

SANITATION AUTHORITY MINUTES



TOWN OF GATE CITY SANITATION AUTHORITY MINUTES

January 8, 2024

156 East Jackson Street, Gate City, VA 24251

6:00 PM

I. CALL TO ORDER

Roger Cassell, Chairman, called the meeting to order at 6:02 PM

II. ROLL CALL – Deputy Town Clerk – Lisa Loggans

	PRESENT:	ABSENT:
Chairman, Roger Cassell	X	
Vice-Chair, Jo Ann Castle	X	
Board Member, Bob Richards	X	
Board Member, Daris Hartsock	X	
Board Member, Jan Meade		X
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: Jason Snapp, Mattern & Craig

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS.

None

IV. CONSENT AGENDA

Approval of agenda

Motion made to approve the agenda.

Motion by: Bob Richards

2nd by: Daris Hartsock

VOTE: Aye 4

Nay

Absent 1

Abstain

V. APPROVAL OF MINUTES

Motion made to approve the minutes of the Sanitation Authority Meeting from October 2, 2023.

Motion by: Jo Ann Castle

2nd by: Daris Hartsock

VOTE: Aye 4

Nay

Absent 1

Abstain

VI. APPROVAL OF PAYMENTS

Motion made to approve payment of bills for October, November, and December 2023.

Motion by: Bob Richards

2nd by: Jo Ann Castle

VOTE: Aye 4
Nay
Absent 1
Abstain

VII. COMMUNICATIONS
None

VIII. PUBLIC COMMENT
None

IX. UNFINISHED BUSINESS
None

X. NEW BUSINESS

1. **PSA Billing Concerns- Take no action**
Motion by: 2nd by:

VOTE: Aye
Nay
Absent
Abstain

2. **Motion made to transfer \$66,009.69 from FA-GCSA Repair & Maintenance to SA Fund**
Motion by: Jo Ann Castle 2nd by: Daris Hartsock

VOTE: Aye 4
Nay
Absent 1
Abstain

XI. CLOSED SESSION

Motion made for Sanitation Authority to enter into closed session to discuss 1.) Legal Matters
2.) Consultations with council
3.)

Motion by: Bob Richards
2nd by: Jo Ann Castle

VOTE: Aye 4
Nay
Absent 1
Abstain

Chairperson Roger Cassell opened the closed session at 6:08 PM

• **RETURN FROM CLOSED SESSION**

Motion made for Sanitation Authority to return from closed session.

Motion by: Daris Hartsock
2nd by: Bob Richards
VOTE: Aye 4
Nay
Absent 1
Abstain

Sanitation Authority returned from closed session at 6:30 PM

CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney Michele Brooks

WHEREAS, the Gate City Sanitation Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Sanitation Authority that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Sanitation Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Sanitation Authority.

ROLL CALL VOTE: Aye: Roger Cassell, Jo Ann Castle, Bob Richards, Daris Hartsock
Nay:
Absent: Jan Meade
Abstain:

- MOTIONS FROM CLOSED SESSION: None

XII. OTHER BUSINESS

XIII. ADJOURN

Motion made for Sanitation Authority to adjourn to next quarterly meeting, April 1, 2024.

Motion by: Jo Ann Castle 2nd by: Bob Richards

VOTE: Aye 4
Nay
Absent 1
Abstain

Chairman Roger Cassell, adjourned the meeting at 6:49 PM

Roger Cassell – Chairman

*Resigned position
without providing his
signature*

Lisa Loggans

Deputy Town Clerk – Lisa Loggans