



January 3, 2017

## **GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, January 3, 2017 at Gate City Town Hall at 6:00 pm.

### **CALL TO ORDER:**

Chairman Delany Herron, called the meeting to order at 6:05 pm and asked the secretary to call the roll.

### **ROLL CALL:**

MEMBERS PRESENT: Roger Cassell, Jo Ann Castle, Margaret Falin and Delany Herron.

MEMBERS ABSENT: Vickie Roberts

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Gate City Town Manager

GUESTS PRESENT: None

### **DETERMINATION OF A QUORUM:**

With four (4) voting members present, the requirements for a quorum are met.

### **PUBLIC EXPRESSION:**

No one present.

### **REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held December 6, 2016 were presented.

Motion made by Delany Herron and seconded by Jo Ann Castle to adopt the minutes from December 6, 2016, as presented.

VOTING AYE: Roger Cassell, Jo Ann Castle, Margaret Falin and Delany Herron.

VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

### **REPORTS:**

(A) **SECRETARY:** Presented the Annual Certification of Minutes for signature by the Chairman and included the document with the December 2016 minutes to be filed as permanent record.

### **B) COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.

5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

Mr. Jones will meet with V-DOT representatives at Gateway Park to determine the most suitable site for the historical markers currently located at the roadside park in Weber City. The markers will be moved when two or three of the markers have been repaired.

A V-Dot representative who is responsible for the placement of cross-walks has assured Mr. Jones that the new crossing islands on Jackson Street are placed correctly

B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

Mr. Cassell reports that one flood light has been installed at Gateway Park. Thank you for your efforts Mr. Cassell.

C.) **GATE CITY TOWN ATTORNEY:**

Nothing to report.

**UNFINISHED BUSINESS:**

There have been reports that several people have seen individuals with their dogs inside the fenced area at Gateway Park. Mr. Jones will make sure that the area is marked as 'no entry' and a lock installed on the gate.

**NEW BUSINESS:**

- 1) On motion made by Roger Cassell and seconded by Jo Ann Castle, Gate City Planning Commission Officers for the year 2017 were elected by acclamation as follows:

Chairman: Delany Herron

Vice-Chairman: Vicky Roberts

Secretary: Jo Ann Castle

VOTING AYE: Roger Cassell, Jo Ann Castle, Margaret Falin and Delany Herron.

VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

- 2) Chairman Herron made Committee appointments as follows:

- 1) Comprehensive Plan: Margaret Falin and Delany Herron
- 2) Land Use: Jo Ann Castle and Vickie Roberts
- 3) Subdivision: Roger Cassell and Delany Herron
- 4) Zoning: Margaret Falin and Jo Ann Castle.
- 5) Capital Improvements: Roger Cassell and Vickie Roberts

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Roger Cassell.

VOTING AYE: Roger Cassell, Jo Ann Castle, Margaret Falin and Delany Herron.


VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:48 pm.

  
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Jo Ann Castle, Secretary

  
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Delany Herron, Chairman  
Approved 2-7-2017