



## **GATE CITY PLANNING COMMISSION**

### **MINUTES**

October 4, 2011

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, October 4, 2011 at Gate City Town Hall.

#### **CALL TO ORDER:**

The Chairman called the meeting to order at 6:04 PM and asked the secretary to call the roll.

#### **ROLL CALL:**

MEMBERS PRESENT: Tim Bartley, Jo Ann Castle, Delany Herron, and Faye Sanders.

MEMBERS ABSENT: Roger Cassell, and Gate City Town Manager

ALSO PRESENT: Michele Brooks, Gate City Town Attorney

#### **DETERMINATION OF A QUORUM:**

With four (4) voting members present, the requirements for a quorum are met.

#### **PUBLIC EXPRESSION:**

No one present requesting audience.

#### **REVIEW AND ADOPTION OF MINUTES:**

The minutes from the previous regular meeting held Tuesday September 6, 2011 was presented.

Motion made by Faye Sanders to adopt the minutes as presented. Motion seconded by Tim Bartley.

VOTING AYE: Tim Bartley, Jo Ann Castle, Delany Herron, and Faye Sanders.

VOTING NAY: None

ABSENT: Roger Cassell

ABSTAINING: None

MOTION CARRIED

#### **REPORTS:**

##### **A) SECRETARY:**

- a. The Board of Zoning Appeals will meet on October 18, 2011 to hear an appeal from the Gate City United Methodist Church for a variance to the setback regulation. The Church proposes to build an addition that will not meet the setback requirements facing Willow Street.

**B) COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision Ordinance: Nothing to report
- 4) Zoning: Nothing to report
- 5) Capital Improvements: Nothing to report.

**B) ZONING ADMINISTRATOR:**

- a. Not present

**C) TOWN COUNCIL REPRESENTATIVE MEMBER:**

- a. Absent

**E) GATE CITY TOWN ATTORNEY:**

- a. No communication has been received from V-DOT concerning the proposed changes to the lease contract for the Gate City Ford property.
- b. Scott County Co-Op has filed responsive pleadings arguing that the business is “Grand fathered” in because of the respective dates of their purchase of the property and the inclusion of the property into the Gate City town limits.

**UNFINISHED BUSINESS:**

A. The use of the King Ford Property by the Town of Gate City as a roadside park cannot go forward until an opinion on proposed changes to the lease agreement between the Town and V-DOT is received.

**NEW BUSINESS:**

**ITEMS NOT ON AGENDA:**

A) Tim Bartley questioned the status of the proposed sub-division whose owner requested a zoning change. It is believed that the Town Council approved the requested zoning change from R-1 to R-2 but no further information is available at this time.

B) Jo Ann Castle asked other member’s opinion on researching the possibility of the Town’s beginning a house-to-house recycling project. Town Attorney Brooks informed the Commission that an individual has met with the Town Council requesting permission to begin a private waste-recycling project.

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Faye Sanders.

VOTING AYE: Tim Bartley, Jo Ann Castle, Delany Herron, and Faye Sanders.

VOTING NAY: None

ABSENT: Roger Cassell

MOTION CARRIED

Meeting adjourned at 6:37 PM

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Secretary, Jo Ann Castle

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Delany Herron, Chairman  
Approved: 11-1-11