

TOWN COUNCIL MINUTES

Gate City Town Council
October 21, 2025
156 East Jackson Street, Gate City, VA
6:30 PM

I. COUNCIL MEETING CALLED TO ORDER AT 7:19 PM By: Mayor, Jamie Lawson

II. ROLL CALL: Town Clerk, Kristie Tipton

Mayor, Jamie Lawson
Vice-Mayor, Kevin Barnett
Council Member, Wallace W. Ross, Jr.
Council Member, Pat Elliott
Council Member, Dexter Harmon
Council Member, Allen Dougherty
Town Manager, Greg Jones
Town Attorney, Michele Brooks

PRESENT: ABSENT:

X
X
X
X
X
X
X
X

Others present: Courtney McCulley; Dorinda Bradshaw; Mike Still, Kingsport Times News; Gayle Cleek; Scott Cleek; Bettie Barger; John Barger; Evan Crawford; Anna Barnett; Gabriel Edmunds; Scott Co. Virginia Star; Steve Williams; Cindy Williams; Buffy McMillian; Harold Willis; Vickie Roberts; Steve Adkins; Connie Adkins; Judy Vicars

III. INVOCATION: Kevin Barnett

IV. PLEDGE OF ALLEGIANCE: GCPD Chief Sivert

V. APPROVAL OF AGENDA

Motion made to approve the October 21, 2025 agenda.

Motion by: Pat Elliott

2nd by: Dexter Harmon

VOTE: Aye: 5

Nay:

Absent:

Abstain:

****Motion Carried***

VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.

Town Manager, Greg Jones gave recognition for the following:

- Public Works Director Dale McClellan recently completed a Basic Leadership class.
- Chief Terry Sivert recently completed a Master Leadership class.
- GCPD Chief Sivert announced that Officer Kevin McKinney graduated from the Police Academy. He finished in the top 5 of his class with a 91.6% average. We want to welcome him, say thank you and congratulations, Kevin.

VII. APPROVAL OF MINUTES

1. Approval of September 09, 2025 Town Council Minutes

Motion made to approve as presented.

Motion by: Kevin Barnett

2nd by: Wallace W. Ross, Jr.

VOTE: Aye: 5

Nay:

Absent:

Abstain:

**Motion Carried*

2. Approval of October 2nd, 2025 Emergency Called Town Council Minutes

Motion made to approve as presented.

Motion by: Dexter Harmon

2nd by: Wallace W. Ross, Jr.

VOTE: Aye: 5

Nay:

Absent:

Abstain:

**Motion Carried*

VIII. APPROVAL OF PAYMENTS

Motion made for approval for payment of bills for October 2025 as presented.

Motion by: Pat Elliott

2nd by: Dexter Harmon

VOTE: Aye: 5

Nay:

Absent:

Abstain:

**Motion Carried*

IX. PUBLIC COMMENT (Will be limited to 3 minutes per speaker)

Vickie Roberts – I'm here as a concerned citizen for the mural that we're having issues with. I thought it was all ready to go and I was confused as to why there was opposition to it being there.

Mayor Lawson – You're speaking about the one on Water Street, correct?

Vickie Roberts – Yes, Sir. Working with Frontier (Gate City Frontier), we had the state's approval for it, and we got Mr. Tommy's approval for it. We just need the Special Exemption and that became an issue with him because of the dealings he's had with the town. I was under the impression before I got to speak with him that somebody from the town spoke to him and told him that Frontier was leading him down a bad road; that he would be responsible for any law suites or anything from this mural being on his wall. He refused to sign it; after that he will not sign it at all. He does own that property. I was led to believe that he did not own it, but he does in fact own that property. I think we're at a complete standstill with him signing that paperwork because of all the disagreement that has gone on. He does feel like he can't sign it because he feels that the town's not got his best interests at heart at all. So, we're at a standstill and I don't know where it's going to go to from here. I just wanted to let it be known that the town wants it, and I think it'd be, somehow if we can, avoid going down a path that's going to be very public – that would be awesome. That's all I have to say.

Mayor Lawson – I think, speaking from the Town's perspective, I don't think there's anyone on this Council that doesn't like the murals. I think the murals are great for this town. And I think that the biggest issue that has come up is the exemption not being signed. Until that can be signed, our

hands are tied because of rules and regulations that we have to go by and follow. And again, I want to emphasize, I think, I'm pretty certain that there's no one here on the Council that is against the murals. I think it's great – I do. The only thing I worry about is if we move forward without the proper rules and regulations that are put in place, you're going to have everybody just coming in town, just whoever, putting any kind of graffiti or whatever they want to on these walls.

