



## **GATE CITY PLANNING COMMISSION**

November 12, 2014

The regular monthly meeting of the Gate City Planning Commission was held Wednesday, November 12, 2014 at Gate City Town Hall at 5:30 pm.

### **CALL TO ORDER:**

In the absence of the Chairman, the Vice-Chairman called the meeting to order at 5.40 PM.

### **ROLL CALL:**

MEMBERS PRESENT: Tim Bartley, Roger Cassell, Jo Ann Castle, Vickie Roberts.

MEMBERS ABSENT: Delany Herron

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Gate City Town Administrator.

GUESTS PRESENT: None

### **DETERMINATION OF A QUORUM:**

With four (4) voting members present, the requirements for a quorum are met.

### **PUBLIC EXPRESSION:**

### **REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held October 21, 2014 were presented.

Motion made by Tim Bartley and seconded by Roger Cassell to adopt the minutes from October 21, 2014.

VOTING AYE: Tim Bartley, Roger Cassell, Jo Ann Castle, Vickie Roberts.

VOTING NAY: None

ABSENT: Delany Herron

ABSTAINING: None

MOTION CARRIED

### **REPORTS:**

(A) **SECRETARY:** Nothing to report

### **B) COMMITTEES:**

- 1) Comprehensive Plan: The updated Comprehensive Plan was presented by the Town Manager. Motion made by Jo Ann Castle and seconded by Vickie Roberts to approve the updated Comprehensive Plan, when Labor Source Data is included and forward to Town Council with the Commission's recommendation for adoption.

VOTING AYE: Tim Bartley, Roger Cassell, Jo Ann Castle, Vickie Roberts.

VOTING NAY: None

ABSENT: Delany Herron  
ABSTAINING: None  
MOTION CARRIED

- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

- 1) Construction of the new McDonald's Restaurant is on schedule.
- 2) Nothing confirmed on Marcum's Pharmacy' plans to build on the Kane Street Development property.

(B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

(A) Nothing to report.

C.) **GATE CITY TOWN ATTORNEY:**

(A.) Nothing to report.

**UNFINISHED BUSINESS:**

Mr. Greg Jones presented the updated version of Section 24.10.7.1 of the Gate City Zoning Ordinance.

**NEW BUSINESS:**

Jo Ann Castle asked Commission members their views on requesting that the Scott County Virginia Star to do a feature article on the Gate City Planning Commission to expose more community members to the work of the Planning Commission and to generate interest in serving on the Planning Commission.

Members agreed that more information should be available to Gate City residents.

**ITEMS NOT ON AGENDA**

Jo Ann Castle noted that Gate City Planning Commission meeting minutes have not been posted on the Town website since January and March of this year.

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Roger Cassell and seconded by Tim Bartley.

VOTING AYE: Tim Bartley, Roger Cassell, Vickie Roberts and Jo Ann Castle  
VOTING NAY: None  
ABSENT: Delany Herron  
ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:01 PM

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Secretary, Jo Ann Castle

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Vickie Roberts, Vice-Chairman  
Approved: 12-2-2014