



March 3, 2020

## GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, March 3, 2020 at Gate City Town Hall.

### CALL TO ORDER:

Chairman, Delany Herron called the meeting to order at 6:00 pm and asked the secretary to call the roll.

### ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Delany Herron, Roger Cassell, Vickie Roberts, Margaret Falin.

MEMBERS ABSENT: None

ALSO PRESENT: Greg Jones, Gate City Town Manager and Michelle Brooks, Gate City Town Attorney.

GUESTS PRESENT: Mr. & Mrs. Scott Fish

### DETERMINATION OF A QUORUM:

With five (5) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION: Mr. and Mrs. Scott Fish

### REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held February 4, 2020 were presented.

Motion made by Delany Herron and seconded by Margaret Falin to adopt the minutes from February 4, 2020 with the following correction. : Mr. Ricky Gibson's name should be corrected to show Mr. Brian Gibson.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, Vickie Roberts, and Margaret Falin.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

### REPORTS:

(A) SECRETARY:

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
  - 2) Land Use: Nothing to report
  - 3) Subdivision: Nothing to report.
  - 4) Zoning: Nothing to report.
  - 5) Capital Improvements: Nothing to report.
- A) ZONING ADMINISTRATOR: Nothing to report.
- B) TOWN COUNCIL REPRESENTATIVE MEMBER: Nothing to report.
- C. GATE CITY TOWN ATTORNEY: Nothing to report.

**UNFINISHED BUSINESS:**

- 1) Mr. Scott Fish of Future Outdoor Advertising again came before the Commission to request a Special Exception and Use permit to install a billboard on Kane Street on the Brian Gibson property. Mr. Fish reported a verbal approval from V-DOT to place the billboard wherever he chose on the property. He also provided an illustration of the proposed sign frame. Mr. Fish was advised to obtain his approval from V-DOT in written form and to provide a more detailed illustration of the sign in its proposed location.
- 2) As discussed at the February meeting, the Land Use Committee, Vickie Roberts and Jo Ann Castle visited the Estil Cemetery on April 28, 2020. Assessment and recommendations attached.

**NEW BUSINESS:**

**ITEMS NOT ON AGENDA:**

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Margaret Falin and seconded by Vickie Roberts.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell and Vickie Roberts, Margaret Falin.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:52 pm.

  
Jo Ann Castle, Secretary

  
Delany Herron, Chairman  
Approved 6-2-2020