

# SANITATION AUTHORITY MINUTES



TOWN OF GATE CITY SANITATION AUTHORITY MINUTES  
SPECIAL CALLED MEETING  
December 30, 2019  
156 E. JACKSON ST.  
6:00 pm

## I. CALL TO ORDER

Roger Cassell, Chairman/Council Member, called the meeting to order at 6:05 P.M.

## II. ROLL CALL – Town Clerk, Lydia Lane

	PRESENT:	ABSENT:
Chairman, Roger Cassell	X	
Vice-Chair, Jo Ann Castle	X	
Board Member, Sandra Craft	X	
Board Member, Bob Richards	X	
Board Member, Daris Hartsock	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: Larry Sturgill; Dave Wilson, Mattern & Craig

## III. UNFINISHED BUSINESS

### • PSA Contract and Billing

Chairman Roger Cassell stated that a letter was sent to PSA with a December 17<sup>th</sup> deadline. Chairman Roger Cassell stated that he and Town Attorney Michele Brooks followed up with a visit to the PSA meeting. Chairman Roger Cassell presented the Sanitation Authority with the response from Mr. Mullins. Sanitation Authority entered into closed session.

## IV. CLOSED SESSION

**Motion made for Sanitation Authority to enter into closed session to discuss: 1.) PSA Contract and Billing Issues.**

Motion by: Jo Ann Castle                      2<sup>nd</sup> by: Sandra Craft  
VOTE: Aye, 5  
Nay,  
Absent,  
Abstain,    **Motion Carried.**

Chairman Roger Cassell opened the closed session at 6:07 P.M.

### • RETURN FROM CLOSED SESSION

Sanitation Authority returned from closed session at 7:18 P.M.

**Motion made for Sanitation Authority to return from closed session.**

Motion by: Daris Hartsock                      2<sup>nd</sup> by: Sandra Craft  
VOTE: Aye, 5  
Nay,  
Absent,

Abstain,

**Motion Carried.**

**CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney Michele Brooks**

**WHEREAS**, the Gate City Sanitation Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-7312 of the Code of Virginia requires a certification by the Sanitation Authority that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED**, that the Gate City Sanitation Authority hereby certifies that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Sanitation Authority.

ROLL CALL VOTE: Aye: Jo Ann Castle, Sandra Craft, Bob Richards, Daris Hartsock, Roger Cassell

Nay:

Absent:

Abstain:

**Motion Carried.**

**V. MOTIONS FROM CLOSED SESSION:**

Chairman Roger Cassell stated that the Sanitation Authority authorizes Town Attorney Michele Brooks to set a meeting date between the Gate City Sanitation Authority and the PSA. Town Attorney Michele Brooks stated that she hopes to set the meeting for January 10, 2020. No motions were made.

**VI. ADJOURN**

**Motion made for Board to adjourn to the regular scheduled Sanitation Authority Meeting on January 13, 2020 at 6:00 p.m.**

Motion by: Sandra Craft                      2<sup>nd</sup> by: Bob Richards

VOTE: Aye, 5  
Nay,  
Absent  
Abstain,

**Motion Carried.**

Chairman Roger Cassell, adjourned the meeting at 7:21 P.M.

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Roger Cassell – Chairman

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Town Clerk – Lydia Lane