

SANITATION AUTHORITY MINUTES



TOWN OF GATE CITY SANITATION AUTHORITY MINUTES

January 10, 2022

156 E. Jackson St., Gate City, VA 24251

6:00 pm

I. CALL TO ORDER

Roger Cassell, Chairman/Council Member, called the meeting to order at 6:01 P.M.

II. ROLL CALL – Town Clerk, Lydia Morales

	PRESENT:	ABSENT:
Chairman, Roger Cassell	X	
Vice-Chair, Jo Ann Castle	X	
Board Member, Sandra Craft		X
Board Member, Bob Richards	X	
Board Member, Daris Hartsock	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: NONE

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS.

- **Resignation: Board Member, Sandra Craft** – Chairman Roger Cassell stated that Board Member Sandra Craft has turned in her resignation from the Sanitation Authority effective immediately. Town Attorney Michele Brooks stated that the Board will need to advertise for someone to apply.

IV. CONSENT AGENDA

- Approval of agenda

Motion made to approve the agenda.

Motion by: Bob Richards

2nd by: Daris Hartsock

VOTE: Aye, 4
Nay,
Absent, 1
Abstain,

Motion Carried.

V. APPROVAL OF MINUTES

- Approval of Minutes

Motion made to approve the minutes of the Sanitation Authority Meeting from October 11, 2021.

Motion by: Jo Ann Castle

2nd by: Daris Hartsock

VOTE: Aye, 4
Nay,
Absent, 1
Abstain,

Motion Carried.

VI. APPROVAL OF PAYMENTS

- Motion made to approve payment of bills for October, November, and December 2021.

Motion by: Daris Hartsock

2nd by: Bob Richards

VOTE: Aye, 4
Nay,

Absent, 1
Abstain,
Motion Carried.

VII. COMMUNICATIONS - NONE

VIII. PUBLIC COMMENT - NONE

IX. UNFINISHED BUSINESS - NONE

X. NEW BUSINESS

- **Transfer: \$106,001 from PSA Force Main Issue a/c 113022545 to TOGC Sanitation Savings VIP Pool A/C VA-01-0045-5003**

Town Manager Jones stated that this is the savings account that was specifically set aside for our short pay and now that we own that, we don't need the account and can put it back into regular savings. Chairman Cassell stated that this is the Virginia Investment Pool which pays better than CD's in the bank.

Motion made to transfer \$106,001 from PSA Force Main Issue a/c 113022545 to TOGC Sanitation Savings VIP Pool A/C VA-01-0045-5003.

Motion by: Jo Ann Castle

2nd by: Bob Richards

VOTE: Aye: 4

Nay:

Absent: 1

Abstain:

Motion Carried.

- **Close: PSA Force Main Issue a/c 113022545 Account**
Motion made to close: PSA Force Main Issue a/c 113022545 Account

Motion by: Daris Hartsock

2nd by: Jo Ann Castle

VOTE: Aye: 4

Nay:

Absent: 1

Abstain:

Motion Carried.

- **PSA Billing Issues**

XI. CLOSED SESSION

Motion made for Sanitation Authority to enter into closed session to discuss 1.) PSA Billing Issues/ Legal Matters

Motion by: Daris Hartsock

2nd by: Bob Richards

VOTE: Aye: 4

Nay:

Absent: 1

Abstain:

Motion Carried.

Chairperson Roger Cassell opened the closed session at 6:07 P.M.

- **RETURN FROM CLOSED SESSION**

Sanitation Authority returned from closed session at 6:36 P.M.

Motion made for Sanitation Authority to return from closed session.

Motion by: Jo Ann Castle

2nd by: Daris Hartsock

VOTE: Aye: 4

Nay:
Absent: 1
Abstain:

Motion Carried.

CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney Michele Brooks

WHEREAS, the Gate City Sanitation Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Sanitation Authority that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Sanitation Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Sanitation Authority.

ROLL CALL VOTE: Aye: Chairman Roger Cassell, Vice-Chair Jo Ann Castle, Board Member Bob Richards,
Board Member Daris Hartsock
Nay:
Absent: Board Member Sandra Craft
Abstain: **Motion Carried.**

- **MOTIONS FROM CLOSED SESSION: NONE**

XII. OTHER BUSINESS - NONE

XIII. ADJOURN

Motion made for Board to adjourn to the regularly scheduled Sanitation Authority Meeting on April 11, 2022 at 6:00 p.m.

Motion by: Bob Richards 2nd by: Daris Hartsock

VOTE: Aye, 4
Nay,
Absent, 1
Abstain,

Motion Carried.

Chairman Roger Cassell, adjourned the meeting at 6:38 P.M.



Roger Cassell – Chairman



Town Clerk – Lydia Morales