

TOWN COUNCIL Minutes

Gate City Town Council Minutes

February 13, 2024

156 East Jackson Street., Gate City, VA

6:30 PM

I. COUNCIL MEETING CALLED TO ORDER AT 6:33 PM BY: Mayor Jamie Lawson

II. ROLL CALL – Deputy Town Clerk – Lisa Loggans

	PRESENT:	ABSENT:
Mayor, Jamie Lawson	X	
Vice-Mayor, Tyler Kilgore	X	
Council Member, Wallace W. Ross, Jr.	X	
Council Member, Pat Elliott	X	
Council Member, Dexter Harmon	X	
Council Member, Michele Rusek		X
Town Manager, Greg Jones	X	
Town Attorney, Michele Brooks	X	

Others present: Gabe Edmunds – Virginia Star, Kevin Barnette, Leslie Crawford – Gate City Frontier, Inc., Ellen Bailey, Carolyn Bailey, Diana Colbert, Jason Snapp – Mattern & Craig, Inc., and Dale McConnell.

III. INVOCATION – Kevin Barnette

IV. PLEDGE OF ALLEGIANCE – Wallace W. Ross, Jr.

V. APPROVAL OF AGENDA

Motion made to approve the February 13, 2024, agenda.

Motion by: Tyler Kilgore 2nd by: Pat Elliott

VOTE: Aye:	4
Nay:	0
Absent:	1
Abstain:	0

VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS. - None

VII. APPROVAL OF MINUTES

**1. Approval of January 8, 2024, Town Council Workshop Minutes
Motion made to approve minutes as presented.**

Motion by: Dexter Harmon 2nd by: Pat Elliott

VOTE: Aye:	3
Nay:	0
Absent:	1
Abstain:	1 Wallace W. Ross, Jr.

**2. Approval of January 9, 2024, Public Hearing Minutes (Manville Sidewalk Project)
Motion made to approve minutes as presented.**

Motion by: Tyler Kilgore 2nd by: Wallace W. Ross, Jr.

VOTE: Aye: 4
Nay: 0
Absent: 1
Abstain: 0

**3. Approval of January 9, 2024, Public Hearing Minutes (Signage at GC United Pentecostal Church)
Motion made to approve minutes as presented.**

Motion by: Dexter Harmon 2nd by: Pat Elliott

VOTE: Aye: 4
Nay: 0
Absent: 1
Abstain: 0

**4. Approval of January 9, 2024, Town Council Minutes
Motion made to approve minutes as presented.**

Motion by: Pat Elliott 2nd by: Tyler Kilgore

VOTE: Aye: 4
Nay: 0
Absent: 1
Abstain: 0

**5. Approval of January 19, 2024, Special Called Meeting Minutes
Motion made to approve minutes as presented.**

Motion by: Dexter Harmon 2nd by: Pat Elliott

VOTE: Aye: 3
Nay: 0
Absent: 1
Abstain: 1 Tyler Kilgore

VIII. APPROVAL OF PAYMENTS

Motion made for approval for payment of bills for January 2024 as presented.

Motion by: Pat Elliott 2nd by: Tyler Kilgore

VOTE: Aye: 4
Nay: 0
Absent: 1
Abstain: 0

IX. PUBLIC COMMENT (Will be limited to 3 minutes per speaker.) – No Public Comments

Mayor Lawson closed the public comment session at 6:39 PM and opened the consent agenda session.

X. COMMUNICATIONS – No Communications

XI. REPORTS (All reports given will be included with your packet. Any questions about the reports will need to be discussed with the department head PRIOR to the meeting.)

A. Engineer's Status Report

VDH Backup Generator Project: Project is considered 35% complete currently. VDH has approved the original Categorical Exclusion request for public comment. The CE has advertised for public comment (ran in Kingsport Times on 7/2 and 7/9). The public comment period has closed and official CE approval was received from VDH on 11/30. VDH has indicated the needed water pump station in the Williams Mill Tank area can be added to the project in place of the one we removed from the project previously. The design can be part of the VDH funding project, but the survey will be the responsibility of the Town since it was not originally included in the budget. The CE will have to be readvertised to include the new location. New pump station site has been scoped with the Town and M&C, M&C is in process of delivering supplement to Town for review.

