



***GATE CITY SANITATION AUTHORITY MINUTES  
NOVEMBER 17, 2010  
156 E. JACKSON ST.  
6:00 PM***

**I. CALL TO ORDER**

Jim Craft, Chairman called the meeting to order at 6:13 P.M.

**II. ROLL CALL –Town Clerk Kathy Riley**

PRESENT: Chairman, Jim Craft                      ABSENT: Town Attorney, K. Michelle Jenkins  
Vice-Chair, Dewey Breeding  
Council Member, Roger Cassell  
Town Manager, Steve Templeton

Others present: None

**III. CONSENT ADGENDA**

- Approval of Bills for October, 2010.

Motion to approve Bills for October, 2010

Motion by: Board Member, D. Breeding 2<sup>nd</sup> by: Council Member, R. Cassell

VOTE: Yeas,            3  
Nays,                0  
Absent              0

- Approval of Sanitation Minutes for October 13, 2010.

Motion to approve Minutes for October 13, 2010.

Motion by: Board Member, D. Breeding 2<sup>nd</sup> by: Council Member, R. Cassell

VOTE: Yeas,            3  
Nays,                0  
Absent              0

**IV. PUBLIC COMMENT - None**

## V. UNFINISHED BUSINESS

**Town Manager, S. Templeton** – Sent a letter to Dan Danko regarding calibration results on October 25, 2010 with an email response from him on November 4, 2010 that a meter calibration would be performed tomorrow. He, when he gets the results, will forward them to me, along with last year's results.

**Council Member, R. Cassell** – So, they have been having them calibrated then? We'll have to wait until Michelle (Jenkins) to find out about Moccasin Hills and that.

**Town Manager, S. Templeton** – Received three invoices this month for July, August and September arriving on the same day, October 29, 2010. If all paid at one time, would total about \$57,000.00. Since they dumped three of them on us at one time, Chris and I talked about it suggesting we pay two of them and wait till next month and pay two. Based on what was discussed last time, we didn't pay everything that is something that will be sorted out between the two attorneys. There is \$382.00, each month, with \$58.00 that goes for our portion of paying the County Commissioners, Board Supervisors that come to meeting, which I disagree with that. They are elected officials, they are already getting paid as elected officials and then they get \$100.00 every month for being on the PSA and they charge us for that. They would be doing that whether we are involved in that or not. The other is the sixteen hours that Melinda charges every month. You can look at her timesheet, sometimes she has a low number of hours, sometimes a high number of hours but it is always sixteen hours to prepare this (bill). It's like I said before, if I'm providing a service for you I'm charging you so much to write up your bill. I think that is part of their own cost and they should have. In any event, I've outlined those things so when we do make payment, we'll delete that and let it be settled between the two attorneys.

Motion to withhold payment of \$382.82 for the months of August, July and September

Motion by: Board Member, D. Breeding 2<sup>nd</sup> by: Council Member, R. Cassell

VOTE: Yeas, 3  
Nays, 0  
Absent 0

**Town Manager, S. Templeton** - Mr. Mullins and Mr. McElroy are getting overtime every payday, with some members of Council not happy about that.

**Council Member, R. Cassell** – Are we getting charged for that too beside the \$382.00

**Town Manager, S. Templeton** – Oh, yes. Yes, that's part of the operating cost (referring to the \$382.00) For two months there was a late fee, where they hadn't made payment. \$109.59 for one month and the next month it was \$110.16. She (Melinda) doesn't show that we are paying it, but when I do the math on it, in fact for this month it was exactly 50% of the flow. We would be liable for 50% of the total bill, except it includes this \$109.59.

**Council Member, R. Cassell** - So they're charging us a late fee when we didn't even get the bill to pay to start with.

**Town Manager, S. Templeton** – Clarifies, it's not even our bill, it's their bill. They hadn't paid a bill that they are supposed to, stating they eat that \$109. That's a late fee they incurred not us, so they should deduct the \$109.59 from our 50%. They didn't do that, it looks like they did it on paper, but when you do the math on it they haven't done that. We are not what made them late, they did not pay it and are getting 7 ½ % fine on it. He explains and shows the bills to board members. They have a late fee for two months in a row (July and August) and that should be taken out of the picture. He states he goes through the bills and can't figure out how she decides how this expense is ours and that one is theirs. If it is going towards the waste water treatment plant, yes we owe half of that, but we (Mayor and I) know we are paying them (employees) to do other PSA jobs. We just don't have good control, unless on their timesheets they put down where

they are at and what they are doing. When we revisit this with the two attorneys it may be something we like to do.

Motion to withhold payment of the amount of the late fees that the PSA has been charged, that they in turn are charging us.

Motion by: Council Member, R. Cassell 2<sup>nd</sup> by: Board Member, D. Breeding

VOTE: Yeas, 3  
Nays, 0  
Absent 0

**VI. NEW BUSINESS - None**

**VII. OTHER BUSINESS - None**

**VIII. ADJOURN** until next regularly scheduled Sanitation Meeting on December 8, 2010.

Motion to adjourn the meeting until next regularly scheduled Sanitation Meeting on December 8, 2010.

Motion by: Board Member, D. Breeding 2<sup>nd</sup> by: Council Member, R. Cassell

VOTE: Yeas, 3  
Nays, 0  
Absent 0

Chairman, J. Craft, adjourned the meeting at 6:30 P.M.

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Jim Craft – Chairman

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Kathy Riley – Town Clerk