

# SANITATION AUTHORITY MINUTES



## TOWN OF GATE CITY SANITATION AUTHORITY MINUTES

July 10, 2023

156 East Jackson Street, Gate City, VA 24251

6:00 PM

### I. CALL TO ORDER

Roger Cassell, Chairman, called the meeting to order at 6:00 PM

### II. ROLL CALL – Town Clerk – Lora Matthews

	PRESENT:	ABSENT:
Chairman, Roger Cassell	X	
Vice-Chair, Jo Ann Castle	X	
Board Member, Bob Richards	X	
Board Member, Daris Hartsock	X	
Board Member, Jan Meade	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: None

### III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS.

### IV. CONSENT AGENDA

#### Approval of agenda

**Motion made to approve the agenda as presented.**

Motion by: Jo Ann Castle      2<sup>nd</sup> by: Bob Richards

VOTE:    Aye 5

        Nay

        Absent

        Abstain

Motion carried

### V. APPROVAL OF MINUTES

**Motion made to approve the minutes of the Sanitation Authority Meeting from April 10, 2023.**

Motion by: Jan Meade      2<sup>nd</sup> by: Daris Hartsock

VOTE:    Aye 5

        Nay

        Absent

        Abstain

Motion carried

**Motion made to approve the minutes of the Sanitation Authority Public Hearing from May 8, 2023.**

Motion by: Daris Hartsock      2<sup>nd</sup> by: Jan Meade

VOTE:    Aye 5  
          Nay  
          Absent  
          Abstain                      Motion carried

**Motion made to approve the minutes of the Sanitation Authority Special Called Meeting from June 12, 2023.**

Motion by: Bob Richards      2<sup>nd</sup> by: Jo Ann Castle

VOTE:    Aye 5  
          Nay  
          Absent  
          Abstain                      Motion carried

**VI. APPROVAL OF PAYMENTS**

**Motion made to approve payment of bills for April, May and June 2023.**

Motion by: Bob Richards      2<sup>nd</sup> by: Daris Hartsock

VOTE:    Aye 5  
          Nay  
          Absent  
          Abstain                      Motion carried

**VII. COMMUNICATIONS - None**

**VIII. PUBLIC COMMENT - None**

**IX. UNFINISHED BUSINESS**

**Specifications on Flow Meter sent to PSA June 2023**

**X. NEW BUSINESS**

1. **PSA Billing Concerns – No motions**

**XI. CLOSED SESSION - None**

**XII. OTHER BUSINESS**

**Motion made to move the next Sanitation Authority Quarterly Meeting from October 9, 2023 to October 2, 2023.**

Motion by: Jo Ann Castle 2<sup>nd</sup> by: Jan Meade

VOTE: Aye 5  
Nay  
Absent  
Abstain                      Motion carried

**XIII. ADJOURN**

**Motion made for Sanitation Authority to adjourn to next quarterly meeting, October 2, 2023.**

Motion by: Daris Hartsock 2<sup>nd</sup> by: Bob Richards

VOTE: Aye 5  
Nay  
Absent  
Abstain                      Motion carried

Chairman Roger Cassell, adjourned the meeting at 6:14 PM

  
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Roger Cassell – Chairman

  
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Town Clerk – Lora Matthews