



**GATE CITY PLANNING COMMISSION**

**MINUTES**

August 5, 2014

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, August 5, 2014 at Gate City Town Hall. Note

**CALL TO ORDER:**

The Chairman called the meeting to order at 6:13 PM.

**ROLL CALL:**

MEMBERS PRESENT: Tim Bartley, Roger Cassell, Jo Ann Castle, Vickie Roberts and Delany Herron.

MEMBERS ABSENT: None

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Town Manager.

GUESTS PRESENT: None

**DETERMINATION OF A QUORUM:**

With five (5) voting members present, the requirements for a quorum are met.

**PUBLIC EXPRESSION:**

None present requesting audience.

**REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held July 1, 2014 were presented.

Motion made by Tim Bartley to adopt the minutes from July 1, 2014.

Motion seconded by Roger Cassell.

VOTING AYE: Tim Bartley, Roger Cassell, Jo Ann Castle, Vickie Roberts and Delany Herron.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

**REPORTS:**

(A) **SECRETARY:** Nothing to report.

**B) COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

**A) ZONING ADMINISTRATOR:**

The Zoning Administrator presented changes to the public entrance at the Kane Street Development property proposed by the Virginia Department of Transportation.

On motion by Vickie Roberts and seconded by Tim Bartley, Planning Commission recommends that Town Council concur with changes to the public entrance at the Kane Street Development Property proposed by the Virginia Department of Transportation.

VOTING AYE: Tim Bartley, Roger Cassell, Jo Ann Castle, Vickie Roberts and Delany Herron.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

**(B) TOWN COUNCIL REPRESENTATIVE MEMBER:**

- (A). Nothing to report.

**C.) GATE CITY TOWN ATTORNEY:**

- (A.) Nothing to report.

**UNFINISHED BUSINESS:**

- (1) Mr. Jones states that updates to the Comprehensive plan will begin within the month.
- (2) Repairs have been made to the Town Hall's HVAC system.
- (3) The McDonald's project has moved to the water/sewer easement stage and construction could start within the next two weeks.
- (4) Zoning and other construction and installation permits will have a time limit of one year. The amendment to the zoning regulations will be presented at the next regular meeting.
- (5) A resident's application for a distillery permit has been denied by State.

**NEW BUSINESS:**

**ITEMS NOT ON AGENDA**

- (1) Vickie Roberts stated that leakage from the compactor garbage collection truck has presented some unpleasant deposits behind her restaurant. Mr. Jones will ask if the trucks are cleaned in some way after each use.
- (2) She also asked if there might be a solution to residents on the main commercial blocks of Town placing their household garbage on the sidewalk for pick-up. When the trash is put out the night before pick-up, dogs often open the bags and scatter the trash on the sidewalks.

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Vickie Roberts.

VOTING AYE: Tim Bartley, Delany Herron, Roger Cassell, Vickie Roberts and Jo Ann Castle

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:45 PM

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Secretary, Jo Ann Castle

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Delany Herron, Chairman  
Approved: 9-2-2014