

SANITATION AUTHORITY MINUTES



TOWN OF GATE CITY SANITATION AUTHORITY MINUTES

April 10, 2023

156 East Jackson Street, Gate City, VA 24251

6:00 PM

I. CALL TO ORDER

Roger Cassell, Chairman, called the meeting to order at 6:00 PM

II. ROLL CALL – Town Clerk – Lora Matthews

	PRESENT:	ABSENT:
Chairman, Roger Cassell	X	
Vice-Chair, Jo Ann Castle	X	
Board Member, Bob Richards	X	
Board Member, Daris Hartsock		X
Board Member, Jan Meade	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: Jason Snapp (Mattern & Craig)

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS.

IV. CONSENT AGENDA

Approval of agenda

Motion made to approve the agenda.

Motion by: Bob Richards 2nd by: Jan Meade

VOTE: Aye 4

Nay

Absent

Abstain

Motion carried

V. APPROVAL OF MINUTES

Motion made to approve the minutes of the Sanitation Authority Meeting from January 9, 2023.

Motion by: Jan Meade 2nd by: Jo Ann Castle

VOTE: Aye 4

Nay

Absent

Abstain

Motion carried

VI. APPROVAL OF PAYMENTS

Motion made to approve payment of bills for January, February, and March 2023.

Motion by: Jan Meade 2nd by: Bob Richards

VOTE: Aye 4

Nay

Absent

Abstain

Motion carried

VII. COMMUNICATIONS - None

VIII. PUBLIC COMMENT - None

IX. UNFINISHED BUSINESS - None

X. NEW BUSINESS

1. **Illegal connections, Lateral defects**

Motion made to authorize Town Manager Greg Jones to send out letters regarding private property defects and illegal connections

Motion by: Jo Ann Castle 2nd by: Jan Meade

VOTE: Aye 4
Nay
Absent
Abstain Motion carried

2. **Public Hearing: FY 2024 Proposed Budget: May 8th, 2023**

Motion made to have a Public Hearing for the FY 2024 Proposed Budget on May 8, 2023

Motion by: Jo Ann Castle 2nd by: Bob Richards

VOTE: Aye 4
Nay
Absent
Abstain Motion carried

3. **Special Called Meeting: Vote on Proposed FY 2024 Budget: June 12th, 2023**

Motion made to have a Special Called Meeting to vote on the Proposed FY 2024 Budget on June 12, 2023

Motion by: Bob Richards 2nd by: Jan Meade

VOTE: Aye 4
Nay
Absent
Abstain Motion carried

4. **Board Member Vacancy – Take no action**

5. **PSA Billing Concerns – Situation about the same. Take no action.**

XI. CLOSED SESSION - None

XII. OTHER BUSINESS – None

XIII. ADJOURN

Motion made for Sanitation Authority to adjourn to the Public Hearing May 8, 2023.

Motion by: Jo Ann Castle 2nd by: Jan Meade

VOTE: Aye 4

 Nay

 Absent

 Abstain

Motion carried

Chairman Roger Cassell, adjourned the meeting at 7:13 PM



Roger Cassell – Chairman



Town Clerk – Lora Matthews