



**SEPTEMBER 4, 2018**

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, September 4, 2018 at Gate City Town Hall.

CALL TO ORDER:

In the absence of Chairman, Delany Herron, Vice Chairman Vickie Roberts called the meeting to order at 6:10 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Roger Cassell, Vickie Roberts.

MEMBERS ABSENT: Delany Herron and Margaret Falin.

ALSO PRESENT: Greg Jones, Gate City Town Manager and Michelle Brooks, Gate City Town Attorney.

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With three (3) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held August 7, 2017 were presented.

Motion made by Jo Ann Castle and seconded by Roger Cassell to adopt the minutes from August 7, 2018, as presented.

VOTING AYE: Jo Ann Castle, Roger Cassell, Vickie Roberts

VOTING NAY: None

ABSENT: Delany Herron and Margaret Falin

ABSTAINING: None

MOTION CARRIED

REPORTS:

**(A)** SECRETARY: Nothing to report.

**(B)** COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Will defer comments to unfinished business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

- 1) Gate City Town Council has scheduled a Public Hearing for September 11, 2018 for the purpose of receiving comments on the proposed closure of a portion of Grace Street.

C. GATE CITY TOWN ATTORNEY: Nothing to Report

UNFINISHED BUSINESS:

- 1) Mr. Jones reported that he expects to begin receiving bids for fencing at Gateway Park and the dog park within the coming week.

NEW BUSINESS:

ITEMS NOT ON AGENDA:

- 1) Vickie Roberts reported that she had been approached by an Eagle Scout candidate asking to provide some enhancements to Gateway Park as part of his Eagle Scout Badge requirements. After brief discussion, Jo Ann Castle recommended that he present his proposed plan to Town Manager, Greg Jones, for discussion.

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Roger Cassell.

VOTING AYE: Jo Ann Castle, Roger Cassell, Vickie Roberts.

VOTING NAY: None

ABSENT: Delany Herron and Margaret Falin.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6.27 pm.

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Jo Ann Castle, Secretary

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Delany Herron, Chairman  
Approved 10-2-2018