

# SANITATION AUTHORITY MINUTES



## TOWN OF GATE CITY SANITATION AUTHORITY MINUTES

January 9, 2023

156 East Jackson Street, Gate City, VA 24251

6:00 PM

### I. CALL TO ORDER

Jo Ann Castle, Vice-Chair, called the meeting to order at 6:00 PM

### II. ROLL CALL – Town Clerk – Lora Matthews

	PRESENT:	ABSENT:
Vice-Chair, Jo Ann Castle	X	
Board Member, Bob Richards	X	
Board Member, Daris Hartsock	X	
Board Member, Jan Meade	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: Roger Cassell

### III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS. - None

### IV. CONSENT AGENDA

#### Approval of agenda

**Motion made to approve the January 9, 2023 agenda as presented.**

Motion by: Bob Richards      2<sup>nd</sup> by: Daris Hartsock

VOTE:    Aye 4  
          Nay  
          Absent  
          Abstain

Motion carried

### V. APPROVAL OF MINUTES

**Motion made to approve the minutes of the Sanitation Authority Meeting from October 10, 2022 as presented.**

Motion by: Bob Richards      2<sup>nd</sup> by: Jan Meade

VOTE:    Aye 4  
          Nay  
          Absent  
          Abstain

Motion carried

### VI. APPROVAL OF PAYMENTS

**Motion made to approve payment of bills for September, October, November and December 2022.**

Motion by: Daris Hartsock      2<sup>nd</sup> by: Jan Meade

VOTE:    Aye 4  
          Nay  
          Absent  
          Abstain

Motion carried

VII. COMMUNICATIONS - None

VIII. PUBLIC COMMENT - None

IX. UNFINISHED BUSINESS - None

X. NEW BUSINESS

1. **Sanitation Authority Board of Directors: Approve Application**

**Motion made to accept Roger Cassell's application for a seat on the Sanitation Authority Board of Directors**

Motion by: Daris Hartsock 2<sup>nd</sup> by: Jan Meade

VOTE: Aye 4  
Nay  
Absent  
Abstain Motion carried

2. **Sanitation Authority Board of Directors: Nominate and Elect Chairperson**

**Motion made to nominate Roger Cassell as Chairperson of the Sanitation Authority Board of Directors**

Motion by: Jo Ann Castle 2<sup>nd</sup> by: Daris Hartsock

VOTE: Aye 4  
Nay  
Absent  
Abstain Motion carried

3. **PSA Billing Issues – Update only, no motion**

4. **DEQ: American Rescue Plan Act (ARPA) Wastewater Grant: Project Area One: \$704,000:**

Discussion: 100% grant using ARPA funds, will not cost the Town anything

**Motion made to approve the application for an ARPA grant in the amount of \$704,000 for repairs for Project Area One**

Motion by: Jan Meade 2<sup>nd</sup> by: Daris Hartsock

VOTE: Aye 4  
Nay  
Absent  
Abstain Motion carried

5. **Transfer and close account: New Peoples Bank: SA Savings to VIP Account: \$51,532.38**

**Motion made to close account and move money from New Peoples Bank to the VIP account in the amount of \$51,532.38**

Motion by: Bob Richards 2<sup>nd</sup> by: Daris Hartsock

VOTE: Aye 4  
Nay  
Absent  
Abstain Motion carried

6. **Transfer and close account: New Peoples Bank: PSA Force Main Issue to VIP Account (Change name to SA Savings): \$106,054.33**  
**Motion made to Transfer and close account: New Peoples Bank: PSA Force Main Issue to VIP Account (Change name to SA Savings): \$106,054.33**

Motion by: Daris Hartsock      2<sup>nd</sup> by: Jan Meade

VOTE:    Aye 4  
          Nay  
          Absent  
          Abstain                      Motion carried

XI.      **CLOSED SESSION - None**

XII.     **OTHER BUSINESS - None**

XIII.   **ADJOURN**

**Motion made for Sanitation Authority to adjourn to next quarterly meeting, April 10, 2023.**

Motion by: Jan Meade    2<sup>nd</sup> by: Daris Hartsock

VOTE:    Aye 4  
          Nay  
          Absent  
          Abstain                      Motion carried

Vice-Chair, Jo Ann Castle, adjourned the meeting at 6:14 PM

  
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Jo Ann Castle – Vice-Chair

  
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Town Clerk – Lora Matthews