



January 5, 2021

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, January 5, 2021 at Gate City Town Hall.

CALL TO ORDER:

Chairman, Delaney Herron called the meeting to order at 6:06 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Roger Cassell, Margaret Falin, Delaney Herron.

MEMBERS ABSENT: Vickie Roberts.

ALSO PRESENT: Michele Brooks, City Town Attorney and Greg Jones, Gate City Town Manager.

GUESTS PRESENT:

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held December 1, 2020 were presented.

Motion made by Margaret Falin and seconded by Delaney Herron to adopt the minutes from December 1, 2020.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron and Margaret Falin.

VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY: Nothing to report.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Mr. Jones will defer his comments to unfinished business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

- 1) Gate City Town Council, at their last regular meeting, appointed Vickie Roberts to a four year term on the Gate City Planning Commission beginning January 1, 2021 and ending December 31, 2024.
- 2) Council also appointed Margaret Falin to a one year term on the Gate City Board of Zoning Appeals beginning January 1, 2021 and ending December 31, 2021.

C. GATE CITY TOWN ATTORNEY:

Nothing to Report.

UNFINISHED BUSINESS:

- 1) Mr. Greg Jones report on progress in the Park Street Rehabilitation Project: Residential structures at 649 and 599 park Street are approved for demolition in the first phase of the Park Street Housing Rehabilitation Project. Structures and 571 and 460 Park Street are vacant which excludes them from eligibility as part of the project. Five individuals who were initially eligible for home improvements have since died. Two structures are awaiting the removal of the residents to temporary housing so that construction can begin.
- 2) The Virginia Department of Historic Resources recommended a resident of the Yuma community to begin restoration efforts on the Estil Cemetery restoration. This individual has provided an estimate on the cleaning and repair of headstones. Greg Jones has contacted a tree removal service to clear the trees and brush in the fence line surrounding the cemetery. The DHR representative also evaluated the remaining existing fence and stated that it is not indigenous to the established date of the cemetery and does not have to be replaced in similar style and materials. He suggested that it could be removed completely or replaced with whatever materials are convenient. Some headstones that may be those of military veterans might qualify for government funding for annual maintenance.

NEW BUSINESS:

Pursuant to Article 4, Section 2 of the By-Laws of the Gate City, Virginia Planning Commission

- 1) Jo Ann Castle made a motion that all officer and committee appoints remain the same for 2021 as had been in place in 2020. Motion died for lack of a second.

- 2) Jo Ann Castle made a motion, seconded by Margaret Falin, that Delaney Herron be elected Chairman of the Gate City Planning Commission during the year 2021.

VOTING AYE: Jo Ann Castle, Roger Cassell, and Margaret Falin.

VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: Delaney Herron

MOTION CARRIED

- 3) Jo Ann Castle made a motion, seconded by Delaney Herron, that Vickie Roberts be elected Vice-Chairman of the Gate City Planning Commission during the year 2021.

VOTING AYE: Jo Ann Castle, Delaney Herron and Margaret Falin.

VOTING NAY: Roger Cassell

ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

- 4) Delaney Herron made a motion, seconded by Margaret Falin, that Jo Ann Castle be elected Secretary of the Gate City Planning Commission during the year 2021.

VOTING AYE: Roger Cassell, Delaney Herron and Margaret Falin.

VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: Jo Ann Castle

MOTION CARRIED

- 5) By a vote of acclamation, all committee appointments will remain the same in 2021 as in place for 2020.

ALL MEMBERS VOTING AYE.

COMPREHENSIVE PLAN: (M. Falin, D. Herron)

LAND USE: (J. Castle, Vickie Roberts)

SUBDIVISION: (R. Cassell, D. Herron)

ZONING: (M. Falin, J. Castle)

CAPITAL IMPROVEMENTS: (R. Cassell, V. Roberts)

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Margaret Falin and seconded by Jo Ann Castle.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron and Margaret Falin.

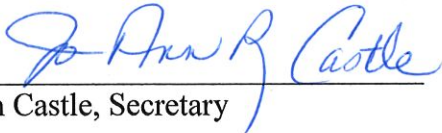
VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:01pm.



Jo Ann Castle, Secretary



Delaney Herron, Chairman
Approved 2-2-2021