Kane St. Sidewalk Transportation Alternatives Funding Application: Project survey has been completed, preliminary design has begun, and project is currently approximately 25% complete. Pre award audit by VDOT has been completed and approved. 30% Plans are complete. Next steps will be to schedule a public hearing to discuss the project with town residents.

Manville Road Highway Safety Improvement Plan Funding Application: Project survey is complete, preliminary design (30% plans) are completed, and project is currently approximately 35% complete. 30% plans have been reviewed with the Town, from that review it was determined that a public hearing should be scheduled to discuss and address any questions or concerns the affected residents may have. Public Hearing was held January 9th. 30% plans will be reviewed with Town staff to determine whether or not to include retaining walls to minimize ROW takes.

Retaining Wall Construction Plans (Walgreen's Parking Lot): Field survey is complete. M&C met with Mr. Brack Slate (owner of adjacent property) to determine the possibility of gaining an easement to construct the wall. Currently awaiting response from Mr. Slate.

B. Gate City Frontier Report

Please accept this brief report on behalf of GCF director, Leslie Crawford. This report will outline the capacity at which GCF has been actively working towards foundational growth and organization, business outreach, community outreach, events, and downtown revitalization through Virginia Main Street.

Foundational Growth and Organization with GCF

- Satisfied all requirements to complete final reports and funding remittance for grant fulfillment with DHCD and VMS.
- The GCF semi-annual board meeting was held on January 2nd and included an election for board members. Updates include Donnie Alley as Chairman and Mark Jenkins as Vice-chairman.
- Attended the "VMS How to Apply Grant Webinar" with DHCD and VMS to learn about possibilities for the town and GCF to work together on future projects as discussed during our January joint workshop. We are eligible for the Community Vitality Grant (CVG) and Financial Feasibility Grant (FFG). We are not eligible for the Downtown Investment Grant (DIG). Grants open on Feb 1 and are due in March.

Business & Community Outreach

- Working to help town businesses be heard in regards to snow removal, trash, etc. We've had several businesses reach out in regards to basic needs being met on the street such as snow removal and trash removal. These topics were also covered at the joint workshop in January, have been brought to the attention of Greg Jones and I have communicated that back to the business owners.
- Planning and organizing the community meet and greet which will be held on Monday, February 12th at 6PM at 173 West Jackson Street in the former Wildwood Boutique location.
- Our 2023 statistical data is as follows:
 - Total Number of Adult Volunteers: 374
 - Total Number of Student Volunteers: 61
 - Total Number of Volunteer Hours: 1,610.5

Events

- GCF has been working on organizing and booking all details for the upcoming 2024 events.
- Our first event to kickoff 2024 is the 3rd Annual Gate City Jeep Jamboree which has become referred to as the Jeep Jam.

2024 Event Calendar (various details TBD)

*L stands for an event geared more towards the local community

*T stands for an event that is planned specifically for tourism

*We believe that having events that cater to the local community AND tourists is a vital key in a thriving town. We are glad to welcome tourists for a large event and very hopeful that they will return to Gate City. However, we want to maintain a sense of community for our locals so that they have a place to *play* where they *live*. This group is our return customer following for locally owned businesses.

*Our 2024 goal for every event that falls into tourism is to offer an accompanying day of activities planned for guests so that they have a reason to want to stay in town for more than one day. We are hopeful that this will help with tourism grants for the Town of Gate City in the future.

- **May 25: 3rd Annual Jeep Jam (L,T)**
 - Jeeps, vendors, food trucks, live DJ & music, inflatables
- **July 6: Red, White, and Blue Bash: The After Party (L,T)**
 - We are looking to split this event into a two part day.
 - First part will be the "Freedom Weekend" event sponsored by GCUPC.
 - The second part of the event will be a concert with local opener and a family friendly rock genre cover band on Jackson with food trucks and end the night with fireworks.
- **August 3: Back to School Bash (L)**
 - This event is specifically offered to help the local community. This event gives Gate City community stakeholders the opportunity to come together and provide a special day for hundreds of children.
- **September 21: Harvest Moon Celebration (L,T)**
 - This event will be broken into three categories this year.
 - Miss Harvest Moon Pageant
 - Vendor Market & food trucks
 - Night concert with local opener and 90s country genre cover band

