



***GATE CITY SANITATION AUTHORITY MINUTES  
FEBRUARY 9, 2011  
156 E. JACKSON ST.  
6:00 PM***

**I. CALL TO ORDER**

Jim Craft, Chairman called the meeting to order at 6:03 P.M.

**II. ROLL CALL –Town Clerk Kathy Riley**

PRESENT: Chairman, Jim Craft  
Vice-Chair, Dewey Breeding  
Council Member, Roger Cassell  
Town Attorney, Michele B. Brooks  
Town Manager, Steve Templeton

Others present: None

**III. CONSENT ADGENDA**

• **Approval of Bills.**

**Town Manager, S. Templeton** – States have not received the PSA bills since October, payment being made in the order of receipt. Contract requires we receive them in a timely fashion, receiving the October bill in December.

**Chairman, J. Craft** – Asks if information has been received regarding the calibration of the meter.

**Town Manager, S. Templeton** – Goes over the quotes Andy Miles received ranging from \$7,700 to \$8,200 with Andy recommending the low bid due to their company having done business with them in past.

**Chairman, J. Craft** – States the contract with PSA requires them to check the meter, calibrate it and get back to us, they haven't done that, have they?

**Town Manager, S. Templeton** – Replies they have not.

**Chairman, J. Craft** – Doesn't understand why we have to spend the money to put in a meter when they (PSA) is in violation of the contract.

**Town Manager, S. Templeton** – Replies this is something this board will need to discuss and decide with it having been discussed previously to ensure accuracy and compliance with PSA. States his personal opinion is \$7,700 is not very expensive to make sure everything is as stated.

**Chairman, J. Craft** – Asks if this includes installation.

**Town Manager, S. Templeton** – States it does not, but informs him Andy is confident our crew can do the installation and will volunteer his time, free, to be the job site foreman. Andy’s email is detailed with everything they provide.

**Chairman, J. Craft** – Asks, what happens if the meter is installed and our meter and their meter show different numbers.

**Town Manager, S. Templeton** - That would be a question for either myself, the Mayor or someone to meet with them and possibly bring them before this board, with their proof of their calibration and everything.

**Board Member, D. Breeding** – Asks have they ever provided proof of calibration.

**Town Manager, S. Templeton** – Responds, no. When we have asked for it, he says it’s on the way.

**Chairman, J. Craft** – Questions if we install it and go through this expense, is there any way we could deduct what we owe them each month on a prorated basis?

**Town Manager, S. Templeton** – States would be something that Michele (Attorney) would have to look at the contract.

**Town Attorney, M. Brooks** – States this is something she would have to look into, but thinks we have a good faith basis to negotiate or litigate. Would be in a better position, legally, if we had proof and independent calibration, we would be in a much better position to do that.

**Council Member, R. Cassell** – Feels it would be a good check and balance.

**Chairman, J. Craft** – Asks do we pay someone to calibrate it?

**Town Manager, S. Templeton** – Responds it is their expense.

**Chairman, J. Craft** – Asks when it can they do this?

**Town Manager, S. Templeton** – Replies, not sure by feels immediately if approved for purchase.

**Chairman, J. Craft** – Asks you and Andy recommend we go with low bid on this.

**Town Manager, S. Templeton** – States he yields to Andy’s expertise, but he has dealt with the company, the product and is satisfied the low bid is what we should go with.

**Chairman, J. Craft** – Asks S. Templeton does he recommend this?

**Town Manager, S. Templeton** – Replies this is a step he feels we need to take. Like him, doesn’t like to spend \$7,700, but we’re ahead of the game with revenue and expenses. We’re in good shape.

**Council Member, R. Cassell** – States once this payment is stopped, over a period of time will pay for the meter. The Council is okay with it, saying he asked the question and they left it up to us. Conveys they aren’t happy we are not getting the reports.

**Motion made to accept the bid from Cashmere and Associates for \$7,711.78.**

Motion by: Council Member, R. Cassell 2<sup>nd</sup> by: Board Member, D. Breeding

VOTE:	Yeas,	3
	Nays,	0
	Absent,	0

- **Approval of Bills.**

Motion made to approve payment of bills for January, 2011.

Motion by: Board Member, D. Breeding 2<sup>nd</sup> by: Council Member, R. Cassell

VOTE:	Yeas,	3
	Nays,	0
	Absent	0

- **Approval of Sanitation Minutes**

Motion made to approve Minutes for January 12, 2011.

Motion by: Board Member, D. Breeding 2<sup>nd</sup> by: Council Member, R. Cassell

VOTE: Yeas, 3  
Nays, 0  
Absent 0

**IV. PUBLIC COMMENT** None

**V. UNFINISHED BUSINESS** None

**VI. NEW BUSINESS**

**Town Manager, S. Templeton** – No, other than to properly introduce your new Town Attorney, Michele Brooks and proceeds to introduce the members of the committee.

**VII. OTHER BUSINESS** None

**VIII. ADJOURN**

Motion for Board to adjourn to next regularly scheduled Sanitation Meeting on March 9, 2011 at 6:00 p.m.

Motion by: Board Member, D. Breeding 2<sup>nd</sup> by: Council Member, R. Cassell

VOTE: Yeas, 3  
Nays, 0  
Absent 0

Chairman, Jim Craft, adjourned the meeting at 6:12 P.M.

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Jim Craft – Chairman

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Kathy Riley – Town Clerk