



**GATE CITY TOWN COUNCIL MINUTES**  
**SEPTEMBER 08, 2015**  
**156 E. JACKSON ST.**  
**6:30 PM**

**I. COUNCIL MEETING CALLED TO ORDER AT 6:30 P.M. BY: Mayor - Frances Perry**

**II. ROLL CALL – Town Clerk – Amanda McKenna**

**PRESENT: ABSENT:**

Mayor, Frances Perry	yeah	
Vice Mayor, Allan “Cotton” Roberts	yeah	
Council Member, Roger Cassell	yeah	
Council Member, Robin Richards		absent
Council Member, Wallace W. Ross, Jr.	yeah	
Council Member, Walter Salyers	yeah	
Town Manager, Greg Jones	yeah	
Town Attorney, Michele Brooks	yeah	

Others present: Cody McElroy of Mattern & Craig, Debbie Kindle, Lonnie and Cleo Akers

**III. INVOCATION**

**IV. PLEDGE OF ALLEGIANCE –**

**V. APPROVAL OF AGENDA**

**Motion made to approve the agenda.**

Motion by: Vice Mayor, Allan Roberts 2<sup>nd</sup> by: Council Member, Walter Salyers

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

**VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.**

- **Officer of the Month- Officer Dustin Folk**
- **Certificate of Appreciation- Gateway Plaza- Moved to October Meeting**

- **Certificate of Appreciation- Cleo and Lonnie Akers**
- **Main Street Board Members appointments- Mayor Frances Perry appointed Vice Mayor Allan Roberts as Chairman, Joann Castle, Vicki Roberts, Delaney, Rita, and Mark Freeman to the Main Street Board.**

**VII. APPROVAL OF MINUTES**

- **Council Meeting on August 11, 2015 as presented?-** Approved as presented per Mayor Frances Perry

**VIII. APPROVAL OF PAYMENTS**

**Motion made for approval for payment of bills for August, 2015.**

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Walter Salyers

VOTE: Yeas, 4  
 Nays,  
 Absent, 1  
 Abstain,

**IX. PUBLIC COMMENT** – Debbie Kindle stated that she wanted to know about the Heather Cox house. Town Attorney, Michele Brooks stated that it was in litigation and the Judge will make a determination on it. Debbie Kindle further stated that there were other yards that needed to be mowed such as 143 Campbell St. She also asked about the Dishner building drainage issues. Town Manager, Greg Jones stated that we were working on it.

Mayor Perry closed the public comment session at 6:47 P.M. and opened the consent agenda session.

**X. COMMUNICATIONS**

**XI. REPORTS**

**A. Engineer’s Status Report**

**B. Treasurer’s Report** – Council Member, Wallace W. Ross, Jr. asked about page 2 item 3990. Town Manager, Greg Jones stated that it looked like Treasurer, Chris Edwards had voided something out and that he would check into it.

**C. Codification Committee/Property Maintenance**

**D. Police Department Report**

**E. Council Reports**

**F. Economic Development Committee** – Vice-Mayor, Allan Roberts stated that there are a couple of workshops coming up.

**G. Historical Committee** – Town Attorney, Michele Brooks stated that she has been looking into the cemetery and may have something for Council next month.

**H. Manager**

**I. Park Committee** – Vice Mayor, Allan Roberts stated that they had met and were discussing the bylaws.

**J. Planning Commission**

**K. Public Works**

**L. Sanitation Authority**

**M. Street Commission**

**N. Safety Committee**

**O. Water Plant**

**P. Events Committee** – Town Manager, Greg Jones stated that they had mostly been working on Grillin’ at the Gate.

**XII. UNFINISHED BUSINESS**

• **PTO/Vacation Time.**

**Motion made to adopt the new PTO/Vacation time amendments.**

Motion by: Council Member, Walter Salyers 2<sup>nd</sup> by: Vice Mayor, Allan Roberts

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

**XIII. NEW BUSINESS**

• **MAP 21- Transportation Alternatives**

**Motion made to authorize MAP 21.**

Motion by: Council Member, Roger Cassell 2<sup>nd</sup> by: Vice Mayor, Allan Roberts

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

• **VML Safety Grant: Security Cameras at Town Hall**  
**Take no action and table until next meeting.**

• **DHCD Park Street Housing Rehabilitation Grant**

**Motion made to pursue the rehabilitation grant.**

Motion by: Council Member, Roger Cassell 2<sup>nd</sup> by: Vice Mayor, Allan Roberts

VOTE: Yeas, 4  
Nays,

Absent, 1  
Abstain,

- **Reconsideration of setting up a 501c3 organization for the Main Street Board- "Gate City Frontier"**

**Motion made to have an adjourned meeting on Thursday, September 17, 2015.**

Town Attorney, Michele Brooks stated that there would need to be a roll call vote. Mayor, Frances Perry proceeded with roll call and it was all yeas minus 1 absent.