As far as we discussed the fee for the Public Hearing, we waived that for that to be held and there's no cost whatsoever for Mr. Dockery and them. I have spoken with them, trying to work with them, trying to get things going and trying to show them that they're not obligated. Does that make sense to any of that, that you mentioned? Hopefully that would understand that as far as any negligence I guess; it's a work in progress, yes, we are working.

Vickie Roberts – I appreciate that. I talk to Jo Ann Castle from the Planning Commission, she's the Secretary, and she can't find any record of the one in front of the medical building (SOFA on Kane Street) ever asking for a Special Exemption for that. She doesn't think the Town asked for that.

Town Attorney – It was voted on by Council.

Vickie Roberts – but didn't we didn't send it, it didn't come from the Planning Commission.

Town Attorney – But the Council voted for that.

Vickie Roberts – Mmm-huh. But it still didn't come from there, a Special Exemption. She said that there's no record of it coming. So, that's what I'm saying.

Town Manager – That's VDOT property.

Vickie Roberts – VDOT property, yeah.

Town Attorney – Right, they signed off on it.

Vickie Roberts – So that's what I'm saying, I don't understand.

Town Manager – I think the difference is, is that VDOT doesn't own that property (*referring to Water Street*).

Vickie Roberts – True that yeah, but they still they signed off on it, and that's the reason we thought we were good to go.

Town Manager – No, what I think they're signing off on is the property owners, is what we're looking for.

Vickie Roberts – I know that's what we're looking for, but I'm just saying that we acquired those signatures from VDOT, is what I'm saying. Whatever we can do, I don't know. The powers that be, God in heaven, I don't know, soften hearts...

Mayor Lawson – I am actively talking to them, so yes, we are trying to get to that point, Ms. Roberts, I promise you that.

Vickie Roberts – Any resolution would be appreciated.

Mayor Lawson – I think up next is Mr. Steve Adkiins.

Steve Adkins – Yes, just really a question about the same mural project. I understand the issue that there are procedures, processes, and statutes in place. I think your fear about extrapolating from this one really extraordinary event to people just slapping graffiti up anywhere and getting away with it is not really appropriate in the sense that these things cost thousands of dollars, okay? And it was all grant funded to what, the way I see this issue is it's a process versus outcome issue. We're focused on the process. The process is you have a statute in place that says this has to happen, and this has to happen, and this has to happen. You get Special Use Permit then, then you have a Public Hearing, and then you have a vote. We're stuck on the public use permit. The Council may also have the ability to make to make exceptions and to say, "Okay we accept we have extenuating circumstance here. What about allowing Frontier, as the entity sponsoring it, to apply for the Special Use Permit in lieu of the property owner, okay? Or, saying we're going to waive that because this is an extraordinary circumstance, Council writes a memo to file that this is a one-time exception because of circumstances these we are not going to be able to work through in the proper process, but we have the successful project that is completed and beloved by everybody.

Now I don't know the laws, I don't know the rules, but I'm saying it seems it would be a tragedy if process overrides progress. Because the town, people see this as progress, okay? And, and those procedures exist for a reason, but what is the realistic likelihood of having a future similar project where a property owner fully endorses the project yet refuses to sign the permit. It's rare. It's extraordinary. It's likely it will not...okay, umm. There were time constraints due to the dates of the grants that had to be completed, and grant paperwork had to be submitted, and we were able to make those dates, okay? Frontier, um, was treated with a Cease-and-Desist Letter, and that came to our attention the week that the project was completed, okay? And that letter refers to the Code of Virginia in two (2) sections. The first section refers to the State authorizing local communities to set their own statutes, rules, and regulations. The second provides for enforcement of those rules and regulations and deviations from it, correct me if I'm wrong, but among those enforcement measures could be abatement, removal, misdemeanor charges, or financial penalties. Okay? The one thing I'd like to say is if the Council chooses to go the route of those penalties, against Gate City Frontier or other parties, to me I think that'd be a grave mistake, okay?

Mayor Lawson – I want to interject. As I said before, there's no one on this Council, we are not gonna remove murals, and I think that's what has been mislead out in the community that this thing has gotten to "oh the Council is gonna vote to remove these murals". That is not true, and I don't know who started that rumor, but I can tell you right now it's not gonna be removed.

Steve Adkins – No, and I don't expect that. It would be political suicide for the Council Members to do.

Mayor Lawson – Regardless of political or whatever, it's good for the town, and it's not gonna be removed.

