

SANITATION AUTHORITY MINUTES



TOWN OF GATE CITY SANITATION AUTHORITY QUARTERLY MEETING
JANUARY 8, 2018
156 E. JACKSON ST.
6:00 pm

I. CALL TO ORDER

Roger Cassell, Chairman/Council Member, called the meeting to order at 6:02 P.M.

II. ROLL CALL – Town Clerk, Wayne Bledsoe

	PRESENT:	ABSENT:
Chairman, Roger Cassell	X	
Vice-Chair, Daris Hartsock	X	
Board Member, Dewey Breeding	X	
Board Member, Greg Carter		X
Board Member, Jim Craft	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: Dave Wilson, Jason Snapp (Mattern & Craig)

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS ON INTRODUCTION OF GUESTS.

NONE

IV. CONSENT AGENDA

- Approval of Bills.

Motion made to approve payment of bills for October 2017.

Motion by: Board Member, Dewey Breeding 2nd by: Vice-Chair, Daris Hartsock

VOTE: Yeas, 5
 Nays,
 Absent,
 Abstain,

Motion carries.

Motion made to approve payment of bills for November 2017.

Motion by: Board Member, Jim Craft 2nd by: Board Member, Dewey Breeding

VOTE: Yeas, 5
 Nays,
 Absent,
 Abstain,

Motion carries.

Motion made to approve payment of bills for December 2017.

Motion by: Vice-Chair, Daris Hartsock 2nd by: Board Member, Jim Craft

VOTE: Yeas, 5
 Nays,
 Absent,
 Abstain,

Motion carries.

V. **APPROVAL OF MINUTES**

- **Approval of Minutes**

Motion made to approve minutes of the Sanitation Authority Quarterly Meeting from October 9, 2017.

Motion by: Board Member, Jim Craft 2nd by: Board Member, Dewey Breeding

VOTE: Yeas, 5
 Nays,
 Absent,
 Abstain,

Motion carries.

VI. **COMMUNICATIONS**

NONE

VII. **PUBLIC COMMENT**

NONE

VIII. **UNFINISHED BUSINESS**

NONE

IX. **NEW BUSINESS**

- **Accept Resignation of Greg Carter from Sanitation Authority.**

Written letter of resignation submitted to Chair Roger Cas sell. Mr. Carter wishes to resign due to no longer residing and/or owning property within the Town of Gate City.

Motion made to accept resignation of Greg Carter from Sanitation Authority Board.

Motion by: Board Member, Jim Craft 2nd by: Board Member, Dewey Breeding

VOTE: Yeas, 5
 Nays,
 Absent,
 Abstain,

Motion carries.

- **Accept application of Jo Ann Castle to Sanitation Authority.**

Motion made to accept application of Jo Ann Castle to Sanitation Authority.

Motion by: Vice-Chair, Daris Hartssock 2nd by: Board Member, Dewey Breeding

VOTE: Yeas, 5
 Nays,
 Absent,
 Abstain,

Motion carries.

- **Purchase pickup trucks**

Lowest bid: FreedomFord – Wise, VA

In the past, the Sanitation Authority has agreed to pay half for the use of vehicles, equipment, etc. The Town of Gate City has incurred the unexpected cost of hiring a CPA firm, and is also awaiting funding from VDH. With the need of vehicles imminent, the Sanitation Authority makes recommendation to purchase outright the F-250 Crew Cab regular bed vehicle at a cost of \$32,779.38. This would cost nearly the same as paying half for 2 vehicles. The Town of Gate City will purchase an F250 regular cab vehicle **with a tool bed.**

(Revision)

****Jo Anne Castle arrives at 6:40 PM****

Motion made to purchase 2018 F250 Crew Cab regular bed vehicle with tool bed from Sanitation Authority savings account for amount of \$56,000.

Revise per Sanitation Authority 4-9-18 Meeting and approval of revised minutes: Motion should read: Motion made to purchase 2018 F250 Regular Bed vehicle from Sanitation Authority Savings Account. Amount: \$32,779.38

Motion by: Vice-Chair, Daris Hartsock 2nd by: Board Member, Dewey Breeding

VOTE: Yeas, 5
 Nays,
 Absent,
 Abstain,

Motion carries.

- **Update on DEQ Water/Sewer Line Replacement Project**
Dave Wilson and Jason Snapp (Mattern & Craig) gave update on the DEQ Project. Plans and permits have been completed/submitted and are asking for approval of these. Easements need to also be completed within the week. The replacement of sewer/water will be done through a process called pipe bursting. Board Member Daris Hartsock asked for an explanation of this process, and Dave Wilson provided a detailed description of why this process was recommended, and how the pipe bursting process worked. Vice-Chair Roger Cassell asked about the advantages and disadvantages of this process. Dave Wilson also mentioned that another meeting with the Sanitation Authority will occur on 1/31/18 at 9 AM.
- **Update on Scott County PSA Contract**
A meeting with the Sanitation Authority will be held on 1/31/18 to finalize the PSA contract before submission.
- **Update on Scott County PSA Billing Audit**
To be discussed at the 1/31/18 Sanitation Authority Meeting.

X. OTHER BUSINESS

NONE

XI. ADJOURN

Motion made for Board to adjourn to next quarterly meeting on April 9, 2018 at 6:00 p.m.

Motion by: Board Member, Dewey Breeding 2nd by: Vice-Chair, Daris Hartsock

VOTE: Yeas, 5
 Nays,
 Absent,
 Abstain,

Motion carries.

Chairman/Council Member, Roger Cassell, adjourned the meeting at 6:51 P.M.

Roger Cassell – Chair

Town Clerk – Wayne Bledsoe