



September 6, 2022

## **GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, September 6, 2022 at Gate City Town Hall.

### **CALL TO ORDER:**

Chairman, Delaney Herron called the meeting to order at 6:01 pm and asked the secretary to call the roll.

### **ROLL CALL:**

MEMBERS PRESENT: Jo Ann Castle, Roger Cassell, Delaney Herron, Margaret Falin

MEMBERS ABSENT: Vickie Roberts.

ALSO PRESENT: Gate City Town Attorney Michele Brooks.

Greg Jones, Gate City Town Manager was absent.

GUESTS PRESENT: None.

### **DETERMINATION OF A QUORUM:**

With four (4) voting members present, the requirements for a quorum are met.

### **PUBLIC EXPRESSION:**

### **REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held August 2, 2022 were presented.

Motion made by Delany Herron and seconded by Margaret Falin to adopt the minutes from August 2, 2022 as amended to show Roger Cassell as absent for all votes.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron, and Margaret Falin.

VOTING NAY: None

ABSENT: Vickie Roberts.

ABSTAINING: None

MOTION CARRIED

### **REPORTS:**

(A) SECRETARY. Nothing to report.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Mr. Jones, absent.

B) TOWN COUNCIL REPRESENTATIVE MEMBER: Absent

- 1) Mr. Cassell met with an AEP Lighting Representative to assess the current street lights and make suggestions for up-grading all or part of the existing lights. The existing lighting units, constructed from an inferior metal are beginning to degrade but could be replaced with more durable aluminum poles, with banner flag fittings and electrical receptacles. The lighting heads could be fitted with a single, hooded, light fixture that would direct the light down toward the sidewalks which the existing lights do not do. The AEP Representative estimated the cost would be in the neighborhood of \$400,000. Mr. Cassell believes this to be an acceptable cost. It would include all wiring that is also aged and the ongoing support of AEP on the status of the lights.

C. GATE CITY TOWN ATTORNEY:

- 1) Currently, any action on dilapidated structures in the Town is on hold until a credentialed Building Code official can be hired.

UNFINISHED BUSINESS:

- 1) Mr. Roger Cassell reported that approval of Phase II funding of the Park Street Rehab Project has not yet been received. It is expected to be approved soon after the Phase I project is closed out which should be October 10<sup>th</sup> of this year.
- 2) Mr. Cassell also reported that Town Council scheduled a public hearing, to be held before the next regular Council meeting, to address the application for a Special Exception and Use permit for Mrs. Madula Anderson and her son Troy Anderson.
- 3) Town Council approved the Request for Proposals for additional fencing at the Gate City Dog Park and paving of the Gate City Parking Lot.

- 4) Up-dating of C-1 and C-2 zoning requirements and addition of a 'Welcome Center' sign at Gateway Park are tabled until the next regular meeting.

NEW BUSINESS:

- 1) Guidelines for use, bench and exercise items, and naming of the dog park are tabled until the next regular meeting.

ITEMS NOT ON AGENDA:

- 1) Jo Ann Castle suggested that obtaining larger trash receptacles, to be used during on-street events might be getting used bins from the City of Kingsport after Fun Fest each year. These paper barrels are donated by Eastman Chemical Company each year. ECC might also be approached to donate barrels to Gate City, as well. If available storage could be found, these barrels could be placed only during events then removed to storage until needed again. This would alleviate clutter on the sidewalks when the trash barrels are not needed.

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Margaret Falin.

VOTING AYE: Jo Ann Castle, Delaney Herron, Roger Cassell, and Margaret Falin


VOTING NAY: None

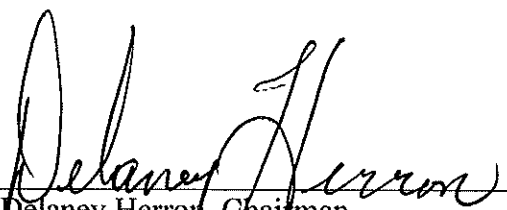
ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:57 pm.

  
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Jo Ann Castle, Secretary

  
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Delaney Herron, Chairman  
Approved 10-4-2022