

# SANITATION AUTHORITY MINUTES



## TOWN OF GATE CITY SANITATION AUTHORITY MINUTES

October 12, 2020

190 Beech St. Gate City, VA 24251

6:00 pm

### I. CALL TO ORDER

Roger Cassell, Chairman/Council Member, called the meeting to order at 6:11 P.M.

### II. ROLL CALL – Town Clerk, Lydia Morales

	PRESENT:	ABSENT:
Chairman, Roger Cassell	X	
Vice-Chair, Jo Ann Castle	X	
Board Member, Sandra Craft	X	
Board Member, Bob Richards	X	
Board Member, Daris Hartsock	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: Jason Snapp, Mattern & Craig; Jim Craft

### III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS.

– Chairman Roger Cassell stated that this is the 10<sup>th</sup> consecutive year that the Gate City Water Department has won the gold standard award and is the only locality to do so.

### IV. CONSENT AGENDA

- Approval of agenda

**Motion made to approve the agenda.**

Motion by: Bob Richards 2<sup>nd</sup> by: Sandra Craft

VOTE: Aye, 5

Nay,

Absent,

Abstain,

**Motion Carried.**

### V. APPROVAL OF MINUTES

- Approval of Minutes

**Motion made to approve minutes of the Sanitation Authority Meeting from July 13, 2020.**

Motion by: Daris Hartsock 2<sup>nd</sup> by: Jo Ann Castle

VOTE: Aye, 5

Nay,

Absent,

Abstain,

**Motion Carried.**

- Approval of Public Hearing Minutes

**Motion made to approve minutes of the Sanitation Authority Public Hearing Meeting: FY 2021 Proposed Budget from July 14, 2020.**

Motion by: Bob Richards 2<sup>nd</sup> by: Sandra Craft

VOTE: Aye, 5

Nay,

Absent,

Abstain,

**Motion Carried.**

- **Approval of Minutes**  
**Motion made to approve minutes of the Sanitation Authority Special Called Meeting from August 11, 2020.**

Motion by: Daris Hartsock                      2<sup>nd</sup> by: Bob Richards  
 VOTE:    Aye, 5  
               Nay,  
               Absent,  
               Abstain,                                      **Motion Carried.**

- **Approval of Minutes**  
**Motion made to approve minutes of the Sanitation Authority Special Called Meeting from August 24, 2020.**

Motion by: Jo Ann Castle                      2<sup>nd</sup> by: Sandra Craft  
 VOTE:    Aye, 5  
               Nay,  
               Absent,  
               Abstain,                                      **Motion Carried.**

**VI.     APPROVAL OF PAYMENTS**

- **Motion made to approve payment of bills for July, August, and September 2020.**

Motion by: Bob Richards                      2<sup>nd</sup> by: Daris Hartsock  
 VOTE:    Aye, 5  
               Nay,  
               Absent,  
               Abstain,                                      **Motion Carried.**

**VII.    COMMUNICATIONS -NONE**

**VIII.   PUBLIC COMMENT-NONE**

**IX.     UNFINISHED BUSINESS-NONE**

**X.      NEW BUSINESS**

- **Mattern & Craig: DEQ/WasteWater Line Replacement Project Update**

Mr. Jason Snapp delivered the DEQ/Waste Water Line Replacement Project update. Mr. Snapp stated that most of the Little Moccasin Creek Line that was added back into the project has been replaced. Mr. Snapp stated that 180 ft of the line and one manhole has not been installed due to a time of year restriction within 100 ft of the bridge due to bats. Mr. Snapp stated that the restriction will be lifted on October 31<sup>st</sup>. Chairman Roger Cassell asked what is the time frame of the restriction? Mr. Snapp stated that the restriction typically starts on April 15<sup>th</sup> and end on October 31<sup>st</sup>. Mr. Snapp stated that he has looked for other manholes around town to replace but did not see any that would be beneficial to replace. Mr. Snapp stated that four to nine manholes will need to be restocked. Chairman Roger Cassell asked if Mr. Snapp has looked at the manhole on Nickelsville Highway? Mr. Snapp stated that he and Town Manager Greg Jones will need to look at that again but that it may be more economical for the town to put in a riser cone.

Mr. Snapp stated that he feels that the pipe restocking fee has went down due to using some of the pipe, but the manholes cost may go up since there were originally only four to be restocked. Mr. Snapp stated that the line that was going to have two manholes installed on it cannot be found and is most likely in the creek. Mr. Snapp stated that to find the line, a new permit would have to be filed and it would drastically extend the project. Mr. Snapp did not recommend trying to find the line. Mr. Snapp stated that the majority of the line has been installed and stabilized and has helped the sewage flow behind Patriot Fuels. Chairman Roger Cassell asked if the line is in the creek, what keeps the water from getting into it? Mr. Snapp stated that the line is ductile iron and has been videoed. Mr. Snapp stated that he feels comfortable that there is negligible infiltration in that section of pipe. Mr. Snapp stated that pipe bursting it would be a waste of money due to the small amount of infiltration and the size of the line. Mr. Snapp stated that a permit would cost more to file than it would to restock the manholes. Mr. Snapp stated that the Town should see a \$500,000 savings over what the original budget was. Chairman Roger Cassell asked if there may be somewhere to use the manholes in the SSES grant? Mr. Snapp stated that it may be possible and they will look for places to use them. Chairman Roger Cassell stated that the flow coming into the plant is far less than before.

Mr. Snapp stated that he has given the Sewer Asset Management Plan to Town Manager Greg Jones and a .pdf will be sent to the Sanitation Authority.

- **PSA Contract Issue**

Town Attorney Michele Brooks stated that she received a document on Friday from PSA Attorney Freddie Mullins that she has sent to Town Manager Greg Jones. Town Attorney Michele Brooks stated that she will also send it to the rest of the committee. Town Attorney Michele Brooks stated that we are waiting on additional files from Mattern & Craig. Town Manager Greg Jones stated that he will also be receiving information from DEQ tomorrow. Town Attorney Michele Brooks stated that as soon as the additional information is obtained, we will push for a meeting with PSA.

**XI.     CLOSED SESSION -NONE**

**XII.    OTHER BUSINESS - NONE**

**XIII.   ADJOURN**

**Motion made for Board to adjourn to the regular scheduled Sanitation Authority Meeting on January 11, 2021 at 6:00 p.m.**

Motion by: Sandra Craft                      2<sup>nd</sup> by: Daris Hartsock

VOTE:   Aye, 5  
           Nay,  
           Absent  
           Abstain,

**Motion Carried.**

Chairman Roger Cassell, adjourned the meeting at 6:52 P.M.

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Roger Cassell – Chairman

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Town Clerk – Lydia Morales