Steve Adkins – Right, I'm saying a Cease-and-Desist letter to a volunteer organization of unpaid individuals trying their best to do things for the town, trying to be in total compliance, faced with a situation we could not fix and a deadline to complete that project, to me was an aggressive legal act that was unnecessary. And it may be totally legal, and may be total process in following the letter of the law, but that act of sending us a Cease-and-Desist letter, you know, sometimes Attorneys say things to individuals or patients like, "Oh this malpractice lawsuit, the doctor understands it's not personal, but um you know, it's personal. And to receive a Cease-and-Desist letter to stop activity on something you're doing with good intent and best efforts to comply, to me was unnecessary, adversarial, and aggressive. So, that's it.

Council Member Elliott – Quick question.

Steve Adkins – Yep.

Council Member Elliott – I know Tommy to be a good guy. What if somebody makes him mad? What if Tommy gets p.o.'d at the Frontier? And he says, I didn't give anybody permission to do anything? Now, gotta go to court, gotta be proven. Now this document, if it's signed, takes care of all of that. Right?

Steve Adkins – It doesn't prevent it.

Council Member Elliott – Sure it doesn't prevent it, but here 'ya go judge.

Steve Adkins – It doesn't prevent it, and it does give legal recourse, I understand.

Council Member Elliott – But if he came up and he said I don't know what they're talking about. I don't understand it. Tommy's not gonna do that. Tommy's a good guy.

Steve Adkins – Right. And there again, that's my point. This is an exceptional circumstance.

Council Member Elliott – It is.

Steve Adkins – That was highly unlikely to occur and is very highly unlikely to occur again. I appreciate the efforts to resolve it, and I think that's appropriate. I think the Cease-and-Desist letter was unnecessary, especially the week it was scheduled to be finished; that was a little much. It doesn't really accomplish anything except to use as some defense and coverage legally, that sort of thing. It absolutely doesn't do anything to help the relationship between Gate City Frontier and the Town. That relationship isn't healthy, and it needs to be healthy. Um, so, um, I'm just asking, okay, in part of your efforts to resolve the issue, okay, to try to do it without other aggressive legal recourse – I'm sure that's your intent.

Mayor Lawson – I would say it's following the rules and what the Code section says to do, and we as a governing body, we have to follow that. Just like you had to follow certain guidelines when you were practicing medicine.

Steve Adkins – I also think that governing bodies exist to look at the rules, analyze the rules, interpret the rules, and try to seek a good outcome. And there again, I don't know what you can or can't do legally, but I would encourage you to, like I say, if, if for example, the Frontier, the sponsoring entity could, could um sign the Special Exception Permit I would do that tonight, okay? If that's an option.

Town Attorney – I don't think you could because you're not the property owner. I appreciate that, but...

Steve Adkins – But there again, you would have to vote as a Council in your authority if that exists to override that, okay? Otherwise...

Town Manager – I think the issue is that we can't speak on behalf of another property owner, because the property owner is signing off saying "we want this", and we're abiding by the Code.

Steve Adkins – I understand, but you all own the process. You control the process because the Council endorses the statutes and regulations, and the Council is tasked with, with (inaudible). Here again, I am not an attorney, I'm just saying you know, continue to try to resolve this, okay? But, would like it to happen in the least adversarial way possible. To me a Cease-and-Desist letter is adversarial. That's all.

Mayor Lawson – Anyone else?

Evan Crawford – Gate City Frontier and business owner. I've voiced concerns with dilapidated buildings and processes in town multiple times and received notice that this is a complaint driven format. So, who complained on the murals, to get started?

Town Manager – I'm sorry?

Evan Crawford – Who filed a formal complaint on the murals?

Town Manager – Nobody filed a complaint about the murals.

Evan Crawford – Then I thought this was a complaint driven process?

Town Manager – For property maintenance it is. Murals aren't a property maintenance issue.

Evan Crawford – Okay. And so, uh...so if uh, if we were to FOIA (*Freedom of Information Act*), then would we find out who went to Tommy and threatened him not to sign that document?

Town Manager – Tommy who? You talking about the property owner?

Evan Crawford – Yeah.

Town Manager – Sure, do whatever you want to do.

Evan Crawford – Thank you.

Mayor Lawson – Anyone else who'd like to speak?

Anna Barnett – I have a statement I'd like to say. Um, I'm not part of the Town Council and I'm not with the Frontier, but I have been a bystander for a while, and uh, it seems to me that there would be some way that we would be able to go around it, that we would be able to uh, let the property owner know that *if* there was an issue, okay I know that he's afraid of you know, of having any outstanding payment or anything like that, is there a way for him to ah, have the paperwork that said he wouldn't be legally responsible, that someone else, say the Frontier, would legally and financially responsible for anything comes about with the mural. Maybe we could draw that *up*, maybe we could ask him if he wanted to sign that, he might be a little more receptive to signing paperwork that doesn't say he'd be liable. It's just an idea. Because, uh, we have all the pieces, we just need to figure out how to put the puzzle together, in a way that makes sense. That's it.

