



August 3, 2021

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, August 3, 2021 at Gate City Town Hall.

CALL TO ORDER:

Chairman Delaney Herron called the meeting to order at 6:04 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Delaney Herron, Margaret Falin and Vickie Roberts

MEMBERS ABSENT: Roger Cassell

ALSO PRESENT: Michele Brooks, City Town Attorney and Greg Jones, Gate City Town Manager.

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held June 1, 2021 were presented.

Motion made by Vickie Roberts and seconded by Margaret Falin to adopt the minutes from June 1, 2021.

VOTING AYE: Jo Ann Castle, Delaney Herron, Vickie Roberts, and Margaret Falin.

VOTING NAY: None

ABSENT: Roger Cassell

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY: Ms. Castle requests that any members who know they will be unable to attend a meeting to inform the Chairman so that, if necessary, arrangements can be made to guarantee a quorum at that meeting.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Mr. Jones will defer his comments to new and unfinished business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

- 1) Absent.

C. GATE CITY TOWN ATTORNEY:

Nothing to Report.

UNFINISHED BUSINESS:

- 1) Mr. Greg Jones reported that the fencing contract is being implemented and the fence is being installed at Estil Cemetery. He also informed the Commission that a new mowing contractor has been hired.
- 2) Park Street Housing rehab project: the Rehab Specialists Report, names redacted, is attached.
- 3) Mr. Jones presented the sign options offered by Bristol Signs for the Sampson Mini Park and the Gateway Park. Commission members approved the signs.
- 4) Progress on development of the dog park is currently halted.

NEW BUSINESS:

- 1) Mr. Jones presented Commission members with copies of the Scott County Tourism and Gate City brochures to be placed in the gazebo at Gateway Park.
- 2) Mr. Jones also reported that he had received a letter from a group interested in establishing a drug rehab office in Gate City. He will contact the agency and inform them that their request does not meet the requirements of Gate City's zoning ordinance.

ITEMS NOT ON AGENDA:

Jo Ann Castle reported seeing that the front porch and part of the front wall of the first house on the left, behind Southern Graphics at 137 Woodland Street has collapsed. She asked what can be done to remove or mitigate the hazard produced by this development. Mr. Jones stated that the property owners have no interest in restoring this house to livable condition. Attorney Michelle Brooks informed the Commission that a permit for demolishing the structure will not be granted by the Scott County Building Inspector as long as taxes are owed on the property. She suggested that she could meet with the Board of Supervisors to find a way to solve this problem.

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Delany Herron.

VOTING AYE: Jo Ann Castle, Vickie Roberts, Delaney Herron, and Margaret Falin.

VOTING NAY: None

ABSENT: Roger Cassell

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:42 pm.



Jo Ann Castle, Secretary



Delaney Herron, Chairman
Approved 8-3-2021

Gate City CDBG Housing
July 12, 2021
Rehab Specialist Report

- A. **171 Margie St**- Relocation unit- [REDACTED] have moved into house and are ready for old house to be removed.
- B. **639 Park St** – Demolition contract signed with Day 3 Construction. Asbestos removal has been ordered by contractor and house demolition will start as soon as asbestos has been cleared.
- C. **559 Park St** – Still looking for a suitable house for relocation or re-bidding new construction.
- D. **609 Park St**- [REDACTED] rehab ready to bid
- E. **571 Park St**- rental unit- rehab ready to bid
- F. Contractors: have been in contact with Totten Construction LLC, Clamon Home Builders, and Kennedy Construction about Gate City rehabs.

Totten Construction LLC is pre-qualified on Gate City contractor list and indicated would bid rehabs, then 3 previous bids in another locality were approved and Totten is busy until late November.

Clamon Builders are a Tennessee licensed contractor with ties to Gate City and are considering getting a Virginia license to help finish this CDBG Project and possibly other CDBG jobs in their traveling radius.

Kennedy Construction is licensed in Virginia & Tennessee. I am speaking with David to schedule a date & time to walk through rehabs and get a price (contingent on whether the “Company” would be interested in the “small” jobs).

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