

# SANITATION AUTHORITY MINUTES



TOWN OF GATE CITY SANITATION AUTHORITY MINUTES  
July 11, 2022  
156 East Jackson Street, Gate City, VA 24251  
6:00 PM

## I. CALL TO ORDER

Roger Cassell, Chairman/Council Member, called the meeting to order at 6:12 PM

## II. ROLL CALL – Town Clerk – Lora Matthews

	PRESENT:	ABSENT:
Chairman, Roger Cassell	X	
Vice-Chair, Jo Anne Castle	X	
Board Member, Bob Richards		X
Board Member, Daris Hartsock	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: None

## III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS. - None

## IV. CONSENT AGENDA

### Approval of agenda

Motion made to approve the July 11, 2022 agenda.

Motion by: Jo Anne Castle 2<sup>nd</sup> by: Daris Hartsock  
VOTE: Aye 3  
Nay  
Absent 1  
Abstain Motion carried

## V. APPROVAL OF MINUTES

Motion made to approve the minutes of the Sanitation Authority Meeting from April 11, 2022 as presented.

Motion by: Daris Hartsock 2<sup>nd</sup> by: Jo Anne Castle  
VOTE: Aye 3  
Nay  
Absent 1  
Abstain Motion carried

Motion made to approve the minutes of the Sanitation Authority Public Hearing from May 9, 2022 as presented.

Motion by: Jo Anne Castle 2<sup>nd</sup> by: Daris Hartsock  
VOTE: Aye 3  
Nay  
Absent 1  
Abstain Motion carried

**Motion made to approve the minutes of the Sanitation Authority Special Called Meeting from June 13, 2022 as presented.**

Motion by: Jo Anne Castle      2<sup>nd</sup> by: Daris Hartsock

VOTE:    Aye            3  
          Nay  
          Absent        1  
          Abstain            Motion carried

**VI. APPROVAL OF PAYMENTS**

**Motion made to approve payment of bills for April, May and June 2022.**

Motion by: Daris Hartsock      2<sup>nd</sup> by: Jo Anne Castle

VOTE:    Aye            3  
          Nay  
          Absent        1  
          Abstain            Motion carried

**VII. COMMUNICATIONS - None**

**VIII. PUBLIC COMMENT - None**

**IX. UNFINISHED BUSINESS - None**

**X. NEW BUSINESS**

**1. PSA Billing Issues**

- Town Attorney Michele Brooks has been in contact with the County Attorney by email. According to that email, the County Board has instructed Mr. Dishner (PSA) to address the issues. He's working on it.
- Copies of the current PSA bill have been made for each Sanitation Authority member, to allow them to see detail. The dollar percentage of the bills is based on flow.
- A pump changed and is pulling water too fast. This is causing issues with Gate City's water volume taking too long to recover.

**No motion**

**2. Appointment of new Sanitation Authority member – Janice (Jan) Meade**

**Motion made to appoint Janice (Jan) Meade as new member**

Motion by: Daris Hartsock      2<sup>nd</sup> by: Jo Anne Castle

VOTE:    Aye            3  
          Nay  
          Absent        1  
          Abstain            Motion carried

**XI. CLOSED SESSION**

No motion made for Sanitation Authority to enter into closed session

**XII. OTHER BUSINESS - None**

**XIII. ADJOURN**

**Motion made for Sanitation Authority to adjourn to next quarterly meeting, October 10, 2022.**

Motion by: Jo Anne Castle      2<sup>nd</sup> by: Daris Hartsock

VOTE:	Aye	3	
	Nay		
	Absent	1	
	Abstain		Motion carried

Chairman/Council Member, Roger Cassell, adjourned the meeting at 6:40 PM

  
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Roger Cassell – Chair

  
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Town Clerk – Lora Matthews