Mayor Lawson – Thank you. Anyone else? If not, I'll close the public comment at **7:44 P.M.**

X. COMMUNICATIONS – None

XI. REPORTS (All reports given will be included with your packet. Any questions about the reports will need to be discussed with the department head PRIOR to the meeting.)

A. Engineer Status Report – submitted by Jason Snapp, Mattern & Craig *Received Late

VDH Backup Generator Project: Awaiting to submit the pre bid package to VDH till the required utility easements are acquired. The Town is in the process of acquiring the easements needed currently. The project can go to advertisement once the easements are procured.

Kane St. Sidewalk: A final revision to the handicap ramp to address storm drainage and accessibility issues at the intersection of Kane St. and Bishop St. has been finalized and incorporated into the cost estimate and plans. The final construction plans are in the process of getting submitted to VDOT for approval to advertise the project for construction.

Manville Road Sidewalk: Storm drainage design for the project is approximately 75% complete. Required easements can be defined once the storm drainage design is completed. Once required ROW and easements are established the Town can request VDOT open the ROW phase of the project. This will allow negotiations with the affected property owners to procure the needed ROW/easements. Once ROW is procured 100% plans can be finalized.

B. Town Manager's Report – Greg Jones

- **Dog Park Project**

July 2024 – Council has awarded \$5,000 in funding through the FY 2025 budget for this project. The Planning Commission will be moving forward in developing signage and amenities for the dog park in the coming months.

August 2025 - The Planning Commission is currently working on developing temporary signs for the dog park. The signs will be for the dog park itself, large and small dog areas. The signs will be used until the wayfinding sign project is complete.

October 2025 – Temporary signs for the Dog Park, large and small dog area has been ordered and received. The permanent signs will be a part of the wayfinding sign project that is being currently planned.

- **VDH Backup Generator Project – WSL 007-21**

November 2024 – I am currently working with the Virginia Resource Authority (VRA) to close on the backup generator project. VRA has requested data to assist them with their credit analysis. This will be completed in the next couple of weeks.

December 2024 – All of the documents VRA requested have been submitted. We are expecting to close this project very soon.

January 2025 – The required easements needed for this project were turned over to Town Attorney Michele Brooks on January 14th, 2025, to prepare deeds.

March 2025 – Project design is complete and submitted to VDH for review. This project is expected to close with the VRA soon.

April 2025 - Project design is complete, and plans and specs have been submitted to VDH Central Office for review. The required easements to facilitate the project have been delivered to the Town for acquisition.

May 2025 – Utility easements from the Town is needed. To date, we have not received the deeds back from Town Attorney Michele Brooks.

July 2025 – Currently awaiting the Utility easements from Town Attorney, Michele Brooks

August 2025 - Currently awaiting the Utility easements from Town Attorney, Michele Brooks.

September 2025 - Currently awaiting the Utility easements from Town Attorney, Michele Brooks.

October 2025 - Currently awaiting the Utility easements from Town Attorney, Michele Brooks.

- **Water Street Parking Lot Development Project**

September 2025 – A preconstruction meeting was held on August 25th, 2025. Quesenberry Construction has mobilized their equipment to the project site on Monday, September 1st, 2025. The construction phase is expected to start the week of September 8th, 2025, with the removal of the existing asphalt.

October 2025 – A progress meeting was held on October 16th, 2025. This drainage area behind the park has been increased by eight feet. The footprint for the Farmers Market is now 32'x100'.
Council Action: Approve the 2" asphalt over lay for the parking lot.

- **Gate City Little League: Batting Cage Roof Replacement**

October 2025 – The Walmart Spark Good grant application has been completed and submitted on October 15th, 2025.

- **Hurricane Helene – September 27th, 2024**

October 2025 – The RFP for the predisposition contracts for storm debris removal and landfill monitoring is currently being advertised. The deadline to respond is November 6th, 2025.

- **Events**

The following events are currently being planned for the Fall 2025.

