



December 1, 2020

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, December 1, 2020 at Gate City Town Hall.

CALL TO ORDER:

Chairman, Delany Herron called the meeting to order at 6:00 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Roger Cassell, Vickie Roberts, Delany Herron.

MEMBERS ABSENT: Margaret Falin.

ALSO PRESENT: Michele Brooks, City Town Attorney and Greg Jones, Gate City Town Manager.

GUESTS PRESENT: Mr. John B. Howard

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

Mr. John B. Howard was present to explain the ownership of property on US Hwy. 23 S in relation to his request for the closure of Wilcox and Cross Streets at the site of current V-DOT construction on this property. He was uncertain of the status of ownership at this time but is concerned that property retained by his family after the completion of construction should not be encumbered by platted but un-opened streets.

This new information affects an action taken by Planning Commission at their November meeting.

On motion by Vickie Roberts and seconded by Delany Herron, Gate City Planning Commission votes to rescind the motion made at Commission's last regular meeting held on November 3, 2020, to recommend the closure of Wilcox and Cross Streets at US 23-S in the vicinity of current V-DOT construction.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delany Herron and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held November 3, 2020 were presented.

Motion made by Jo Ann Castle and seconded by Vickie Roberts to adopt the minutes from November 3, 2020.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delany Herron and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) **SECRETARY:** Nothing to report.

(B) **COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

Mr. Jones will defer his comments to unfinished business.

B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

Nothing to report.

C. **GATE CITY TOWN ATTORNEY:**

Nothing to Report.

UNFINISHED BUSINESS:

- 1) Mr. Jones informed the Commission the installation of fencing at Gateway Park on the U. S. 23 N side of the Park by *Factory to you Fence of Kingsport* is still on schedule for late January.
- 2) The next phase of the Park Street Housing Rehabilitation Project is still awaiting permits from Scott County to begin the demolition and reconstruction of properties at 559 and 639 Park Street.
- 3) The Virginia Department of Historic Resources will meet with members of the Gate City Cemetery and Historical Committee on December 9, 2020 at 5 pm to answer questions and advise on beginning the cemetery restoration.

NEW BUSINESS:

- 1) On motion by Delany Herron and seconded by Jo Ann Castle, the Commission respectfully requests that Town Council re-appoint Vickie Roberts to the Gate City Planning Commission for a 4-year term beginning January 1, 2021 and ending December 31, 2024

VOTING AYE: Jo Ann Castle, Roger Cassell, Delany Herron and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin

BSTAINING: None

MOTION CARRIED

ITEMS NOT ON AGENDA:

- 1) On motion by Delany Herron and seconded by Jo Ann Castle, the Commission respectfully requests that Town Council appoint Margaret Falin to a 1-year term on the Gate City Board of Zoning Appeals beginning January 1, 2021 and ending December 31, 2021.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delany Herron and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin

BSTAINING: None

MOTION CARRIED

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Delany Herron.

VOTING AYE: Jo Ann Castle, Vickie Roberts, Delany Herron and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:02pm.



Jo Ann Castle, Secretary



Delany Herron, Chairman

Approved 1-5-2021