



**FEBRUARY 7, 2017**

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, February 7, 2017 at Gate City Town Hall at 6:00 pm.

**CALL TO ORDER:**

Chairman Delany Herron, called the meeting to order at 6:01 pm and asked the secretary to call the roll.

**ROLL CALL:**

MEMBERS PRESENT: Roger Cassell, Jo Ann Castle, Margaret Falin, Vickie Roberts and Delany Herron.

MEMBERS ABSENT: None

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Gate City Town Manager

GUESTS PRESENT: None

**DETERMINATION OF A QUORUM:**

With five (5) voting members present, the requirements for a quorum are met.

**PUBLIC EXPRESSION:**

No one present.

**REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held January 3, 2017 were presented.

Motion made by Vickie Roberts and seconded by Margaret Falin to adopt the minutes from January 3, 2017, as presented.

VOTING AYE: Roger Cassell, Jo Ann Castle, Margaret Falin, Vickie Roberts and Delany Herron.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

**REPORTS:**

**(A) SECRETARY:** Nothing to report

**(B) COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

**A) ZONING ADMINISTRATOR:**

Mr. Jones will defer his remarks to New Business.

**B) TOWN COUNCIL REPRESENTATIVE MEMBER:**

Nothing to report.

**C) GATE CITY TOWN ATTORNEY:**

Nothing to report.

**UNFINISHED BUSINESS:**

- 1) Mr. Jones reports that a lock has been put on the gate of the fenced area at Gateway Park and that signage will also be added to prevent entry into the area.
- 2) There is a meeting planned with Marvin Egan to examine options for lighting of the information kiosk at the Gateway Park.
- 3) There will be no plans to add small dog run at Gateway Park due to possible liability concerns.
- 4) Picnic tables for Gateway Park and the proposed dog park have been ordered.

**NEW BUSINESS:**

- 1) While attending the recent Virginia Municipal League meeting, Mr. Jones spoke with representatives of Spearhead Trails who are searching for locations to invest in a horse riding trail and BMX bicycle course.

- 2) After extended discussion and examination of maps, Jo Ann Castle made the motion that Commission strongly encourage Mr. Jones to take this matter up with Town Council and to gather further information on the possibility of locating a horse riding trail on the South side of U. S. 23-S on property adjoining the Gateway Plaza Shopping Center and to identify a location for a BMX course. Motion seconded by Vickie Roberts.

VOTING AYE: Roger Cassell, Jo Ann Castle, Margaret Falin, Vickie Roberts and Delany Herron.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

- 3) Mr. Jones informed the Commission that Muni-Code has nearly completed the digitizing of Town codes.
- 4) He also asked Commission members to examine the zoning ordinance to determine if residential areas should be amended to exclude transient rental of all or partial residences.

**ITEMS NOT ON AGENDA:**

- 1) Vickie Roberts presented photographs from an established dog park to use as reference when planning begins for the Gate City Dog Park.

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Delany Herron and seconded by Vickie Roberts.

VOTING AYE: Roger Cassell, Jo Ann Castle, Margaret Falin, Vickie Roberts and Delany Herron.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:50 pm.

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Jo Ann Castle, Secretary

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Delany Herron, Chairman  
Approved 3-7-2017