- 10.24.25 King Alleyween: Trunk or Treat event
 - Joesph Young, MC & Magician
 - Inflatables and games
 - Face Painting
 - Dance performances by: Jenkin School of Dance and Gate City Dance Team
 - Costume Contest: Hope House of Scott County
- 11.11.25 Veterans Day Event
 - Council member Wallace W. Ross, Jr., will be the keynote speaker.
- 11.22.25 Christmas Open House
- 11.29.25 Small Business Saturday
- 12.06.25 Christmas Parade

- **Engineering Procurement**

September 2025 - Mattern & Craig, Inc. contract has expired. Council has previously appointed Council Members Pat Elliott and Michele Rusek to the interview committee. We are expecting the final approval from VDOT for the engineering procurement RFQ soon. Council will need to replace Mrs. Michele Rusek as she has resigned from Town Council.

October 2025 - VDOT and VDH have approved the RFQ for engineering procurement. The RFQ is currently being advertised with a due date of October 31st, 2025. **Council Action:** Appoint Council Member to the Interview Team

• Finance Committee Meeting

October 2025 – The Finance Committee met on October 14th, 2025 and discussed the following:

- Heat Pump replacement for the Public Works shop
- Walmart Grant and batting cage roof replacement. The committee recommended that the Town pursue funding to replace the roof on the batting cage building. The ventilation issue will need to be addressed by the Little League
- Postpone Real Estate Tax Deadline until January 5th, 2026 due to delays.
- Update Video Ads
- USDA Farmers Market Grant to be used with the new Community Park development.
- DCJS Operations Ceasefire Grant: 100% Grant for new AED's in patrol vehicles.
- Grogan Park tree removal quote review.
- Procurement Standards of Conduct Policy was discussed and needs to be developed for Federals grants.
- Community Park: Change Order #1, 2" Asphalt Overlay.

C. Attorney Report – No Report

D. Council Reports – (Any new business from Committees that needs to come before the Council.)

Pat Elliott – Nothing to report.

Dexter Harmon – Has had several folks bragging on the town, saying the town is looking amazing, clean, and the stores are doing a good job keeping the stores looking good too.

Kevin Barnett – The Mayor VML was very informative. Had the opportunity to tour Roanoke's regional water pollution control plant, it was very informative – they are using the methane from the solid waste to help heat homes and for fertilizer for local farms. He told the VML about his ministry and how they do the free firewood project in the fall – the VML is now coming to do an article in the magazine about it.

Wallace W. Ross, Jr. – Attended the VML Annual Conference for Council Members. There was a lot of information and knowledge about what's going on in the legislature. During the banquet, Bristol, Va, Big Stone Gap, and Pennington Gap were mentioned; this is encouraging that our neighboring counties are also participating. One seminar focused on Cyber-attacks – happening more & more often to small municipalities. Other topics of interest included data centers and how Northeast Virginia are interested in building them in our region, and how Southwest Virginia is being considered as a location for Small Nuclear Reactors (SMRs).

E. Police Department – Terry Sivert

	August	September	Year to Date
Calls for Service	289	199	1882
Arrest	4	4	37
Summons	27	17	319
Incident Reports	4	5	49

Accident Reports	3	3	33
DUI Arrests	1	1	8
Vehicle Unlock	5	7	57

Significant Activity & Reporting for September 2025

- Our officers are continuing to work plenty of DMV selective enforcement for speed and alcohol. All grants are currently on schedule and have completed all audits.
- GCPD have put in for a no match grant with DCJS for some equipment. Hope to hear something 30-60 days.
- Chief Sivert completed the 3rd phase of the LHLN Leadership course, which was held at the academy in Bristol VA.

Chief Sivert – Residents should see the new digital speed sign up sometime next week, I won't tell you where, but you should see it up. It's just a sign to let you know how fast you're going; it's not a ticket or nothing like that. It's a sign to let you know how fast you're going, keep you alert, that way you'll be cautious and maybe be aware of your speed.

Sergeant Quillen – Operation Cease Fire Grant is a zero cash match that's out there, awarded by the state. We have identified several pieces of safety equipment that we need to have in our vehicles. We don't have any A.E.D.'s in our vehicles (7). To be able to equip all of our officers with that crucial piece of lifesaving gear would be a big win or all of us. That's a big-ticket item, one of the estimates I got online for seven (7) A.E.D.'s was almost \$11,000.00. So, if we can get that through a grant, that'd be a big win for us. We don't have any respiratory/gas masks and having that equipment for our officers would be a great benefit. And I covered that in our grant along with some communication devices as well. I also applied for IFAK (Individual First Aid Kit) lifesaving materials, with tourniquet, quick clots, etc. The total of the grant came close to \$18,000.00, what I asked for.

Chief Sivert – Kevin graduated last week. He has to complete his field officer training requirements. That's about a month and a half (1½) he'll have to ride with another officer. The next Concealed Carry Class will be on Nov. 17th, 2025.

