



**GATE CITY SANITATION AUTHORITY MINUTES**  
**August 10, 2016**  
**156 E. JACKSON ST.**  
**6:00 PM**

**I. CALL TO ORDER**

Roger Cassell, Chairman/Council Member, called the meeting to order at 6:13 P.M.

**II. ROLL CALL – Town Clerk, Amanda McKenna**

	PRESENT:	ABSENT:
Chairman/Council Member, Roger Cassell	yeah	
Vice-Chair, Daris Hartsock	yeah	
Board Member, Dewey Breeding	yeah	
Board Member, Greg Carter	yeah	
Board Member, Jim Craft		absent
Town Attorney, Michele Brooks	yeah	
Town Manager, Greg Jones	yeah	

**III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS ON INTRODUCTION OF GUESTS.**

**IV. CONSENT AGENDA**

• **Approval of agenda**

Motion made to approve the agenda as written.

Motion by: Board Member, Greg Carter 2<sup>nd</sup> by: Board Member, Dewey Breeding

VOTE: Aye, 4  
Absent, 1 - Board Member, Jim Craft

**Motion carried.**

**V. APPROVAL OF MINUTES**

• **Approval of July 13, 2016 Public Hearing Minutes**

Motion made to approve the minutes as presented.

Motion by: Board Member, Dewey Breeding 2<sup>nd</sup> by: Vice-Chair, Daris Hartsock

VOTE: Aye, 4  
Absent, 1 - Board Member, Jim Craft

**Motion carried.**

**VI. APPROVAL OF PAYMENTS**

• **Motion to pay bills for July 2016**

Motion by: Vice-Chair, Daris Hartsock 2<sup>nd</sup> by: Board Member, Dewey Breeding

VOTE: Aye, 4  
Absent, 1 - Board Member, Jim Craft

**Motion carried.**

**VII. COMMUNICATIONS - None**

**VIII. PUBLIC COMMENT- No Public**

**IV. UNFINISHED BUSINESS** – Chairman Roger Cassell asked if a mapping of manhole covers was pending before proceeding with the Infiltration & Infractions test (smoke test and detection). Town Manager Greg Jones answered yes, indicated a line locator or metal detector would be needed. Additionally, some locations are unknown, and additional determination of location will be needed. Town Manager Greg Jones added that this process should take place very soon.

Planning Grant monies have been applied for. Chairman Roger Cassell advised that the Scott County PSA is in the final planning stages for the Daniel Boone Sewer Project, with the two options being a) PSA installs their line, or b) PSA utilizes the Town of Gate City’s line. PSA is familiar with a line study that was conducted in 2005-06, and the study indicated that the existing line near US Highway 23 was in poor condition. The Sanitation Committee authorized the PSA to seek funding based on this report. Since PSA would be using the Town of Gate City’s lines, user fees can be charged.

Town Manager Greg Jones addressed concerns of rising creek levels as they relate to manhole covers. Some manhole covers are improperly installed or do not fit correctly, allowing water to enter the system.

**V. NEW BUSINESS** – Amendment of Articles 3 and 7 of bylaws.

Council Member Roger Cassell informed members that Town Attorney Michelle Brooks had been asked to draft language changes in Article III of the bylaws. The Sanitation Committee also wishes to change the frequency of its meetings to either every other month, or quarterly, based on the decision of the Committee. If a need for a Special Called meeting arises, this can be called between regularly scheduled meetings. Sanitation Committee also has discussed the date of the meeting be changed from the second Wednesday of the month to the second Monday of the month.

Changes in meeting times are contingent upon a majority vote, and approval by Town Council.

**Motion made to approve changes to Article VII of the bylaws: frequency of meetings – to quarterly - meetings on the second Monday at 6:00 PM.**

Motion by: Board Member, Greg Carter 2<sup>nd</sup> by: Vice-Chair, Daris Hartsock

VOTE: Aye, 4

Absent, 1 - Board Member, Jim Craft

**Motion carried – CONTINGENT UPON TOWN COUNCIL APPROVAL.**

**Motion made to approve changes to Article III of the bylaws: requirements of membership and approval of language changes to bylaws.**

Motion by: Board Member, Greg Carter 2<sup>nd</sup> by: Vice-Chair, Daris Hartsock

VOTE: Aye, 4

Absent, 1 - Board Member, Jim Craft

**Motion carried.**

**VI. OTHER BUSINESS – None**

**VII. ADJOURN**

The next regularly scheduled meeting would be Monday, October 10, which is Columbus Day. Committee discussed and agrees to keep the next meeting on this date. For future Monday meetings, Committee agrees to meet if the date is not a Town Holiday.

**Motion made for Board to adjourn to next regularly scheduled Sanitation Meeting, Monday, October 10, at 6:00 P.M.**

Motion by: Vice-Chair, Daris Hartsock                      2<sup>nd</sup> by: Board Member, Dewey Breeding

VOTE: Aye,                      4

Absent,                      1 - Board Member, Jim Craft

**Motion carried.**

Chairman/Council Member, Roger Cassell, adjourned the meeting at 6:32 P.M.

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Roger Cassell – Chairman/Council Member

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Town Clerk – Amanda McKenna