- **October 19: King Alleyween (L, T)**
 - Traditional community event featuring trunk or treat, streetdance, dj, and magician
- **November 11: Veterans Day Program (L)**
 - This event will proudly honor all who served in the United States Armed Forces and will be co-hosted by Gate City Middle School & High School.
- **November 23: Christmas Open House (L,T)**
 - A day to invite the region into downtown Gate City to kick off their holiday season with local shopping and hometown charm. We are going to work to provide more interactive aspects of this event for tourists.
- **November 30: Small Business Saturday (L,T)**
 - A day to invite the region into downtown Gate City to focus on local shopping. GCF will partner with American Express as a “Neighborhood Champion” to receive Shop Small swag to give to businesses to pass out free to customers.
- **December 7: Christmas Parade (L,T)**
 - We will partner with the Gate City Fire Department to help with the marketing and any small details that need to be handled for this event.
- Additional Christmas activities/events are being discussed

C. Town Manager’s Report

- **Department of Housing and Community Development (DHCD): Park Street Housing Rehabilitation Project: Phase II**

Phase two of the Park Street project includes the rehabilitation of five housing units, the substantial reconstruction of one unit and the clearance and demolition of one blighted unit, serving nineteen low- to moderate-income persons.

December 2022 – DHCD was awarded funding for the Phase II Park Street Housing Rehabilitation Project on November 16th, 2022.

Funding Awarded:

DHCD: CDBG:	\$687,968
AEP	\$35,000
Town (In-Kind)	\$12,000
Total	\$734,968

February 2024 – The Project Management and Rehabilitation Board met on February 12, 2024 for the first monthly meeting for this project. So far, we have two houses committed to the project. The next meeting will be on March 11th, 2024.

- **Dog Park Project**

August 2023 – The Planning Commission noted that the fence is damaged again due to a fallen tree. The Planning Commission also indicated that the latches on the fence were not closing properly. Factory to You Fence will be working to correct these issues. The Planning Commission is currently working on sign

development and placement, placement of concrete benches, developing rules that will be posted onsite, and placing three dog waste stations.

September 2023 – I have received a soft quote in the amount of \$2,400 to remove the dead trees around the parameter of the dog park. This should help mitigate trees falling and damaging the fence. Work is expected to be completed on September 18th, 2023.

October 2023 – The dead trees around the parameter of the dog park have been removed. Factory to You Fence will be completing the fence repair shortly.

November 2023 – We have received a preliminary quote and sign renderings for the dog park. Council action: Approval to develop and advertise a Request for Proposals (RFP)

January 2024 – The RFP has been developed and advertised. The RFP is due by January 24th, 2024. Factory to You Fence has been paid a deposit to repair the fence on October 16th, 2023. They have not responded with a status to the repairs.

February 2024 – Factory to You Fence has completed the repairs to the fence. The sign project can be incorporated into a planning grant from the Tobacco Commission and Appalachian Regional Commission (ARC).

- **Department of Criminal Justice System (DCJS)/ARPA Funding Grant**

April 2023 – The Town was allocated \$152,000 through DCJS/ARPA funding. The Town submitted the grant application on March 24th, 2023. Below is our budget:

Item	QTY	Cost/Each	Vendor	Budget
Axon in Car Cameras x5	5	\$ 9,685	Axon	\$ 48,425
Axon Taser 10's x4	4	\$ 4,827	Axon	\$ 19,308
Star Chase GPS x2	2	\$ 9,983	Starchase	\$ 19,966
Less Lethal Wilson Shotguns x3	3	\$ 1,207	Wilson's Combat	\$ 3,621
Handgun's with red dot x4/holster/light	3	\$ 1,155	Craig's Firearm Supply	\$ 3,465
Grogan Park Cameras	10	\$ 3,743	SCTV	\$ 37,430
Police Department Cameras	8	\$ 2,440	SCTV	\$ 19,520
Total				\$ 151,735

December 2023 – SCTV has informed the town that the equipment has been received. SCTV anticipates installation to be completed in January or February 2024.

February 2024 – The security cameras for the Town Hall have been installed. We are expecting the security cameras for Grogan Park to be installed in a few weeks.

- **Virginia Tourism Corporation: Marketing Leverage Grant**

March 2023 - The Town applied for the VTC's Marketing Leverage Grant. The proposed funding will be used to create a new website for our tourists: YourGateCity.com. The proposed funding will also include marketing and web page utilization funds for the new website. The total funds requested for the project are \$15,000 with a 50% match from the Town.

May 2023 – A Request for Proposals (RFP) for website development vendors has been developed and should be advertised shortly.