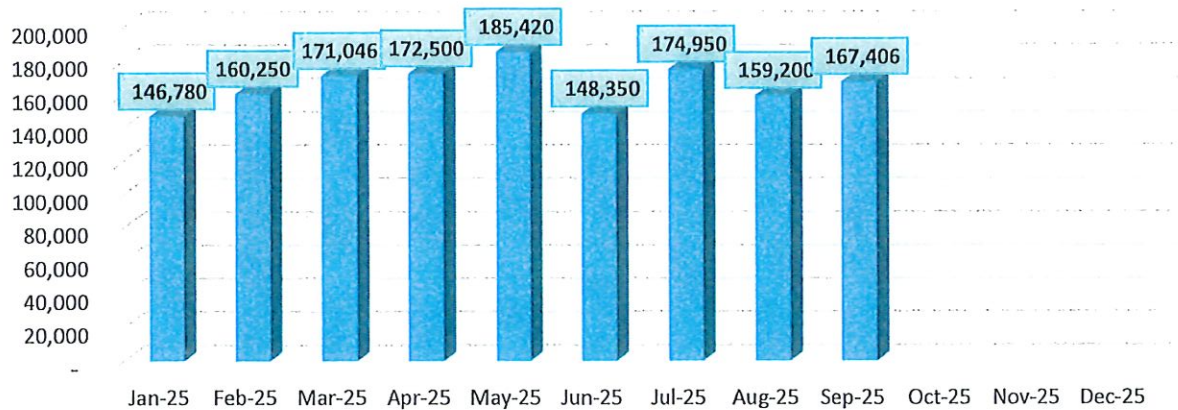
F. Sanitation Authority – No Report

G. Public Works – Dale McConnell

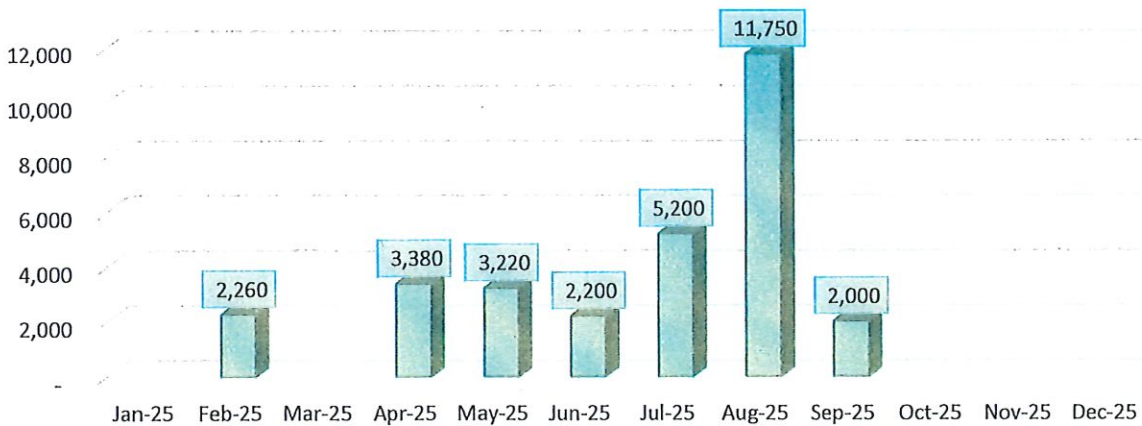
Measured in Pounds	Brush Pick-Up	Trash Pick-Up	Work Orders
Jan-25		146,780	75
Feb-25	2,260	160,250	55
Mar-25		171,046	85
Apr-25	3,380	172,500	69
May-25	3,220	185,420	106
Jun-25	2,200	148,350	102

Jul-25	5,200	174,950	88
Aug-25	11,750	159,200	61
Sep-25	2,000	167,406	81
Oct-25			
Nov-25			
Dec-25			

