barnett

**Motion Failed as the Town Attorney advised against Mayor Lawson also being the Chairman of the Sanitation Authority Board.*

Motion made to nominate Kevin Barnett as the Sanitation Authority Board Chairman

Motion by: Jamie Lawson
VOTE: Aye: 3
Nay:
Absent: 1
Abstain:

2nd by: Jo Ann Castle

****Motion Carried***

4. Sanitation Authority Board Vice-Chairperson position

Motion made to nominate Jo Ann Castle as the Vice-Chairperson.

Motion by: Jamie Lawson
VOTE: Aye: 3
Nay:
Absent: 1
Abstain:

2nd by: Kevin Barnett

****Motion Carried***

XI. CLOSED SESSION

Motion made for Sanitation Authority to enter into closed session to discuss 1.) Legal issues with PSA.

Motion by:

2nd by:

VOTE: Aye:
Nay:
Absent:
Abstain:

Vice-Chairperson, Jo Ann Castle, opened the closed session at ____PM

RETURN FROM CLOSED SESSION

Motion made for Sanitation Authority to return from closed session.

Motion by:

2nd by:

ROLL CALL VOTE:
Jo Ann Castle:
Jamie Lawson:
Kevin Barnett:

The Sanitation Authority returned from closed session at ____PM

CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney Michele Brooks

WHEREAS, the Gate City Sanitation Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Sanitation Authority that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Sanitation Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Sanitation Authority.

ROLL CALL VOTE: Aye:
Nay:
Absent:
Abstain:

MOTIONS FROM CLOSED SESSION – None

XII. OTHER BUSINESS – None

XIII. ADJOURN

Motion made for Sanitation Authority to adjourn until the next quarterly meeting, October 20th, 2025.

Motion by: Jamie Lawson

2nd by: Kevin Barnett

VOTE: Aye: 3
Nay:
Absent: 1
Abstain:

**Motion Carried*

Vice-Chair, Jo Ann Castle, adjourned the meeting at 6:37 PM



Vice-Chair, Jo Ann Castle



Town Clerk, Kristie Tipton