

# Special Called Meeting Town Council

## Gate City Town Council Called Meeting Minutes

March 2, 2022

156 E. Jackson St., Gate City, VA

6:30 PM



**I. SPECIAL CALLED MEETING CALLED TO ORDER AT 6:31 P.M. BY: Mayor – Bob Richards**

**II. ROLL CALL – Deputy Town Clerk – Lisa Loggans**

|  | <b>PRESENT:</b> | <b>ABSENT:</b> |
|--|-----------------|----------------|
| Mayor, Bob Richards                    | x               |                |
| Vice Mayor, Robin Richards             | x               |                |
| Council Member, Allan “Cotton” Roberts |                 | x              |
| Council Member, Roger Cassell          | x               |                |
| Council Member, Wallace W. Ross, Jr.   | x               |                |
| Council Member, Tyler Kilgore          | x               |                |
| Town Manager, Greg Jones               | x               |                |
| Town Attorney, Michele Brooks          | x               |                |

Others present: Gabe Edmunds, Virginia Star

**III. APPROVAL OF AGENDA**

**Motion made to approve the agenda:**

Motion by: Robin Richards  
2nd by: Wallace W. Ross, Jr.  
VOTE: Aye, 4  
Nay,  
Absent, 1  
Abstain

**Motion carried.**

**IV. NEW BUSINESS**

Town Manager Greg Jones stated that Ms. Janice Torretta who was offered the Town Clerk position rejected the job offer.

**V. CLOSED SESSION:**

**Motion made for Council to enter into closed session to discuss Personnel Issues.**

Motion by: Robin Richards  
2<sup>nd</sup> by: Tyler Kilgore  
VOTE: Aye: 4  
Nay:  
Absent: 1  
Abstain:

**Motion carried.**

Mayor Richards opened the closed session at 6:35 P.M.

**VI. RETURN FROM CLOSED SESSION:**

**Motion made for Council to return from closed session.**

Motion by: Tyler Kilgore  
2<sup>nd</sup> by: Robin Richards  
VOTE: Aye: 4  
Nay:  
Absent: 1  
Abstain:

**Motion carried.**

Council returned from closed session at 6:48 P.M.

**CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney Michele Brooks**

**WHEREAS**, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-7312 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED**, that the Gate City Town Council hereby certifies that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

ROLL CALL VOTE: Aye: Roger Cassell  
Robin Richards  
William W. Ross, Jr.  
Tyler Kilgore  
Bob Richards  
Nay: None  
Absent: Allan Roberts  
Abstain: None

**VII. MOTIONS FROM CLOSED SESSION: Town Clerk Position Appointment**

**Motion made to appoint Britney Black to the Town Clerk’s Position**

Motion by: Robin Richards  
2<sup>nd</sup> by: Roger Cassell  
VOTE: Aye: 4  
Nay: None  
Absent: 1  
Abstain: None

**Motion carried.**

**1. Public Hearing: March 29, 2022: DHCD Park Street Housing Rehabilitation Project Phase II**

**Motion made to approve a Public Hearing on March 29<sup>th</sup>, 2022 for the Park Street Housing Rehabilitation Project Phase II**

Motion by: Roger Cassell  
2<sup>nd</sup> by: Robin Richards  
VOTE: Aye: 4  
Nay: None  
Absent: 1  
Abstain: None

**Motion carried.**

**2. Called Meeting: March 29, 2022: Resolution of Support for the Housing Rehabilitation Project Phase II**

**Motion made to approve a Called Meeting on March 29<sup>th</sup>, 2022 to consider approval of a Resolution of Support for the Park Street Phase II Housing Rehabilitation Project.**

Motion by: Robin Richards

2<sup>nd</sup> by: Tyler Kilgore

VOTE: Aye: 4

Nay: None

Absent: 1

Abstain: None

**Motion carried.**

**VIII. PUBLIC COMMENT – NEW BUSINESS**

No Public Comment

**IV. ADJOURN**

**Motion made to adjourn.**

Motion by: Robin Richards

2<sup>nd</sup> by: Wallace W. Ross, Jr.

VOTE: Aye: 4

Nay: None


Absent: 1

Abstain: None

**Motion carried.**

\*Mayor Richards adjourned the meeting at 6:50 P.M., until the next scheduled Council Meeting on March 8, 2022, at 6:30 p.m.

  
Bob Richards – Mayor

  
Lisa Loggans – Deputy Town Clerk