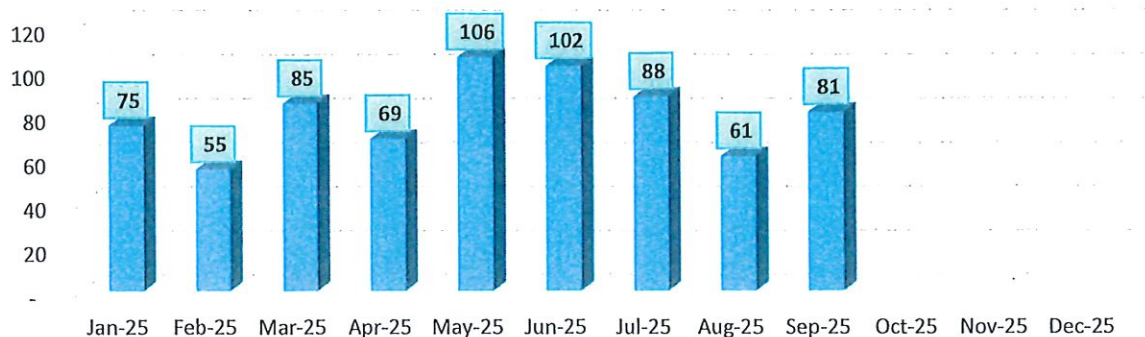
Trash Pick-Up (Pounds) 2025 Totals



Brush Pick-Up (Pounds) 2525 Totals



Work Orders 2025 Totals



*We had three (3) Water Leaks: Sue Street, Linda Street, and Ruth Street

H. Water Plant – submitted by Steve Rutherford

Virginia Dept. of Health – Division of Drinking Water Monthly Report

Month / Year: September 2025

PWS# 1169405

Distribution System Performance

A1	Gallons of water placed into distribution system from Gate City treatment Plant	8,601,000
A2	Gallons of water placed into distribution system from Scott County PSA master meter	1,556,700
A3	Total Gallons of water placed into distribution system	10,157,700
B	Gallons of water transferred to Scott County PSA	1,370,775
C	Gallons of water placed into distribution system that are not transferred to Scott Co. PSA	8,786,925
D	Average gallons per day placed into distribution system for customers other than Scott Co. PSA	292,897
E	Gals of water metered to other customers	4,802,500
F	Total Gallons of water accounted for	6,173,275
G	Total Gallons of water unaccounted for	3,984,425
H	Apparent percent of water lost from distribution system	39.235
I	Number of connections	1,216
J	Avg gals/day placed into distribution system per non-SCPSA	241

XII. UNFINISHED BUSINESS

1. Committee Appointments

- Personnel Committee** – Allen Dougherty
- Finance Committee** – Allen Dougherty
- Economic Development Committee** – Dexter Harmon
- Event Committee** – Greg Jones, Jamie Lawson, Michele Brooks

2. Appointment: Sanitation Authority Representative
Motion made to appoint Aaron Miller

Motion by: Kevin Barnett
VOTE: Aye: 5
Nay:
Absent:
Abstain:

2nd by: Pat Elliott

****Motion Carried***

3. Trashcan Ordinance – Revision to §18-4 Approved yard waste containers
Motion made to

Motion by:
VOTE: Aye:
Nay:
Absent:
Abstain:

2nd by:

****Take No Action***

XIII. NEW BUSINESS

1. Scott Co. Lifesaving Crew: Letter of Request to replace the front door and install new flooring at their cost; the Town owns the building.
Motion made to allow Scott Co. Lifesaving Crew to add a new door and install new flooring to the SCLC building.

Motion by: Kevin Barnett
VOTE: Aye: 5
Nay:
Absent:
Abstain:

2nd by: Pat Elliott

****Motion Carried***

2. Appointment: RFQ Engineering Services Selection Committee
Motion made to appoint Mayor Jamie Lawson to the committee.

Motion by: Dexter Harmon
VOTE: Aye: 5
Nay:
Absent:
Abstain:

2nd by: Kevin Barnett

****Motion Carried***

3. Approve Quote: Cut trees at Grogan Park
Motion made to accept the quote from Sims Tree Pros, LLC for \$8250.00.

Motion by: Pat Elliott
VOTE: Aye: 5
Nay:
Absent:
Abstain:

2nd by: Dexter Harmon

****Motion Carried***

4. Extend Real Estate Tax Deadline: January 5th, 2026
Motion made to move the Real Estate Tax deadline to January 5th, 2026.

Motion by: Pat Elliott
VOTE: Aye: 5
Nay:
Absent:
Abstain:

2nd by: Kevin Barnett

**Motion Carried*

5. **USDA Grant: Approval to apply for Farmer's Market Grant**
Motion made to apply for the Farmer's Market Grant.

Motion by: Dexter Harmon
VOTE: Aye: 5
Nay:
Absent:
Abstain:

2nd by: Allen Dougherty

**Motion Carried*

6. **Planning Commission: Accept Vickie Roberts' resignation**
Motion made to accept Vickie's Roberts' resignation.

Motion by: Pat Elliott
VOTE: Aye: 5
Nay:
Absent:
Abstain:

2nd by: Dexter Harmon

**Motion Carried*

7. **Planning Commission: Appoint new Member**
Motion made to

Motion by:
VOTE: Aye:
Nay:
Absent:
Abstain:

2nd by:

**Take No Action*

8. **Event Committee: Appointment of new members**
Motion made to nominate and appoint Town Manager, Greg Jones; Mayor, Jamie Lawson; and Town Attorney, Michele Brooks to the Event Committee.

