



February 5, 2019

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, February 5, 2019 at Gate City Town Hall.

CALL TO ORDER:

Chairman, Delany Herron called the meeting to order at 6:03 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Roger Cassell, Vickie Roberts, Delany Herron, Margaret Falin.

MEMBERS ABSENT: None.

ALSO PRESENT: Greg Jones, Gate City Town Manager and Michelle Brooks, Gate City Town Attorney.

GUESTS PRESENT: Mr. & Mrs. Daniel Dean

DETERMINATION OF A QUORUM:

With five (5) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held December 4, 2018 were presented.

Motion made by Delany Herron and seconded by Jo Ann Castle to adopt the minutes from December 4, 2018 as presented.

VOTING AYE: Jo Ann Castle, Roger Cassell, Vickie Roberts, Delany Herron and Margaret Falin.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

The minutes from the canceled meeting of January 1, 2019 were presented.

Motion made by Vickie Roberts and seconded by Delany Herron to adopt the minutes from January 1, 2019 as presented.

VOTING AYE: Jo Ann Castle, Roger Cassell, Vickie Roberts, Delany Herron and Margaret Falin.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY: Jo Ann Castle reminded members that this is the annual organizational meeting, deferred from January 1, 2019 and that action should be taken on re-appointing Margaret Falin to a four year term, appointing officers for 2019 and appointing a Planning Commission representative to the Gate City Board of Zoning Appeals.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Jo Ann Castle reported a site visit to Crossway Baptist Church to evaluate their request for a Special Exception and Use permit for the placement for a lighted sign.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Will defer comments to new and unfinished business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

Nothing to report.

C. GATE CITY TOWN ATTORNEY: Nothing to Report

UNFINISHED BUSINESS:

- 1) Mr. Jones reported that a tree has fallen at the Gate City Dog Park and damaged one section of fencing.

- 2) He also stated that further development at Gateway Park must be postponed until the next budget year.
- 3) Mr. Jones informed the Commission that Gate City has received a grant to fund housing rehab projects on Park Street which should start relatively soon.
- 4) No representative from Crossway Baptist Church was present therefore no action was taken.
- 5) Jo Ann Castle questioned if it would be possible to erect no parking signs on the fence at Gateway Park to further discourage illegal parking on the park grounds by visitors to the Auction House adjacent to the park. Mr. Jones said he would look into the possibility of signage and that someone had already driven into the fencing and caused damages. He will inform the owners of the auction business.

NEW BUSINESS:

- 1) Commission members reviewed an application from Mr. and Mrs. Daniel Dean for a Special Exception and Use Permit to place a mobile home in an R-2 Residential district at 154 Elliott Drive. This will be a used mobile home to be utilized as a rental property. It will replace a mobile home that had burned and has been removed.

After lengthy discussion, motion made by Jo Ann Castle and seconded by Vickie Roberts to refer this application to Gate City Town Council for consideration.

VOTING AYE: Jo Ann Castle, Vickie Roberts, Delany Herron and Margaret Falin.

VOTING NAY: Roger Cassell

ABSENT: None

ABSTAINING: None

- 2) Action was postponed on changes to the Signage Ordinance until further information can be obtained.
- 3) The Comprehensive Plan Committee will begin the review of Goals and Objectives for the Comprehensive Plan to be renewed before the end of 2019.
- 4) Planning Commission Members respectfully request that the Gate City Town Council appoint Mrs. Margaret Falin to a four year term on the Gate City Planning Commission to begin January 1, 2019 and ending December 31, 2022.
- 5) Planning Commission Members respectfully request that the Gate City Town Council appoint Mrs. Vickie Roberts to serve on the Gate City Board of Zoning Appeals beginning January 1, 2019 and ending December 31, 2019.

Please accompany Mrs. Robert's appointment with a Letter of Appointment, to include instructions for being sworn in by the Scott County Circuit Court Clerk.

6) Jo Ann Castle made the motion, seconded by Vickie Roberts to appoint the Chairman Delaney Herron, Vice Chairman Vickie Roberts and Secretary Jo Ann Castle by acclimation for the year 2019.

VOTING AYE: Jo Ann Castle, Roger Cassell, Vickie Roberts, Delany Herron and Margaret Falin.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Margaret Falin.

VOTING AYE: Jo Ann Castle, Roger Cassell, Vickie Roberts, Delany Herron, Margaret Falin.

VOTING NAY: None

ABSENT: None.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:45 pm.

  
Jo Ann Castle, Secretary

  
Delany Herron, Chairman  
Approved 3-5-2019