

SANITATION AUTHORITY MINUTES



TOWN OF GATE CITY SANITATION AUTHORITY MINUTES

April 8, 2024

156 East Jackson Street, Gate City, VA 24251

6:00 PM

I. CALL TO ORDER

Jo Ann Castle, Vice- Chairman, called the meeting to order at 6 PM

II. ROLL CALL – Town Clerk – Samantha Vargas

	PRESENT:	ABSENT:
Chairman, TBD	N/A	
Vice-Chair, Jo Ann Castle	X	
Board Member, Bob Richards	X	
Board Member, Daris Hartsock	X	
Board Member, Jan Meade	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present:

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS.

NONE

IV. CONSENT AGENDA

Approval of agenda

Motion made to approve the agenda.

Motion by: Bob Richards

2nd by: Daris Hartsock

VOTE: Aye 4

Nay

Absent

Abstain

Motion Carried

V. APPROVAL OF MINUTES

Motion made to approve the minutes of the Sanitation Authority Meeting from January 8, 2024.

Motion by: Daris Hartsock

2nd by: Jan Meade

VOTE: Aye 4

Nay

Absent

Abstain

Motion Carried

VI. APPROVAL OF PAYMENTS

Motion made to approve payment of bills for January, February and March 2024.

Motion by: Daris Hartsock 2nd by: Bob Richards

VOTE: Aye 4
Nay
Absent
Abstain

Motion Carried

VII. COMMUNICATIONS - NONE

VIII. PUBLIC COMMENT - NONE

IX. UNFINISHED BUSINESS - NONE

X. NEW BUSINESS

1. Called Special Meeting May 13th, 2024 – Budget

Motion made to call a Special Meeting for the town budget.

Motion by: Bob Richards 2nd by: Jan Meade

VOTE: Aye 4
Nay
Absent
Abstain

Motion Carried

2. Public Hearing May 13th, 2024 – Public Hearing Budget

Motion made to hold a Public Hearing for the town budget.

Motion by: Jan Meade 2nd by: Daris Hartsock

VOTE: Aye 4
Nay
Absent
Abstain

Motion Carried

3. Called Meeting June 10th, 2024 – Adopt Budget & Transfer of Funds

Motion made for called meeting on June 10, 2024, to Adopt Budget & Transfer of Funds.

Motion by: Bob Richards 2nd by: Daris Hartsock

VOTE: Aye 4
Nay
Absent
Abstain

Motion Carried

XI. CLOSED SESSION

Motion made for Sanitation Authority to enter into closed session to discuss 1.) Legal issues with PSA
2.)
3.)

Motion by: Bob Richards

2nd by: Daris Hartsock

VOTE: Aye 4

Nay

Absent

Abstain

Motion Carried

Vice-Chairperson, Jo Ann Castle, opened the closed session at 6:06 PM

• RETURN FROM CLOSED SESSION

Motion made for Sanitation Authority to return from closed session.

Motion by: Jan Meade

2nd by: Bob Richards

VOTE: Aye 4

Nay

Absent

Abstain

Motion Carried

Sanitation Authority returned from closed session at 6:20 PM

CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney Michele Brooks

WHEREAS, the Gate City Sanitation Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Sanitation Authority that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Sanitation Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Sanitation Authority.

ROLL CALL VOTE: Aye: Jo Ann Castle, Bob Richards, Daris Hartsock, Jan Meade

Nay:

Absent:

Abstain:

• **MOTIONS FROM CLOSED SESSION:**

Motion made to hire an attorney for PSA matters.

Motion by: Jan Meade 2nd by: Daris Hartsock

VOTE: Aye 4
 Nay
 Absent
 Abstain

Motion Carried

XII. OTHER BUSINESS - NONE

XIII. ADJOURN

Motion made for Sanitation Authority to adjourn to next Special Called meeting, May 13, 2024, at 6:00 P.M.


Motion by: Daris Hartsock 2nd by: Bob Richards

VOTE: Aye 4
 Nay
 Absent
 Abstain

Motion Carried

Vice-Chairman, Jo Ann Castle, adjourned the meeting at 6:28 PM


Jo Ann Castle – Vice-Chairman


Town Clerk – Samantha Vargas