



JULY 1, 2025

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, July 1, 2025 at Gate City Town Hall.

CALL TO ORDER:

Chairman, Delaney Herron called the meeting to order at 6:01 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Margaret Falin, Vickie Roberts, Kevin Barnette and Delaney Herron.

MEMBERS ABSENT: Tyler Kilgore.

ALSO PRESENT: Gate City Town Attorney Michele Brooks.

Greg Jones, Gate City Town Manager.

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With five (5) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

REVIEW AND ADOPTION OF MINUTES: The minutes from the last regular meeting held June 3, 2025

Motion made by Vickie Roberts and seconded by Kevin Barnette to adopt the minutes from June 3, 2025.

VOTING AYE: Jo Ann Castle, Margaret Falin, Vickie Roberts, Kevin Barnette and Delaney Herron.

VOTING NAY: None

ABSENT: Tyler Kilgore.

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY. Suggested that inactive members be informed that they can opt out of membership.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

(C) ZONING ADMINISTRATOR:

- 1) Defer to unfinished and new business.

(D) TOWN COUNCIL REPRESENTATIVE MEMBER:

Kevin Barnette informed commission members that the Daugherty Chevrolet property on Kane Street is again offered for sale at a reduced price.

(E) GATE CITY TOWN ATTORNEY:

- 1) Nothing to report.

UNFINISHED BUSINESS:

- 1) Jo Ann Castle was asked to prepare a document proposing up-dates to the Definition portion of the Zoning Ordinance, to include tiny homes, along with simplified setback regulations for Zones C-1 and C-2. Copy attached.
- 2) Purchase of bench and exercise items and signage for the Bark Park is deferred until the next regular meeting.
- 3) Commission members suggested additions to the proposed way-finding signs for presentation to V-DOT. Jo Ann Castle will add those to the existing list.

NEW BUSINESS:

- (1) Greg Jones announced that the grand opening of Franko's Bistro will be held July 12th. Available Planning Commission members will attend.

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Margaret Falin and seconded by Vickie Roberts.

VOTING AYE: Jo Ann Castle, Margaret Falin, Vickie Roberts, Kevin Barnette and Delaney Herron.

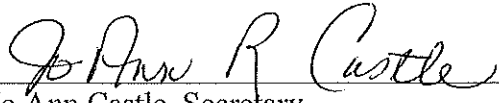
VOTING NAY: None

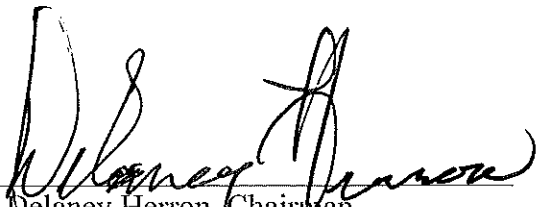
ABSENT: Tyler Kilgore.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:55 pm.


Jo Ann Castle, Secretary


Delaney Herron, Chairman
Approved 8-5-2025