



**GATE CITY SANITATION AUTHORITY SPECIAL CALLED MEETING MINUTES
 JULY 17, 2017
 156 E. JACKSON ST.
 6:00 PM**

I. CALL TO ORDER

Roger Cassell, Chairman/Council Member, called the meeting to order at 6:00 P.M.

II. ROLL CALL – Town Clerk, Wayne Bledsoe

	PRESENT:	ABSENT:
Chairman/Council Member, Roger Cassell	YES	
Vice-Chair, Daris Hartsock	YES	
Board Member, Dewey Breeding	YES	
Board Member, Greg Carter	YES	
Board Member, Jim Craft	YES	
Town Attorney, Michele Brooks	YES	
Town Manager, Greg Jones	YES	

Others present: Dave Wilson (Mattern & Craig)

III. NEW BUSINESS

- **DEQ Line Replacement**

- Dave Wilson of Mattern & Craig said the surveys have now been complete and Mattern & Craig is now in the process of verifying properties for right-of-way and easement purposes.
- **TAKE NO ACTION (discussion only).**

- **PSA Contract**

- Town Manager Greg Jones said that the contract and addendums had been distributed at the previous Special Called Sanitation Meeting 6-26-17.
- Town Attorney Michele Brooks mentioned that this was a draft, and not up for a vote on final approval. Sanitation Authority is still reviewing the contract with addendums.
- Contract to be presented to PSA pending Sanitation Authority review.
- Chair Roger Cassell expressed concerns with contract language regarding fees assessed from PSA (debt, payments, etc.).
 - Town Attorney Michele Brooks said the statute of limitations with these contracts are 5 years.
 - **Town Manager Greg Jones will redraft to include contract at 5 years,**

- **Approval of Bills.**

- Motion made to approve payment of bills for June 2017.**

- Motion by: Board Member Jim Craft 2nd by: Vice-Chair Daris Hartsock
 - VOTE: Yeas, 5
 - Nays,
 - Absent,
 - Abstain,

V. APPROVAL OF MINUTES

- **Approval of Minutes**

- Motion made to approve minutes of the Sanitation Authority Meeting minutes from May 8, 2017.**

- Motion by: Board Member Dewey Breeding 2nd by: Board Member Jim Craft
 - VOTE: Yeas, 5
 - Nays,
 - Absent,
 - Abstain,

Motion Carries.

- Motion made to approve minutes of the Sanitation Authority Special Called Meeting minutes from June 5, 2017.**

- Motion by: Board Member Jim Craft 2nd by: Board Member Greg Carter
 - VOTE: Yeas, 5
 - Nays,
 - Absent,
 - Abstain,

Motion Carries.

- Motion made to approve minutes of the Sanitation Authority Special Called Meeting minutes from June 26, 2017.**

- Motion by: Vice-Chair Daris Hartsock 2nd by: Board Member Dewey Breeding
 - VOTE: Yeas, 5
 - Nays,
 - Absent,
 - Abstain,

Motion Carries.

VI. APPROVAL OF BILLS

- Motion made to approve payment of bills for June 2017.**

- Motion by: Board Member Greg Carter 2nd by: Board Member Jim Craft
 - VOTE: Yeas, 5
 - Nays,
 - Absent,
 - Abstain,

Motion Carries.

VII. ADVERTISE PUBLIC HEARING: PROPOSED SEWER RATE INCREASE

- Town Manager Greg Jones distributed demographic and rate information, and explained that proposed sewer rate increase as follows:

	Current Rate		Proposed Rate	
	Minimum Rate 0-2,000 Gallons	Rate/1,000 2,000+ Gallons	Minimum Rate 0-2,000 Gallons	Rate/1,000 2,000+ Gallons
Residential	\$26.68	\$8.12	\$28.85	\$9.40
Commercial	\$26.68	\$8.12	\$29.50	\$10.95

- Proposed sewer rate increase is designed to offset the replacement of 3 truck sewer lines. The estimated cost of this replacement is \$1.7 million, with \$700,000 in principal forgiveness.
- Town Manager Greg Jones, Chair Roger Cassell, and Town Attorney Michele Brooks discussed the findings of depreciation as noted on the recent pre-audit.

Motion made to advertise for Public Hearing

Motion by: Board Member Greg Carter

2nd by: Vice-Chair Daris Hartsock

VOTE: Yeas, 5
Nays,
Absent
Abstain,

XI. ADJOURN

Motion made for Board to advertise Public Hearing for August 7, 2017 at 6:30 p.m., followed by a Special Called Meeting of the Gate City Sanitation Board.

Motion by: Board Member Greg Carter

2nd by: Vice-Chair Daris Hartsock

VOTE: Yeas, 5
Nays,
Absent
Abstain,

Chairman/Council Member, Roger Cassell, adjourned the meeting at 6:33 P.M.

Roger Cassell – Chairman/Council Member

Town Clerk – Wayne Bledsoe