



May 3, 2022

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, May 3, 2022 at Gate City Town Hall.

**CALL TO ORDER:**

Chairman, Delaney Herron called the meeting to order at 6:00 pm and asked the secretary to call the roll.

**ROLL CALL:**

MEMBERS PRESENT: Jo Ann Castle, Roger Cassell, Vickie Roberts, Delaney Herron, Margaret Falin

MEMBERS ABSENT: None.

ALSO PRESENT: Greg Jones, Gate City Town Manager and Gate City Town Attorney Michelle Brooks.

GUESTS PRESENT: None

**DETERMINATION OF A QUORUM:**

With five (5) voting members present, the requirements for a quorum are met.

**PUBLIC EXPRESSION:**

**REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held April 5, 2022 were presented.

Motion made by Vickie Roberts and seconded by Delaney Herron to adopt the minutes from April 5, 2022.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron, Vickie Roberts and Margaret Falin.

VOTING NAY: None

ABSENT: None.

ABSTAINING: None

MOTION CARRIED

**REPORTS:**

**(A) SECRETARY**

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Mr. Jones will defer his comments to new and unfinished business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

Nothing to report.

C. GATE CITY TOWN ATTORNEY:

- 1) Attorney Brooks related that Lindsey Kilgore, Jan Meade, Mark Tipton, and Connie Johnson along with Delaney Herron as Gate City Planning Commission member representative, have been confirmed to serve on the Gate City Board of Zoning Appeals. BZA members have undergone training and are prepared to serve when called upon.

UNFINISHED BUSINESS:

- 1) Mr. Greg Jones reported that Phase I of the Park Street Rehab Project is nearing completion and the application to fund Phase II of the project has been submitted.
  - a) Damaged fencing at the Estil Cemetery have been repaired and efforts are still underway to clean and repair headstones.
  - b) No change in the progress at the dog park.
- 2) After brief review, on motion by Vickie Roberts and seconded by Delaney Herron, Gate City Planning Commission members voted to recommend that Gate City Town Council adopt the following additions to the Gate City Zoning Ordinance.

- 1) Sec. 30-3. -Definitions

Add:

*Bed and Breakfast means a dwelling where lodging and breakfast are provided for compensation and open to transients.*

- 2) Sec. 30-119, Residential District R-2

Add Uses:

*Bed and Breakfast  
Tourist Home*

3) Sec.30-150, Residential District R-3 (Manufactured Home Residence)

Add Uses:

- Boarding Houses
- Bed and Breakfast
- Tourist Homes

4) Sec. 30-182, Commercial District C-1

Add Uses:

- Bed and Breakfast

5) Sec. 30-214, Central Business District C-2

Add Uses:

- Boarding Houses, with a special exception and use permit
- Bed and Breakfast, with a special exception and use permit

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron, Vickie Roberts and Margaret Falin.

VOTING NAY: None

ABSENT: None.

ABSTAINING: None

MOTION CARRIED

**NEW BUSINESS:**

**ITEMS NOT ON AGENDA:**

- 1) Vickie Roberts presented a brief overview of a meeting she attended that collected information from citizens on suggestions for improvements to downtown Gate City.

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Roger Cassell.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron, Vickie Roberts and Margaret Falin


VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:39 pm.

  
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 Jo Ann Castle, Secretary

  
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 Delaney Herron, Chairman  
 Approved 6-7-2022