



**AUGUST 7, 2018**

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, August 8, 2018 at Gate City Town Hall..

CALL TO ORDER:

Delayed due to the Public Meeting, Chairman, Delany Herron, called the meeting to order at 6:56 PM and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Delany Herron, Roger Cassell, Vickie Roberts and Margaret Falin.  
MEMBERS ABSENT. None  
ALSO PRESENT: Greg Jones, Gate City Town Manager  
GUESTS PRESENT: Kevin Guyer, Walter Carter,

DETERMINATION OF A QUORUM:

With five (5) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held June 5, 2017 were presented.

Motion made by Vickie Roberts and seconded by Delaney Herron to adopt the minutes from June 5, 2018, as presented.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, Vickie Roberts and Margaret Falin.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

REPORTS:

**(A)** SECRETARY: Nothing to report.

**(B)** COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Will defer comments to unfinished and new business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

Nothing to report.

C.) GATE CITY TOWN ATTORNEY: Not present

UNFINISHED BUSINESS:

- 1) Mr. Jones reported that V-Dot has approved the placement of a stackable split rail fence on the US Rt. 23-N side of Gateway Park. The fence will be placed thirty (30) feet from the outside white line on the edge of the roadway. He will have the bid request placed on the Gate City Town Council meeting agenda for August 15, 2018.
- 2) When the remaining wooded area along the south side of the proposed new dog park is cleared, we can move forward with identifying the location of the fencing.

NEW BUSINESS:

- 1) Mr. Kevin Guyer requested that Planning Commission approve a home business permit for a welding and metal shop at his home at 1234 W. Jackson Street. Because this type business does not conform to stated home occupations in the Zoning Ordinance, Mr. Guyer's original application was denied. Mr. Guyer was asked to obtain and supply to Commission a copy of a Certificate of Insurance, from his home-owner's insurance carrier, covering this activity at his home. The matter will be examined further at the next regular Commission meeting.

- 2) Mr. Walter Carter and Ms. Lisa LaForce came before the Commission to request that the un-opened street that divides their properties be closed. The platted roadbed is uncommonly steep and only thirty feet wide therefore it could not be developed to meet V-DOT standards. It does not provide or prevent egress or exit to any properties other than those of Mr. Carter and Ms. LaForce.

After discussion, Jo Ann Castle made the motion that Commission recommend to Town Council that the un-opened portion of Grace Street that lies between Benton Street and W. Jackson Street and between 1024 and 1042 W. Jackson Street be vacated and the property divided equally between Mr. Carter and Ms. LaForce.

Motion seconded by Vickie Roberts.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, Vickie Roberts and Margaret Falin.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

- 3) Mr. Jones presented preliminary comments on a proposed V-Dot construction grant to improve traffic flow on US 23-N at its intersection with Filter Plant Road, Kane Street and Jones Street.
- 4) He also confirmed that a V-Dot grant has been approved for the replacement/addition of sidewalks on Manville Road. Construction to begin in the year 2020.

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Margaret Falin.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, Vickie Roberts and Margaret Falin.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 8:15 pm.

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Jo Ann Castle, Secretary

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Delany Herron, Chairman  
Approved 9-4-2018