



August 1, 2023

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, August 1, 2023 at Gate City Town Hall.

CALL TO ORDER:

Chairman Delaney Herron called the meeting to order at 6:04 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Delaney Herron, Vickie Roberts.

MEMBERS ABSENT. Margaret Falin, Tyler Kilgore.

ALSO PRESENT: Greg Jones, Gate City Town Manager and Michele Brooks, Gate City Town Attorney.

GUESTS PRESENT: None.

DETERMINATION OF A QUORUM:

With three (3) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held June 6, 2023 and notice of canceled meeting on July 4, 2023 were presented.

Motion made by Delaney Herron and seconded by Vickie Roberts to adopt the minutes from June 6, 2023 and July 4, 2023.

VOTING AYE: Jo Ann Castle, Delaney Herron and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin, Tyler Kilgore.

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY. Submitted proposed changes to the C-1 zoning ordinance for review.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Mr. Jones will defer his comments to un-finished and finished business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

Absent

C. GATE CITY TOWN ATTORNEY:

- (1) Nothing to report.

UNFINISHED BUSINESS:

- 1) Vickie Roberts had visited the Bark Park and reported that there were trees down and that the gate latches do not work. She suggested that because the fallen trees are a repeated problem it might be wise to cut down any dead trees near the fence. She noted that due to the uneven ground, there are places along the fence line where the fencing material does not meet the ground. She recommends the purchase and installation of 'fence extenders' in these locations.

Guidelines for use of The Bark Park and potential bench and exercise items were presented by Ms. Roberts along with a potential list of rules-of-use to be posted near the front of the park. Included was a photograph of a bench/notice board which might be placed outside the main entrance.

She presented to Greg Jones a list of items that could be purchased for use inside the Bark Park for the entertainment and exercise of the canine visitors and benches for the seating of their human partners. Vickie was able to show estimated cost on each of the items. Mr. Jones will research sources for these items and order those that will take us closer to formally opening the Bark Park.

- 2) Commission members reviewed the efforts to up-date the Zoning Ordinance, Sec. 30-182. Suggestions offered will be incorporated and presented at the next meeting for further examination.

NEW BUSINESS:

- (1) Mr. Jones informed Commission members that Gate City Frontier, Inc. desires to obtain a lease from the Town of Gate City on the existing public parking lot on Water Street. By holding a lease on the parking lot, Gate City Frontier will be able to apply for grants to develop the lot for items which may include a) parking, b) retail, food establishments and small businesses housed in shipping containers, c) bathrooms, housed in shipping containers, d) outdoor amphitheater/stage e) green space, F) guest gathering hubs, g) functional and interactive art, h) multi-use recreation features, l) water feature. Gate City Frontier requests approval from Commission members to proceed with this plan. Commission members unanimously approve and encourage any development of the Gate City Parking Lot.
- (2) Gate City Planning Commission is not required to post meeting agendas in advance of meeting dates. Copies of the agendas will be available to guests at the beginning of each meeting.
- (3) Mr. Jones informed Commission members that a company is considering the installation of a transmission tower at 274 Jones Street, near the Presbyterian Church. This area is in an R-1 residential district. Based on Sec. 30-80 (12) of the zoning ordinance, the installation of transmission towers and lines in this district requires a special exception and use permit.
- (4) Tyler Kilgore was not present to submit information on the possible installation of a mural at the entrance to Gate City. This subject will be postponed until the next regular meeting in September.

ITEMS NOT ON AGENDA

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Delaney Herron.

VOTING AYE: Jo Ann Castle, Delaney Herron and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin, Tyler Kilgore.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:27pm.


Jo Ann Castle, Secretary


Delaney Herron, Chairman
Approved 9-5, 2023