



GATE CITY PLANNING COMMISSION

MINUTES

April 5, 2011

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, April 5, 2011 at 6:00 PM.

CALL TO ORDER:

Due to a delay in availability of the meeting area, the Chairman called the meeting to order at 6:09 PM and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Tim Bartley, Jo Ann Castle, Delany Herron, and Faye Sanders.
MEMBERS ABSENT: Roger Cassell, and Steve Templeton, Gate City Town Manager
ALSO PRESENT: Michele Brooks, Gate City Town Attorney, Mayor Mark Jenkins, and Hunter McFarland and April Burke, event coordinator for Appalachia Railroad Days Festival

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No citizens present requesting audience.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the previous regular meeting held Tuesday March 1, 2011 was presented.

Motion made by Faye Sanders to adopt the minutes as presented. Motion seconded by Tim Bartley.

VOTING AYE: Tim Bartley, Jo Ann Castle, Delany Herron, and Faye Sanders.

VOTING NAY: None

ABSENT: Roger Cassell

MOTION CARRIED

REPORTS:

A) SECRETARY:

- a. Due to a special election to be held Tuesday May 3, 2011, it is necessary that the Commission re-schedule the regular May meeting.

B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Report on projects suggested by Mayor Jenkins during the March meeting. Copy attached.
- 3) Subdivision Ordinance: Nothing to report
- 4) Zoning: Nothing to report
- 5) Capital Improvements: Nothing to report.

C) TOWN COUNCIL REPRESENTATIVE MEMBER: Member absent

D) ZONING ADMINISTRATOR:

A) Not present due to medical leave.

E) GATE CITY TOWN ATTORNEY:

A) Nothing to report.

UNFINISHED BUSINESS:

A) In further discussion of suggested improvement projects, Ms. April Burke and Mr. Hunter McFarland of Appalachia, Virginia presented the Commission with suggestions concerning a joining of events to coincide with Appalachia's Railroad Days and a description of the popularity of the model railroad exhibit on display in Appalachia. Members discussed the possibility of exploring options to schedule an excursion train to pass through Gate City and travel to Appalachia for their Railroad Days event.

NEW BUSINESS:

A) Due to the Special Election to fill an un-expired seat on the Gate City Town Council, to be held Tuesday May 3, 2011, Faye Sanders made the motion that the regular monthly meeting of the Gate City Planning Commission be rescheduled from Tuesday March 3, 2011 to Thursday, May 5, 2011. Motion seconded by Jo Ann Castle.

VOTING AYE: Tim Bartley, Jo Ann Castle, Delany Herron, and Faye Sanders.

VOTING NAY: None

ABSENT: Roger Cassell

MOTION CARRIED

ITEMS NOT ON AGENDA:

1) Mayor Mark Jenkins informed the Commission that an individual who was interested in developing property at Tax Map # 146 A 2A 29, had requested a change in the zoning from R-I, residential to R-II, residential to accommodate multiple structures. The property presently abuts R-I zoned properties on the North and East boundaries and R-II zoned properties on the South and West boundaries.

On motion made by Faye Sanders and seconded by Jo Ann Castle, it was agreed that the Commission should recommend to the Town Council that a change in the zoning should be approved.

VOTING AYE: Tim Bartley, Jo Ann Castle, Delany Herron, and Faye Sanders.

VOTING NAY: None

ABSENT: Roger Cassell

MOTION CARRIED

NOTE: It was later determined that this motion was made in error. The applicant will submit the proper forms to the Town Council, after which time the Council can refer the request to the Planning Commission.

2) Mayor Jenkins also presented architectural drawings of the proposed Flea Market/Farmer's Market facility to be located at the Town parking lot on Water Street.

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Tim Bartley and seconded by Jo Ann Castle.

VOTING AYE: Jo Ann Castle, Faye Sanders, Delany Herron, and Tim Bartley

VOTING NAY: None

ABSENT: Roger Cassell

MOTION CARRIED

Meeting adjourned at 7:48 PM.

Secretary, Jo Ann Castle

Delany Herron, Chairman
Approved: 5-5-11