



GATE CITY PLANNING COMMISSION

December 2, 2014

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, December 2, 2014 at Gate City Town Hall at 6:00 pm.

CALL TO ORDER:

The Chairman called the meeting to order at 6:17 pm.

ROLL CALL:

MEMBERS PRESENT: Roger Cassell, Jo Ann Castle, Delany Herron.

MEMBERS ABSENT: Tim Bartley and Vickie Roberts

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Gate City Town Administrator.

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With three (3) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held November 12, 2014 were presented.

Motion made by Roger Cassell and seconded by Delany Herron to adopt the minutes from November 12, 2014.

VOTING AYE: Roger Cassell, Jo Ann Castle and Delany Herron.

VOTING NAY: None

ABSENT: Tim Bartley and Vickie Roberts

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) **SECRETARY:** Nothing to report.

B) COMMITTEES:

Comprehensive Plan: The updated Comprehensive Plan was presented by the Town Manager. Motion made by Jo Ann Castle and seconded by Roger Cassell to approve the updated Comprehensive Plan, as presented and forward to Town Council with the Commission's recommendation for adoption.

VOTING AYE: Roger Cassell, Jo Ann Castle, and Delany Herron.

VOTING NAY: None

ABSENT: Tim Bartley, Vickie Roberts
ABSTAINING: None
MOTION CARRIED

- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

- 1) Construction of the new McDonald's Restaurant is on schedule.
- 2) The developer of the Kane Street property has stated that there is the possibility that a health services complex might be built there.

(B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

(A) Nothing to report.

C.) **GATE CITY TOWN ATTORNEY:**

(A.) Nothing to report.

UNFINISHED BUSINESS:

NEW BUSINESS:

- 1) Mr. Delany Herron's term on the Gate City Planning Commission will expire December 31, 2014. Commission requests that Town Council re-appoint Mr. Herron for a four-year term beginning January 1, 2015 and ending December 31, 2018.
- (2) Tim Bartley's term on the Gate City Board of Zoning Appeals will end December 31, 2014. Send request to Gate City Town Council that Vickie Roberts be appointed to the BZA for a period of one year, beginning January 1, 2015 and ending December 31, 2015. This appointment should be made by Letter of Appointment and include instructions for being sworn in by the Scott County Circuit Court Clerk.

ITEMS NOT ON AGENDA

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Roger Cassell.

VOTING AYE: Roger Cassell, Jo Ann Castle and Delany Herron
VOTING NAY: None
ABSENT: Tim Bartley and Vickie Roberts
ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:44 PM

Secretary, Jo Ann Castle

Delany Herron, Chairman
Approved: 1-6-2015