



**GATE CITY SANITATION AUTHORITY MINUTES
DECEMBER 11, 2013
156 E. JACKSON ST.
6:00 PM**

I. CALL TO ORDER

Roger Cassell, Chairman/Council Member called the meeting to order at 6:01 P.M.

II. ROLL CALL – Town Clerk Kathy Riley

PRESENT: Chairman/Council Member, Roger Cassell
Vice-Chair, Daris Hartsock
Board Member, Jim Craft
Board Member, Dewey Breeding
Board Member, Rodney Baker
Town Attorney, Michele Brooks
Town Manager, Greg Jones

ABSENT: None

Others present: None

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS ON INTRODUCTION OF GUESTS. None

IV. CONSENT ADGENDA

• **Approval of Bills.**

Motion made to approve payment of bills for November, 2013.

Motion by: Board Member, D. Breeding 2nd by: Vice Chair, D. Hartsock

VOTE: Yeas, 5
Nays, 0
Absent, 0
Abstain, 0

V. APPROVAL OF MINUTES

• **Approval of Minutes**

Motion made to approve minutes of the Sanitation Authority Meeting minutes from November 11, 2013.

Motion by: Board Member, R. Baker 2nd by: Vice Chair, D. Hartsock

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

VI. COMMUNICATIONS - None

VII. PUBLIC COMMENT - None

VIII. UNFINISHED BUSINESS - None

IX. NEW BUSINESS

- **Policy** – Town Manager, G. Jones, discussed:
 - The current policy, the need for it to be redone with a timeframe of one and half months to be completed.
 - The policy will have to address issues regarding recent smoke test
 - The 2005 smoke test results
 - Storm drain issue on East Jackson Street
 - Need for a restaurant grease trap ordinance in place for inspections
- **Availability Fee Rates** – Town Manager, G. Jones, discussed:
 - The rate for the availability for those who elect not to connect
 - Current charge is as if the customer was actually connected
 - Proposal is to lower the rate to the minimum fee
 - Process on a case by case situation

Board Members discussed effective date for fee with no refunds, do the access fee and policy at the same time, sewer rates a percentage against the water bill, adjustment on the rate, prior sewer rate increase and the need for Public Hearing.

Motion made to advertise for a Public Hearing to clarify and establish sewer rate independent of the water rate to be held at the January meeting.

Motion by: Board Member, R. Baker 2nd by: Vice Chair, D. Hartsock

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

Motion to establish the availability fee to be the minimum sewer fee.

Motion by: Board Member, R. Baker 2nd by: Vice Chair, D. Hartsock

VOTE: Yeas, 5
Nays, 0
Absent, 0
Abstain, 0

- **215 Clyde Williams access issue** – Town Manager, G. Jones discussed:
 - The proximity of the manhole to the property owner
 - Current location of septic tank, rock ridge in the front would be expensive connection
 - Recommends to waive sewer fees

Motion made to waive sewer fee for future, due to it being cost prohibited, and not being retroactive.

Motion by: Board Member, D. Breeding 2nd by: Board Member, J. Craft

VOTE: Yeas, 5
Nays, 0
Absent, 0
Abstain, 0

Motion made to amend previous motion to establish a change to the availability fee to be the minimum sewer fee effective the next billing cycle with no refunds to prior billing cycles.

Motion by: Board Member, R. Baker 2nd by: Vice Chair, D. Hartsock

VOTE: Yeas, 5
Nays, 0
Absent, 0
Abstain, 0

- **Decision to recommend to Council to reappoint James Craft and Dewey Breeding to serve on the Sanitation Authority Board for another term from January 14, 2014 to January 13, 2018.**

Motion made to recommend to Council to reappoint James Craft and Dewey Breeding to serve on the Sanitation Authority Board for another term from January 14, 2014 to January 14, 2018.

Motion by: Vice Chair, D. Hartsock 2nd by Board Member, R. Baker

VOTE: Yeas, 5
Nays, 0
Absent, 0
Abstain, 0

X. OTHER BUSINESS

Board Members discussed smoke testing at Moccasin Creek, condition of lines, location of lines with the creek, and to walk the sewer line at Moccasin Creek to verify condition.

Board Member, R. Baker, left the meeting at 6:55 p.m.

XI. ADJOURN

Motion made for Board to adjourn to next regularly scheduled Sanitation Meeting on January 8, 2014 at 6:00 p.m.

Motion by: Board Member, D. Breeding 2nd by: Board Member, J. Craft

VOTE:	Yeas,	5
	Nays,	0
	Absent,	0
	Abstain,	0

Chairman/Council Member, Roger Cassell, adjourned the meeting at 7:00 P.M.

Roger Cassell – Chairman/Council Member

Town Clerk – Kathy Riley