September 2023 – The deadline for the VTC Marketing Leverage Grant is on September 28th, 2023.

October 2023 - The grant application has been submitted. We should receive notice in the next few weeks.

December 2023 – VTC has awarded \$10,000.00 to the Town for this project.

January 2024 – Our letter of engagement with Corporate Image has been signed following Council RFP approval in December. Work should begin in February 2024.

February 2024 – The kickoff meeting for our website development project has been scheduled for February 15th, 2024. This project should be completed in a couple of months.

- **Request for Proposals: Scott County Historic Society Building and Wall Repair**

May 2023 - The deadline for the RFP has been extended to April 5th, 2023. We did not receive any proposals. A local contractor is interested in the project but wants engineering plans for the drainage. Council has approved Mattern & Craig to develop a drainage plan. A new RFP will be developed once the drainage plan is complete.

September 2023 – Council has accepted Mattern & Craig, Inc. proposal to manage the project under the Town’s GES contract.

December 2023 – Mattern & Craig has completed the survey on the property and is currently working on designing the project.

- **Raze 242 Chestnut Street Project**

September 2023 - Upon the recommendation of the Codification Committee, Council has approved to raze 242 Chestnut Street due to property maintenance violations. The notice to raze the structure has been sent to the property, posted at the Town Hall and Courthouse. In accordance with VA Code § 15.2-906(2), the notice must also be published in the newspaper for two weeks and observe a 30-day waiting period after the date of the last publication. The notice was published in the VA Star on August 30th and September 6th, 2023. The waiting period will be over on October 6th. In the meantime, I’m developing the Request for Proposal (RFP) for contractors to perform the work. The RFP will be advertised by the end of September.

October 2023 – The RFP to raze the building has been created and advertised. The deadline for the RFP is October 25th, 2023.

November 2023 - DH Griffin Wrecking Company submitted the lowest bid. We did receive one bid that was disqualified. Council Action: Award contract to DH Griffin Wrecking Company.

January 2024 - DH Griffin Wrecking Company is onsite and the project has begun. This project should be completed in the next week.

February 2024 – This project is complete. Once the invoice is received, the property owner will be billed.

- **DEQ: High School Area Collector Line Replacement Project**

The Town has been awarded \$704,000.00 to replace the wastewater collection line near the Gate City High School. EPA is expected to award up to 50% in grant funding in the spring of 2024. The balance of the funding will be funded through the Virginia Clean Water Revolving Loan Fund. The terms will be for 30 years at 0% interest.

- **2024 Legislative Visit**

Mayor Lawson and Council Members Pat Elliott, Dexter Harmon, and Wallace W. Ross Jr. will be traveling to Roanoke Virginia to meet with state agencies on January 30th through February 2nd, 2024. So far, meetings with the Department of Housing and Community Development (DHCD), Virginia Tourism Corporation (VTC), and the Virginia Department of Transportation (VDOT) have been confirmed. Meetings with DHCD, VTC, and VDOT will be held along with the delegation from Scott County. We are also working on scheduling meetings with the Virginia Department of Health (VDH), Rural Development (RD), and the Tobacco Commission. Also confirmed are the Southwest Virginia Legislature reception and the VML local government day program.

VDH – We discussed the need to replace the raw water line at the water treatment plant. Our recent grant application for this replacement project was turned down. VDH stated that our application will need to be strengthened by highlighting the fact that our water plant is now a regional plant serving several nearby communities.

Tobacco Commission: Discussed gateway and wayfinding signs, Parking Lot Development, and Street Light Replacement. Tobacco Commission stated that they would be interested in funding a planning grant for all of these amenities under one planning grant.

DHCD – Went over our current housing rehab project on Park Street. We also presented our ideas to develop the Water Street parking lot to include amenities such as a splash pad, amphitheater, pickleball court, and an area for microbusiness. The Appalachian Regional Commission (ARC) who was in attendance stated that they would be interested in funding a planning grant for these projects.

VTC – We reviewed the community event that was created and managed by Gate City Frontier, Inc. We also shared our new video ads for Gate City.

VDOT – Discussed the traffic issue at Gate City High School. The project would qualify for Transportation Alternatives Program (TAP) grant funding. We also discussed additional traffic calming devices for Jackson Street.

RD – Discussed the raw water line replacement. RD has funding available for this project as well. We also discussed the need to replace emergency response vehicles. RD has several available funding and grant opportunities.

