



October 4, 2022

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, October 4, 2022 at Gate City Town Hall.

CALL TO ORDER:

Chairman, Delaney Herron called the meeting to order at 6:01 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Roger Cassell, Delaney Herron, Margaret Falin, Vickie Roberts.

MEMBERS ABSENT: None

ALSO PRESENT: Gate City Town Attorney Michele Brooks.

Greg Jones, Gate City Town Manager was absent.

GUESTS PRESENT: None.

DETERMINATION OF A QUORUM:

With five (5) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held September 6, 2022 were presented.

Motion made by Margaret Falin and seconded by Vickie Roberts to adopt the minutes from September 6, 2022.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron, Margaret Falin, and Vickie Roberts.

VOTING NAY: None

ABSENT: None.

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) **SECRETARY.** Nothing to report.

(B) **COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

- 1) Mr. Jones was absent but left the presentation of a quote for fencing at the dog park. On motion by Jo Ann Castle and seconded by Vickie Roberts, members accepted the quote from Factory to You Fence of Kingsport in the amount of \$6496.00 for fencing at the dog park and recommend that Town Council proceed with the purchase.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron, Margaret Falin and Vickie Roberts.

VOTING NAY: None

ABSENT: None.

ABSTAINING: None

MOTION CARRIED

B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

- 1) Mr. Cassell reported that he has not received a firm quote for the replacement of street lights from AEP.
- 2) He has been in contact with a company who has a gazebo available for placement at Gateway Park. The gazebo is made of vinyl which he believes will be very durable. He will present the information to the Town Council at their next regular meeting.

C. **GATE CITY TOWN ATTORNEY:**

- 1) Michell Brooks informed the Commission that Town Council approved the Special Exception and Use permit for Mrs. Maudella Anderson at their last regular meeting.

UNFINISHED BUSINESS:

- 1) Mr. Roger Cassell reported that approval of Phase II funding of the Park Street Rehab Project has not yet been received. It is expected to be approved soon after the Phase I project is closed out which should be October 10th of this year.

- 2) Greg Jones has ordered a 'Welcome Center' sign to be placed below the existing sign at Gateway Park.
- 3) Up-dating of C-1 and C-2 zoning requirements is tabled until the next regular meeting.
- 4) Guidelines for use of the dog park, along with a discussion of bench and exercise items are tabled until the next regular meeting.

NEW BUSINESS:

- 1) It was agreed by Commission members to ask Greg Jones to post a notice on the Town web page and to purchase an advertisement in the Scott County Virginia Star asking for suggestions for naming the new dog park. The contest should be limited by date, after which the winning name will be published.

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Delaney Herron and seconded by Vickie Roberts.

VOTING AYE: Jo Ann Castle, Delaney Herron, Roger Cassell, Vickie Roberts and Margaret Falin

VOTING NAY: None

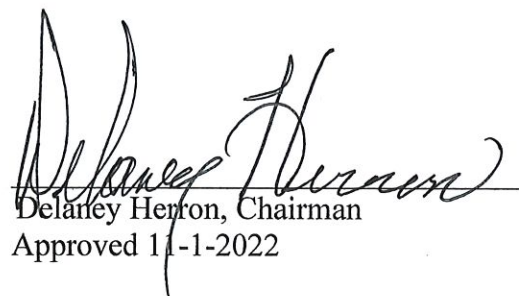
ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:05 pm.


Jo Ann Castle, Secretary


Delaney Herron, Chairman
Approved 11-1-2022