Motion by: Dexter Harmon
VOTE: Aye: 5
Nay:
Absent:
Abstain:

2nd by: Kevin Barnett

**Motion Carried*

9. **Food Trucks in downtown Gate City on Jackson Street**
Motion made to

Motion by:
VOTE: Aye:
Nay:
Absent:
Abstain:

2nd by:

**Take No Action; Schedule Workshop*

10. Operations Cease Fire Grant: Police Department Equipment
Motion made to approve to apply for the grant.

***Motion Carried**

11. Approve: Zoning Ordinance C1 & C2 Setback Amendments
Motion made to

****Take No Action; Schedule Workshop***

12. Approve: Zoning Ordinance Amendments: Tiny Homes
Motion made to

***Take No Action; Schedule Workshop**

13. Approve: Special Exception Use & Permit: Mural Located at Jackson & Kane Street
Motion made to approve the Special Exception & Use permit.

***Motion Carried**

14. Purchase 2 Police Vehicles
Motion made to approve purchase of 2 police vehicles.

***Motion Carried**

15. Change Order #1: 2" Asphalt overlay for Community Park
Motion made to approve the 2" asphalt overlay for parking area.

Nay:

Absent:
Abstain: 1 (Wallace W. Ross, Jr.) **Motion Carried*

16. Corporate Image, Video Ad Update Approval

Motion made to approve update to video ad by Corporate Image.

Motion by: Dexter Harmon 2nd by: Allen Dougherty
VOTE: Aye: 5
Nay:
Absent:
Abstain: **Motion Carried*

17. Amend agenda: Reschedule next Town Council meeting to November 18th, 2025 as the regular scheduled date falls on Veterans Day.

Motion made to amend the agenda to reschedule next Town Council meeting.

Motion by: Dexter Harmon 2nd by: Wallace W. Ross, Jr.
VOTE: Aye: 5
Nay:
Absent:
Abstain: **Motion Carried*

18. Reschedule November 2025 Town Council meeting to Nov. 18th, 2025 (due to holiday).

Motion made to reschedule next Town Council meeting to Nov. 18th, 2025.

Motion by: Kevin Barnett 2nd by: Dexter Harmon
VOTE: Aye: 5
Nay:
Absent:
Abstain: **Motion Carried*

19. Schedule Joint Workshop for Town Council & Planning Commission on Nov. 13th, 2025.

Motion made to reschedule next Town Council meeting on Thursday, Nov. 13th, 2025 at 6:00 P.M.

Motion by: Pat Elliott 2nd by: Wallace W. Ross, Jr.
VOTE: Aye: 5
Nay:
Absent:
Abstain: **Motion Carried*

XIV. PUBLIC COMMENT: NEW BUSINESS – None

XV. CLOSED SESSION – None

**Motion made for Council to enter into closed session to discuss 1.) Personnel Matters
2.) Legal Matters**

Motion by: 2nd by:
VOTE: Aye:

Nay:
Absent:
Abstain:

Mayor Lawson opened the closed session at ____ PM

XVI. RETURN FROM CLOSED SESSION

Motion made for Council to return from closed session.

Motion by:		2 nd by:
VOTE:	Aye:	
	Nay:	
	Absent:	
	Abstain:	

Council returned from closed session at ____ PM

CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney Michele Brooks

WHEREAS, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Gate City Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

ROLL CALL: Jamie Lawson:
Kevin Barnett:
Allen Dougherty:
Wallace W. Ross, Jr.:
Pat Elliott:
Dexter Harmon:

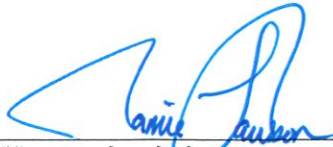
XVII. MOTIONS FROM CLOSED SESSION

XVIII. ADJOURN

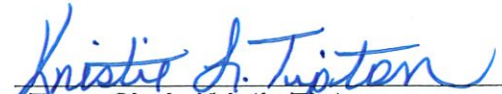
Motion made to adjourn

Motion by:	Kevin Barnett	2 nd by:	Pat Elliott
VOTE:	Aye: 5		
	Nay:		
	Absent:		
	Abstain:		*Motion Carried

*Mayor Lawson adjourned the meeting at 9:22 P.M., until the next scheduled Council Meeting on November 18th, 2025 at 6:30 PM.



Mayor, Jamie Lawson



Town Clerk, Kristie Tipton