



***GATE CITY SANITATION AUTHORITY MINUTES
OCTOBER 13, 2010
156 E. JACKSON ST.
6:00 PM***

I. CALL TO ORDER

Jim Craft, Chairman called the meeting to order at 6:13 P.M.

II. ROLL CALL –Town Clerk Kathy Riley

PRESENT: Chairman, Jim Craft
Vice-Chair, Dewey Breeding
Council Member, Roger Cassell
Town Attorney, K. Michelle Jenkins
Town Manager, Steve Templeton

ABSENT - None

Others present: NONE

III. CONSENT ADGENDA

- Approval of Bills for September, 2010.

Council Member, R. Cassell – Asks are we in that good shape on income versus expenses?

Town Manager, S. Templeton – Responds we are right now. Part of reason is last bill from Scott County PSA is from June, have not received or paid for the months of July, August and September. That is how far behind they keep us.

Council Member, R. Cassell – Asks they don't send one huge bill, do they?

Town Manager, S. Templeton – Replies we have gotten two in a month or one time they dumped three on us.

Chairman, J. Craft – Asks do we have enough money in reserves.

Town Manager, S. Templeton – States we have several thousands of dollars in reserve.

Chairman, J. Craft – Asks if they dump bills on us all at once can we

Town Manager, S. Templeton – States, we're good, explaining couple issues that will be discussed later stating we have spend 9% of our budget for the first three months of the year, taking in 22% which is slightly under the 25% we were budgeted for.

Town Attorney, M. Jenkins – States they are in violation of their contract on the timing of the bills.

Town Manager, S. Templeton - Agrees

Motion to approve Bills for September, 2010

Motion by: Council Member, R. Cassell 2nd by: Board Member, D. Breeding

VOTE: Yeas, 3
Nays, 0
Absent 0

- Approval of Sanitation Minutes for September 8, 2010.

Vice-Chair, D. Breeding – Informs Board of typo error to be corrected before final print.

Motion to approve Minutes for September 8, 2010

Motion by: Council Member, R. Cassell 2nd by: Board Member, D. Breeding

VOTE: Yeas, 3
Nays, 0
Absent 0

IV. PUBLIC COMMENT None

V. UNFINISHED BUSINESS

Town Manager, S. Templeton – Discusses:

- Bills and what should be our due amount. Was questioning Utilities for Gate City Pump Station, but changed mind.
- Brings up Administration Wages of \$324.00, charging us \$172.00 as our portion, with no differences in hours and the audit of Scott County PSA, charging us \$1297.00 as our portion questioning why we would be liable for portion of their audit. States it is their business, it is the entire Scott County PSA. It is a fee they should have to pay and requests we omit those two amounts when we write a check. Let them protest and we'll let Michelle (Town Attorney) and County Attorney get together to discuss it.

Council Member, R. Cassell – States issues Town Attorney brought to our attention last month, we need to do something about that.

Town Attorney, M. Jenkins – States once you hold money from them it will make them to start jumping. They probably don't want to go down the road of who's keeping within the contract.

Town Manager, S. Templeton – States he and Chris (Edwards) talked to Dan Danko and Melinda Earwood with many questions and that it would be better for the two attorneys to discuss it in their professional working relationship. Further explains, every entity has to do an audit and we are not part of PSA we are on a contract basis.

Town Attorney, M. Jenkins – It doesn't change their requirement for an audit or increase their need for an audit.

Town Manager, S. Templeton – He suggests they leave the \$1297.00, along with the Administrative Wage rate of \$172.00 in our account.

Motion made to deny payment of those two charges, \$1297.00 and \$172.00.

Motion by: Council Member, R. Cassell 2nd by: Board Member, D. Breeding

VOTE: Yeas, 3
Nays, 0
Absent 0

Chairman, J. Craft – States under the contract they (Scott County PSA) are to supply us with a certification of the meter. Have they done that?

Town Manager, S. Templeton – Replies, never.

Chairman, J. Craft – So, they are still in violation of the contract at that point?

Town Attorney, M. Jenkins – Points out as Steve (Templeton) says we are now just paying the bill for June and questions to Steve, this is the June bill?

Town Manager, S. Templeton – Reaffirms it is the June bill.

Town Attorney, M. Jenkins – Reads from contract, “Bills shall be submitted to the Gate City Sanitation Authority on the first working day of each month or as soon thereafter as may be practical.” Can’t imagine being behind four months is anywhere practical and we are required to pay within fifteen days after the date of the bill. There are so many issues they are not performing under this contract. They may ignore this and not mention anything, so we’ll see what happens.

Chairman, J. Craft – Discusses the meter business. His concern is whether we are getting properly metered. Asks if there is any way we can enforce this to get it done and get the certification to us?

Town Attorney, M. Jenkins – States we have every right to ask for that under the contract.

Town Manager, S. Templeton – States he can write a letter, as a first step, telling them we need proof they are having the meters calibrated and would like to a copy of it.

Chairman, J. Craft – States don’t know if we are being billed properly or not. Do we need a motion on this or just direct Steve (Templeton) to do it.

Town Attorney, M. Jenkins – Suggests we just direct Steve to go ahead and do that.

VI. NEW BUSINESS

Town Manager, S. Templeton – Informs committee of new sewer tap last month and new water tap for this month.

VII. OTHER BUSINESS None

XI. ADJOURN until next regularly scheduled Sanitation Meeting on November 10, 2010 at 6:00 p.m.

Motion by: Board Member, D. Breeding 2nd by: Council Member, R. Cassell

VOTE: Yeas, 3
Nays, 0
Absent 0

Chairman adjourned the meeting at 6:23 P.M.

Jim Craft – Chairman

Kathy Riley – Town Clerk