Council Action: Approve to pursue a planning grant from the Tobacco Commission and ARC for gateway and wayfinding, Parking Lot Development, Street Light Replacement.

- **Trash Cans East and West end of Jackson Street**

An order was made with Global Industries for ten additional trash cans to be used on the east and west ends of Jackson Street. The regular price for the trash cans is \$639.00 each plus shipping. Global Industries matched the price quoted to Gate City Frontier, Inc in the amount of \$436.64 plus shipping. The total order was \$4,873.40. Special thanks to Gate City Frontier, Inc!

February 2024 – This project has been completed.

- **Water Leaks Repaired**

<u>Location</u>	<u>Repair Date</u>	<u>Materials used for Repair</u>
Corner of West Jackson Street	1/24/2024	Customer placed mailbox in concrete on top of water line; and Elm Street 3 blue tips; 8" pipe; Ram 1500 truck; 3 employees; 1.5 hrs

D. Attorney's Report : No Report

E. Council Reports (Any new business from Committees that needs to come before the Council.)

Pat Elliott: Asked if the FY 25 budget planning has started. Town Manager Greg Jones stated work for the budget will start shortly and emails will be circulated.

Dexter Harmon: Stated that many of the decorative streetlights are out.

Tyler Kilgore: Defer to New Business to discuss Planning Commission zoning ordinances amendments.

Wallace W. Ross, Jr.: El Ranchito Mexican Grill had left over window tinting and used it to treat the doors in the Town Hall lobby without charge. Mr. Ross stated that a thank you letter should be drafted and sent. Mr. Ross questioned the distribution of the new trash cans. Stated there were many on the west end of town. Mrs. Leslie Crawford, Director Gate City Frontier, Inc, stated that the smaller containers are planters. They are currently covering the electric boxes along the sidewalk. Mr. Ross stated that the yellow safety paint along Jackson Street needs to be repainted. Greg Jones stated that Council had already awarded that project. This will be completed in the spring. Mr. Ross stated that the bank property beside the parking lot on Water Street would be a good location for a electric vehicle charging station.

F. Police Department: Attached.

G. Sanitation Authority: No Report

XII. UNFINISHED BUSINESS:

1. Ordinance to sell & auction public property:

a. Vacant Lot on Chestnut Street: 146A2A-15;

Motion made to adopt ordinance:

Motion by: Tyler Kilgore 2nd by: Pat Elliott

ROLL CALL VOTE:

Aye:	Kilgore, Ross, Elliott, Harmon, and Lawson
Nay:	0
Absent:	Rusek
Abstain:	0

- b. Vacant Lot at 649 Park Street: 146A6A-17

Motion made to adopt ordinance:

Motion by: Tyler Kilgore 2nd by: Pat Elliott

ROLL CALL VOTE:

Aye: Kilgore, Wallace, Elliott, Harmon, and Lawson
Nay: 0
Absent: Rusek
Abstain: 0

- 2. Gate City Theater Lease Agreement with Gate City Frontier, Inc.**
No Action Taken

XIII. NEW BUSINESS

1. **Virginia Department of Energy: EV Charging Station Grant**
No Action Taken

2. **Public Hearing: Abate Waterline Easement/Moccasin Hills Subdivision**
Motion made to approve the Public Hearing: March 12, 2024

Motion by: Tyler Kilgore 2nd by: Pat Elliott

VOTE: Aye: 4
Nay: 0
Absent: 1
Abstain: 0

3. **Public Hearing: Platted Road Closure/Portion of Clyde Williams Road**
Motion made to approve the Public Hearing: March 12, 2024

Motion by: Tyler Kilgore 2nd by: Pat Elliott

VOTE: Aye: 4
Nay: 0
Absent: 1
Abstain: 0

4. **Public Hearing: Zoning Ordinance Changes for C-1**
Motion made to approve the Public Hearing: March 12, 2024

Motion by: Tyler Kilgore 2nd by: Pat Elliott

VOTE: Aye: 4
Nay: 0
Absent: 1
Abstain: 0

5. Public Hearing: Zoning Ordinance Changes for C-2
Motion made to approve the Public Hearing: March 12, 2024

Motion by: Tyler Kilgore 2nd by: Pat Elliott

VOTE: Aye: 3
Nay: 0
Absent: 1
Abstain: 1 – Wallace W. Ross, Jr.

