



October 6, 2020

## GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, October 6, 2020 at Gate City Town Hall.

### CALL TO ORDER:

Chairman, Delany Herron called the meeting to order at 6:04 pm and asked the secretary to call the roll.

### ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Delany Herron, Roger Cassell, Margaret Falin.

MEMBERS ABSENT: Vickie Roberts.

ALSO PRESENT: Michele Brooks, City Town Attorney and Greg Jones, Gate City Town Manager.

GUESTS PRESENT:

### DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

### PUBLIC EXPRESSION:

### REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held September 1, 2020 were presented.

Motion made by Jo Ann Castle and seconded by Margaret Falin to adopt the minutes from September 1, 2020.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, Margaret Falin.

VOTING NAY: None

ABSENT: Roger Vickie Roberts.

ABSTAINING: None

MOTION CARRIED

### REPORTS:

(A) SECRETARY: Nothing to report.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

Mr. Jones will defer his comments to unfinished and finished business.

B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

Roger Cassell reported that Gate City has taken possession of a new maintenance truck and two new police cruisers. The maintenance truck is in excellent, used condition. The police cruisers were purchased from the Town of Appalachia which has disbanded its police department.

Mr. Cassell also stated that Town Council has scheduled a public hearing for proposed changes to the Zoning Ordinance Article XI -SIGNAGE REGULATIONS, and use restrictions within sections C-1 and C-2.

C. **GATE CITY TOWN ATTORNEY:**

Attorney Brooks informed the Commission that she is researching a paved street in the vicinity of Willow Street which may become the subject of a street closure request. The new owner of a property on Willow Street has inquired whether this street is a Town street or a private drive.

**UNFINISHED BUSINESS:**

- 1) On motion by Jo Ann Castle and seconded by Delany Herron, Planning Commission recommends that Town Council accept the estimate for fencing at the U.S 23-N side of Gateway Park from *Factory to you Fence of Kingsport* in the amount of \$7056.00.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, Margaret Falin.

VOTING NAY: None

ABSENT: Vickie Roberts.

ABSTAINING: None

MOTION CARRIED

**NEW BUSINESS:**

- (1) On motion by Jo Ann Castle and seconded by Roger Cassell, Planning Commission recommends that Town Council approve the Special Exception and Use Permit application for 559 Park Street, Gate City,

to demolish and rebuilt the residential structure there as part of the Park Street Housing Rehab grant project.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, Margaret Falin.

VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

- (2) On motion by Margaret Falin and seconded by Delany Herron, Planning Commission recommends that Town Council approve the Special Exception and Use Permit application for 639 Park Street, Gate City, to demolish and rebuilt the residential structure there as part of the Park Street Housing Rehab grant project.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, Margaret Falin.

VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Margaret Falin and seconded by Delany Herron.

VOTING AYE: Jo Ann Castle, Delany Herron, Vickie Roberts and Margaret Falin.

VOTING NAY: None


ABSENT: Roger Cassell.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:44 pm.

  
Jo Ann Castle, Secretary

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Delany Herron, Chairman  
Approved 11-3-2020  
