



April 4, 2023

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, April 4, 2023 at Gate City Town Hall.

**CALL TO ORDER:**

Chairman, Delaney Herron called the meeting to order at 6:01 pm and asked the secretary to call the roll.

**ROLL CALL:**

MEMBERS PRESENT: Jo Ann Castle, Delaney Herron, Margaret Falin, Tyler Kilgore, Vickie Roberts.

MEMBERS ABSENT. None

ALSO PRESENT: Greg Jones, Gate City Town Manager and Michell Brooks, Gate City Town Attorney.

GUESTS PRESENT: None.

**DETERMINATION OF A QUORUM:**

With five (5) voting members present, the requirements for a quorum are met.

**PUBLIC EXPRESSION:**

**REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held March 7, 2022 were presented.

Motion made by Vickie Roberts and seconded by Margaret Falin to adopt the minutes from March 7, 2023.

VOTING AYE: Jo Ann Castle, Delaney Herron, Margaret Falin, Tyler Kilgore, Vickie Roberts

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

**REPORTS:**

**(A) SECRETARY.** Submitted up-dated changes to C-1 zoning ordinance for review.

**(B) COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

**A) ZONING ADMINISTRATOR:**

- 1) Mr. Jones will defer his comments to un-finished and finished business.

**B) TOWN COUNCIL REPRESENTATIVE MEMBER:**

- 1) Tyler Kilgore informed the Commission that Mayor Bob Richards has submitted his resignation effective April 14. An interim Mayor will be appointed to be seated until a special election can be called in November.

**C. GATE CITY TOWN ATTORNEY:**

- (1) Nothing to report.

**UNFINISHED BUSINESS:**

- 1) Guidelines for use of the dog park and potential bench and exercise items is tabled until the next regular meeting.
- 2) Greg Jones informed the Commission that the interior fences at The Bark Park have been installed but are now awaiting the arrival of gates.
- 3) Members approved the potential up-dated changes to Sec. 30-214.-Uses section of the C-2 zoning ordinance with further additions recommended. The secretary will add the proposed provisions and present at next regular meeting. The secretary also asked that members examine Sec. 30-182.-Uses section of the C-1 zoning ordinance to determine if up-grades are needed.

**NEW BUSINESS:**

- (1) Greg Jones stated that before proceeding with the paving of the City Parking lot, a detailed plan would be necessary of what improvements might be appropriate for siting on the parking lot area. Vickie Roberts stated that the land use committee could convene to propose possible uses for the area. Greg also shared the news that AEP is tentatively considering leasing the parking lot for equipment storage during the replacement of electrical equipment within the City. He feels no decision should be made on changes to the area until AEPs plans are confirmed.

(2) Mr. Jones reported that there has been no change in the status of repairs to the new trash collection truck.

ITEMS NOT ON AGENDA

(1) Greg Jones shared the news that with the release of the 2020 census records, Gate City shows an increase of 11 in the total population numbers. The census of 2010 showed the population to be 2034 while the 2020 census shows 2034. Tyler Kilgore also stated that a family of four has recently relocated to Gate City. We welcome our new citizens.

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Tyler Kilgore.

VOTING AYE: Jo Ann Castle, Delaney Herron, Tyler Kilgore and Margaret Falin, Vickie Roberts

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:00pm.

  
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Jo Ann Castle, Secretary

  
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Delaney Herron, Chairman  
Approved 5-2, 2023