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

- **Create Newsletter and Name It**

**Motion made to accept the newsletter and let it be name the Frontier.**

Motion by: Vice Mayor, Allan Roberts 2<sup>nd</sup> by: Council Member, Roger Cassell

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

- **Park Committee By-laws**

**Motion made to table until the next meeting for consideration.**

- **Name the King Ford VDOT property - "Gateway Park"**

**Motion made to name the property Gateway Park.**

Motion by: Vice Mayor, Allan Roberts 2<sup>nd</sup> by: Council Member, Walter Salyers

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

- **Town to write letter to the High School stating that any type of work is done at the Park would need to be approved by the Town**

Council Member, Roger Cassell stated that we may want to look at having an agreement such as the one that the town has with the Little League.

**Motion made to table until the next meeting.**

- **Discuss Award for High School Sports Teams**

Discussion between Council to place something at Gateway Park in honor of the teams with outstanding sports achievements rather than give away an award at a Council Meeting.

- **Discuss Civic Engagement Program (Volunteer Program)**

**Discussion between Council to move forward with the Civic Engagement Program.**

**Motion made to move forward with the Civic Engagement Program.**

Motion by: Vice Mayor, Allan Roberts 2<sup>nd</sup> by: Council Member, Walter Salyers

VOTE: Yeas, 4

Nays,  
Absent, 1  
Abstain,

**IV. PUBLIC COMMENT – NEW BUSINESS - None**

**XV. CLOSED SESSION**

Council did not need to go to closed session.

**XVIII. ADJOURN**

**Motion made to adjourn.**

Motion by: Vice Mayor, Allan Roberts 2<sup>nd</sup> by: Council Member, Walter Salyers

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

\*Mayor Perry adjourned the meeting at 8:46 P.M., until the adjourned Council Meeting on September 17, 2015, at 6:30 p.m.

---

Frances Perry – Mayor

---

Amanda McKenna – Town Clerk

**Adjourned Meeting September 17, 2015 at 6:30 PM.**

**ADJOURNED COUNCIL MEETING CALLED TO ORDER AT 6:30 P.M.**

**BY:** Mayor - Frances Perry

**PRESENT: ABSENT:**

Mayor, Frances Perry	yeah	
Vice Mayor, Allan “Cotton” Roberts	yeah	
Council Member, Roger Cassell	yeah	
Council Member, Robin Richards		absent
Council Member, Wallace W. Ross, Jr.	yeah	
Council Member, Walter Salyers	yeah	
Town Manager, Greg Jones	yeah	
Town Attorney, Michele Brooks	yeah	

- **Reconsideration of setting up a 501c3 organization for the Main Street Board- “Gate City Frontier”**

Town Manager, Greg Jones gave everyone a printout (enclosed) discussing the Gate City Frontier and the possible 501(c)3 bylaws. There was discussion and concern expressed over the group functioning on its own and how long would the commitment be for the town to back them up financially. There was further discussion and concern about starting over on the projects that were already in place. It was determined that the projects would not have to start

over. The following people will be the board members of the Gate City Frontier: Rita Tipton, Roger Cassell, Allan Roberts, Bob Barker, Brandon Hensley, Mark Freeman, Rebecca Wagers, and Colton Marcum.

**Motion made to establish the Gate City Frontier.**

Motion by: Council Member, Roger Cassell 2<sup>nd</sup> by: Vice Mayor, Allan Roberts

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

**Motion made to adjourn.**

Motion by: Council Member, Walter Salyers 2<sup>nd</sup> by: Council Member, Roger Cassell

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

\*Mayor Perry adjourned the meeting at 7:43 P.M., until the next Council Meeting on October 13, 2015, at 6:30 p.m.

---

Frances Perry – Mayor

---

Amanda McKenna – Town Clerk