



February 2, 2021

## GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, February 2, 2021 at Gate City Town Hall.

### CALL TO ORDER:

Chairman, Delaney Herron called the meeting to order at 6:06 pm and asked the secretary to call the roll.

### ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Roger Cassell, Margaret Falin, Delaney Herron.

MEMBERS ABSENT: Vickie Roberts.

ALSO PRESENT: Michele Brooks, City Town Attorney and Greg Jones, Gate City Town Manager.

GUESTS PRESENT:

### DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

### PUBLIC EXPRESSION:

### REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held January 5, 2021 were presented.

Motion made by Margaret Falin and seconded by Delaney Herron to adopt the minutes from January 5, 2021.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron and Margaret Falin.

VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

### REPORTS:

**(A) SECRETARY:** Reported that she had corrected the spelling of Delaney Herron's name as well as his phone number on Planning Commission documents.

**(B) COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

**A) ZONING ADMINISTRATOR:**

- 1) Mr. Jones will defer his comments to unfinished business.

**B) TOWN COUNCIL REPRESENTATIVE MEMBER:**

Nothing to report

**C. GATE CITY TOWN ATTORNEY:**

Nothing to Report.

**UNFINISHED BUSINESS:**

- 1) Mr. Greg Jones reported on progress in the Park Street Rehabilitation Project: Structure demolitions have been completed. The Phase II grant application has been submitted. Efforts are being made to secure temporary housing for residents whose homes will be refurbished/rebuilt.
- 2) Quotes are being received for four-foot black chain link fencing to be installed to replace the deteriorated existing fencing at Estil Cemetery. The approximate cost will be in the amount of \$15,000.00
- 3) Fence installation at Gateway Park is delayed due to the unavailability of materials. The project will proceed as soon as materials are available.

**NEW BUSINESS:**

**ITEMS NOT ON AGENDA:**

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Margaret Falin.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron and Margaret Falin.


VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:30 pm.



Jo Ann Castle, Secretary



Delaney Herron, Chairman

Approved 3-2-2021