



December 5, 2023

## **GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, December 5, 2023 at Gate City Town Hall.

### **CALL TO ORDER:**

Chairman, Delaney Herron called the meeting to order at 6:02 pm and asked the secretary to call the roll.

### **ROLL CALL:**

MEMBERS PRESENT: Jo Ann Castle, Vickie Roberts, Margaret Falin, and Delaney Herron.

MEMBERS ABSENT: Tyler Kilgore

ALSO PRESENT: Gate City Town Attorney Michele Brooks.

Greg Jones, Gate City Town Manager.

GUESTS PRESENT: None.

### **DETERMINATION OF A QUORUM:**

With four (4) voting members present, the requirements for a quorum are met.

### **PUBLIC EXPRESSION:**

### **REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held October 3, 2023 and notice of postponement November 7, 2023 were presented.

Motion made by Vickie Roberts and seconded by Delaney Herron to adopt the minutes from October 3, 2023 and notice of postponement November 7 2023.

VOTING AYE: Jo Ann Castle, Vickie Roberts, Margaret Falin and Delaney Herron.

VOTING NAY: None

ABSENT: Tyler Kilgore

ABSTAINING: None

MOTION CARRIED

### **REPORTS:**

(A) SECRETARY. Reminder that our organizational meeting will be the next regular meeting in January when the election of officer and appointments will be made for the year, 2024.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Greg Jones will defer comments until new and/or unfinished business.

TOWN COUNCIL REPRESENTATIVE MEMBER:

Nothing to report.

C. GATE CITY TOWN ATTORNEY:

Nothing to report.

UNFINISHED BUSINESS:

- 1) Discussion of changes to up-date C-1 and C-2 zoning requirements

NEW BUSINESS:

- 1) Greg informed the commission that the company who is planning to build a cell tower in Gate City has moved their potential location a third time to the east corner of the intersection of East Jackson Street and Gatewood Court.
- 2) Motion made by Delaney Herron and seconded by Vickie Roberts to recommend that Gate City Town Council call for a public hearing for the Special Exception and Use Permit application submitted by Pastor Danny Grizzle for an LED sign to be located at 1553 East Jackson Street.

VOTING AYE: Vickie Roberts, Margaret Falin and Delaney Herron.

VOTING NAY: Jo Ann Castle

ABSENT: Tyler Kilgore

ABSTAINING: None

MOTION CARRIED

- (2) The request made by Kevin Smith to close a portion of Clyde Williams Avenue, formerly known as Magnolia Avenue is postponed to give Commission members an opportunity to personally examine the area in question.
- (3) After brief discussion, members decided to postpone the decision to develop regulations regarding the production, sale and/or distribution of Cannabis products to the next regular meeting.
- (4) On motion by Margaret Falin and seconded by Vickie Roberts, Commission members recommend that Town Council re-appoint Delaney Herron to the Gate City Planning Commission for a term beginning Jan 1, 2024 and ending December 31, 2027.

VOTING AYE: Vickie Roberts, Jo Ann Castle, Margaret Falin and Delaney Herron.

VOTING NAY: None

ABSENT: Tyler Kilgore

ABSTAINING: None

MOTION CARRIED

- (5) On motion by Vickie Roberts and seconded by Margaret Falin Commission members recommend that Town Council appoint Jo Ann Castle to the Gate City Board of Zoning Appeals for the year 2024.

VOTING AYE: Vickie Roberts, Jo Ann Castle, Margaret Falin and Delaney Herron.

VOTING NAY: None

ABSENT: Tyler Kilgore

ABSTAINING: None

MOTION CARRIED

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Delaney Herron and seconded by Margaret Falin.

VOTING AYE: Vickie Roberts, Margaret Falin Jo Ann Castle, and Delaney Herron.

VOTING NAY: None


ABSENT: Tyler Kilgore.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:30 pm.

  
Jo Ann Castle, Secretary

  
~~Delaney Herron, Chairman~~ *vice chair*  
Approved 1-2-2024