

# SANITATION AUTHORITY MINUTES



## TOWN OF GATE CITY SANITATION AUTHORITY MINUTES SPECIAL CALLED MEETING

May 24, 2021

156 E. Jackson St., Gate City, VA 24251

5:00 pm

### I. CALL TO ORDER

Roger Cassell, Chairman/Council Member, called the meeting to order at 5:03 P.M.

### II. ROLL CALL – Town Clerk, Lydia Morales

	PRESENT:	ABSENT:
Chairman, Roger Cassell	X	
Vice-Chair, Jo Ann Castle	X	
Board Member, Sandra Craft		X
Board Member, Bob Richards	X	
Board Member, Daris Hartsock	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: NONE

### III. NEW BUSINESS

- PSA Wastewater Contract

### IV. CLOSED SESSION

**Motion made for Sanitation Authority to enter into closed session to discuss: 1.) PSA Wastewater Contract**

Motion by: Jo Ann Castle                      2<sup>nd</sup> by: Daris Hartsock

VOTE: Aye, 4

Nay,

Absent, 1

Abstain,

**Motion Carried.**

Chairman Roger Cassell opened the closed session at 5:04 P.M.

- RETURN FROM CLOSED SESSION

Sanitation Authority returned from closed session at 5:31 P.M.

**Motion made for Sanitation Authority to return from closed session.**

Motion by: Bob Richards                      2<sup>nd</sup> by: Daris Hartsock

VOTE: Aye, 4

Nay,

Absent, 1

Abstain,

**Motion Carried.**

**CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney Michele Brooks**

**WHEREAS**, the Gate City Sanitation Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-7312 of the Code of Virginia requires a certification by the Sanitation Authority that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED**, that the Gate City Sanitation Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Sanitation Authority.

ROLL CALL VOTE: Aye: Chairman, Roger Cassell  
Vice-Chair, Jo Ann Castle  
Board Member, Bob Richards  
Board Member, Daris Hartsock  
Nay:  
Absent: Board Member, Sandra Craft  
Abstain:

**V. MOTIONS FROM CLOSED SESSION:**

**PSA Wastewater Contract**

**Motion made that the Gate City Sanitation Authority, pending the signing of contracts,**

- 1. The Gate City Sanitation Authority accepts the proposal from the PSA for \$50,000 to settle overpayment issue.**
- 2. The Gate City Sanitation Authority will maintain and keep approximately \$42,700 that was "short paid".**
- 3. Repair and maintenance accounts will be maintained by The Gate City Sanitation Authority and the Public Service Authority. The Scott County Public Service Authority will make initial deposit for The Gate City Sanitation Authority of approximately \$197,458. The minimum balance will be maintained at \$50,000. When the account balance goes below \$50,000, both parties will pay a 15% surcharge until the balance is above \$50,000.**

Motion by: Jo Ann Castle

2<sup>nd</sup> by: Bob Richards

VOTE: Aye, 4  
Nay,  
Absent, 1  
Abstain,

**Motion Carried.**

**VI. ADJOURN**

**Motion made for Board to adjourn to the Special Called Sanitation Authority Meeting on June 7, 2021 at 6:00 p.m.**

Motion by: Jo Ann Castle

2<sup>nd</sup> by: Daris Hartsock

VOTE: Aye, 4  
Nay,  
Absent, 1  
Abstain,

**Motion Carried.**

Chairman Roger Cassell, adjourned the meeting at 5:35 P.M.

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Roger Cassell – Chairman

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Town Clerk – Lydia Morales