6. Public Hearing: Zoning Ordinance Definitions/Additions
Motion made to approve the Public Hearing: March 12, 2024

Motion by: Tyler Kilgore 2nd by: Dexter Harmon

VOTE: Aye: 4
Nay: 0
Absent: 1
Abstain: 0

7. ARC & Tobacco Commission Planning Grant: Gateway, Wayfinding, Parking Lot Development, Street Light Replacement
Motion made to approve to proceed with the planning grant development:

Motion by: Tyler Kilgore 2nd by: Pat Elliott

VOTE: Aye: 4
Nay: 0
Absent: 1
Abstain: 0

8. Raze 245 Woodland Street: Award bid: D. H. Griffin Wrecking Company, Inc.
Motion made to raze 245 Woodland Street. ARPA Funds to be used for the project. The expected cost will be between \$14,200 and \$21,200 depending on the asbestos abatement.

Motion by: Tyler Kilgore 2nd by: Pat Elliott

VOTE: Aye: 4
Nay: 0
Absent: 1
Abstain: 0

9. Approved Revised Job Description: Town Clerk
Motion made to approve the revised job description.

Motion by: Tyler Kilgore 2nd by: Pat Elliott

VOTE: Aye: 4
Nay: 0
Absent: 1
Abstain: 0

**10. Approve Revised Job Description: Town Crew
Motion made to approve the revised job description.**

Motion by: Tyler Kilgore 2nd by: Pat Elliott

VOTE: Aye:	4
Nay:	0
Absent:	1
Abstain:	0

**11. Approval: Sidewalk cut to Install Driveway: 347 Solon Street
Motion made to approve the resident request to cut the sidewalk to install a driveway.**

Motion by: Dexter Harmon 2nd by: Pat Elliott

VOTE: Aye:	4
Nay:	0
Absent:	1
Abstain:	0

**12. Motion to amend the agenda: Kane Street Sidewalk Public Hearing.
Motion made to approve the Public Hearing: March 12, 2024**

Motion by: Tyler Kilgore 2nd by: Pat Elliott

VOTE: Aye:	4
Nay:	0
Absent:	1
Abstain:	0

**13. Public Hearing: Kane Street Sidewalk Project:
Motion made to approve the Public Hearing: March 12, 2024**

Motion by: Pat Elliott 2nd by: Wallace W. Ross, Jr.

VOTE: Aye:	4
Nay:	0
Absent:	1
Abstain:	0

XIV. PUBLIC COMMENT – NEW BUSINESS

1. Ms. Ellen Bailey, 144 Elliott Street, asked if the Town would be auctioning 245 Chestnut Street. Town Attorney, Michele Brooks, stated that only lot numbers: Vacant Lot on Chestnut Street: 146A2A-15 and Vacant Lot at 649 Park Street: 146A6A-17 have been approved to be sold via sealed bids. 245 Chestnut Street is: 146A2 A 14. That is a different lot. Council did not approve to auction 242 Chestnut Street.

XV. CLOSED SESSION

Motion made for Council to enter into closed session to discuss 1.) Legal Matters

Motion by: Tyler Kilgore 2nd by: Dexter Harmon

VOTE: Aye:	4
Nay:	0
Absent:	1
Abstain:	0

Mayor Lawson opened the closed session at 7:31 PM

XVI. RETURN FROM CLOSED SESSION

Motion made for Council to return from closed session.

Motion by: Tyler Kilgore 2nd by: Wallace W. Ross, Jr.

VOTE: Aye:	4
Nay:	0
Absent:	1
Abstain:	0

Council returned from closed session at 8:51 PM

CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney Michele Brooks

WHEREAS, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

ROLL CALL VOTE:

Aye:	Kilgore, Ross, Elliott, Harmon, and Lawson
Nay:	0
Absent:	1
Abstain:	0

XVII. MOTIONS FROM CLOSED SESSION:

No Motions from Closed Session:


XVIII. ADJOURN

Motion made to adjourn.

Motion by: Tyler Kilgore 2nd by: Pat Elliot

VOTE: Aye:	4
Nay:	0
Absent:	1
Abstain:	0

*Mayor Lawson adjourned the meeting at 9:19 PM, until the next scheduled Council Meeting on March 12, 2024, at 6:30 PM



Jamie Lawson – Mayor



Lisa Loggans – Deputy Town Clerk