



January 4, 2022

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, January 4, 2022 at Gate City Town Hall.

CALL TO ORDER:

Chairman, Delaney Herron called the meeting to order at 6:00 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Roger Cassell, Margaret Falin, Vickie Roberts, Delaney Herron.

MEMBERS ABSENT: None.

ALSO PRESENT: Greg Jones, Gate City Town Manager. Gate City Attorney Michelle Brooks was absent.

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With five (5) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held December 7, 2021 were presented.

Motion made by Roger Cassell and seconded by Vickie Roberts to adopt the minutes from December 7, 2021.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron, Vickie Roberts and Margaret Falin.

VOTING NAY: None

ABSENT: None.

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY: Nothing to report.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Mr. Jones will defer his comments to unfinished business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

- 1) Gate City Town Council, at their last regular meeting, appointed Jo Ann Castle to a four year term on the Gate City Planning Commission beginning January 1, 2022 and ending December 31, 2025.
- 2) Council is in the process of establishing funding for the purchase of a new garbage truck with lift. When this truck is acquired, it will be capable of picking up refuse cans independently of manpower. It will then be necessary to acquire suitable refuse cans that can be used with this new truck.

C. GATE CITY TOWN ATTORNEY:

Absent.

UNFINISHED BUSINESS:

- 1) Mr. Greg Jones provided written update on the Park Street Rehab project, attached.
- 2) The Estil Cemetery Project is progressing with the cleaning and repair of the headstones along with the submission of information to Find A Grave.
- 3) The fence repair at the proposed dog park is awaiting scheduling and the upgrade on drainage issues is underway.
- 4) Efforts are on-going in the appointment of members to the Gate City Board of Zoning Appeals.

NEW BUSINESS:

Pursuant to Article 4, Section 2 of the By-Laws of the Gate City, Virginia Planning Commission

- 1) Jo Ann Castle made a motion, seconded by Vickie Roberts, that Delaney Herron be elected Chairman of the Gate City Planning Commission during the year 2022.

VOTING AYE: Jo Ann Castle, Roger Cassell, Vickie Roberts and Margaret Falin.

VOTING NAY: None

ABSENT: None

ABSTAINING: Delaney Herron

MOTION CARRIED

- 2) Jo Ann Castle made a motion, seconded by Delaney Herron, that Vickie Roberts be elected Vice-Chairman of the Gate City Planning Commission during the year 2022.

VOTING AYE: Jo Ann Castle, Delaney Herron, Roger Cassell and Margaret Falin.

VOTING NAY: None.

ABSENT: None

ABSTAINING: Vickie Roberts

MOTION CARRIED

- 3) Delaney Herron made a motion, seconded by Vickie Roberts, that Jo Ann Castle be elected Secretary of the Gate City Planning Commission during the year 2022.

VOTING AYE: Roger Cassell, Delaney Herron, Vickie Roberts and Margaret Falin.

VOTING NAY: None

ABSENT: None

ABSTAINING: Jo Ann Castle

MOTION CARRIED

- 4) By a vote of acclamation, all committee appointments will remain the same in 2022 as in place for 2021.

ALL MEMBERS VOTING AYE.

COMPREHENSIVE PLAN: (M. Falin, D. Herron)

LAND USE: (J. Castle, Vickie Roberts)

SUBDIVISION: (R. Cassell, D. Herron)

ZONING: (M. Falin, J. Castle)

CAPITAL IMPROVEMENTS: (R. Cassell, V. Roberts)

ITEMS NOT ON AGENDA:

- 1) On motion by Jo Ann Castle and seconded by Margaret Falin, the Commission respectfully requests that Town Council appoint Delaney Herron to a 1-year term on the Gate City Board of Zoning Appeals beginning January 1, 2022 and ending December 31, 2022.

VOTING AYE: Jo Ann Castle, Roger Cassell, Margaret Falin and Vickie Roberts.

VOTING NAY: None

ABSENT: None

ABSTAINING: Delaney Herron

MOTION CARRIED

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Delaney Herron.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron, Vickie Roberts and Margaret Falin.

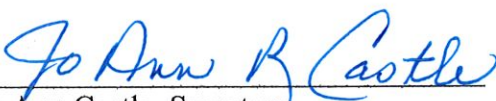
VOTING NAY: None

ABSENT: None

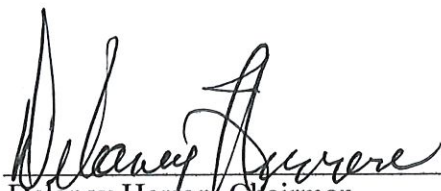
ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:58 pm.



Jo Ann Castle, Secretary



Delaney Herron, Chairman
Approved ~~2-1-2022~~
3-1-2022