



October 2, 2018

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, October 2, 2018 at Gate City Town Hall.

CALL TO ORDER:

Chairman, Delany Herron called the meeting to order at 6:10 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Roger Cassell, Vickie Roberts, Delany Herron.

MEMBERS ABSENT: Margaret Falin.

ALSO PRESENT: Greg Jones, Gate City Town Manager and Michelle Brooks, Gate City Town Attorney.

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held September 4, 2018 were presented.

Motion made by Vickie Roberts and seconded by Roger Cassell to adopt the minutes from September 4, 2018, as presented.

VOTING AYE: Jo Ann Castle, Roger Cassell, Vickie Roberts and Delany Herron

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY: Nothing to report.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Will defer comments to unfinished business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

Roger Cassell reported that Town Council voted to vacate an un-opened portion of Grace Street lying between the properties of Walter A. Carter and Lisa LaForce, at their request. Both parties were advised to have an attorney prepare the deeds to the land so that it may be recorded with their existing property deeds.

C. GATE CITY TOWN ATTORNEY: Nothing to Report

UNFINISHED BUSINESS:

Noting that the patrons of an adjoining business are using the southern boundary of Gateway Park for vehicle parking, Planning Commission recommends that Town Council proceed with the purchase of chain link fencing to be installed on the sides and back of the Park property. Acquisition of fencing for the road frontage boundary is still in the preliminary stage.

NEW BUSINESS:

The next regular meeting date for the Gate City Planning Commission is Tuesday November 6, 2018. This date falling on Election Day, Vickie Roberts made the motion, seconded by Roger Cassell that the November meeting of the Planning Commission be canceled and that all unfinished business be postponed until the next regular meeting date.. The next regular meeting will be held Tuesday December 4, 2018.

VOTING AYE: Jo Ann Castle, Roger Cassell, Vickie Roberts and Delany Herron

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Roger Cassell.

VOTING AYE: Jo Ann Castle, Roger Cassell, Vickie Roberts and Delany Herron.

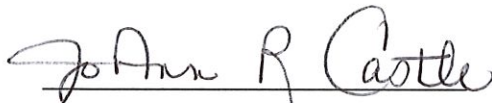
VOTING NAY: None

ABSENT: Margaret Falin.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6.57 pm.


Jo Ann Castle, Secretary


Delany Herron, Chairman
Approved 12-4-2018